

[Community College Letterhead]

Date

Dear [Name of region] Consortium:

I am writing this letter to express our commitment to partner on [Local Education Agency]'s K12 Strong Workforce Program Round 6 project. We believe that the [Name of the Project] has the potential to be a transformative experience for the students at [High School Name(s)] and strengthen the connection to [Community College Name's CE sector/program] and the broader community it serves.

[Community College Name] will participate in [Local Education Agency]'s [Name of the Project] by:

- Working to align our [Program of Study] program to [LEA's] [Pathway name] through curriculum alignment meetings, faculty collaborations, and [other appropriate activities]
- (Add details about community college role connect to project objective 1)
- (Add details about community college role connect to project objective 2)
- (Add details about community college role connect to project objective 3)
- (Add details about community college role connect to project objective 4)
- Provide matching grant funds (source, type, and amount) and evidence for reporting.

Our shared commitment to fostering innovative educational opportunities has always been at the forefront of our partnership, and the [Name of the Project] is a testament to our continued dedication to this mission.

Sincerely,

[CC Contact]

[Title/Position]

[Community College Name]

[Email & Phone]