

THREE FORKS PUBLIC SCHOOLS

School District No. J-24 . 212 East Neal . Three Forks, MT 59752

Rhonda Uthlaut, Superintendent 285-6830
Steve Fanning, Elementary Principal 285-6830
Alisa Meeks, District Clerk 285-6830
Paula McDonald, Asst. Clerk 285-6830
Laurie Mack, Elementary Secretary 285-6830
Elementary Fax 406-285-3216



Gregory Heys, High School Principal 285-3224
Jacob Lynch, Middle School Principal 285-3224
BJ McCauley, High School Secretary 285-3224
Emilee Iddings, Middle School Secretary 285-3224
Emily Kennedy, Board Chairperson 551-0030
High School Fax 406-285-3503

Three Forks Schools
School Board Meeting
Tuesday, February 18, 2025
6:30 pm
TFS Conference Room
TFS Website Live Feed
<https://www.tfschools.com/>

Pledge

- I. Consent Agenda
 - A. Approval of the Order of Business
 - B. Approval of January 21, 2025 Board Meeting Minutes
- II. Visitors and Patrons
- III. Communications and Petitions
- IV. Public Comment period (Non agenda items and non personnel related items)
- V. Program Updates
 - A. FFA
 - B. Student Council
 - C. CTE Update
 - D. PAC
- VI. Administrator Updates
 - A. Superintendent Rhonda Uthlaut
 - B. High School Principal Greg Heys
 - C. Middle School Principal Jake Lynch
 - D. Elementary School Principal Steve Fanning
 - E. Director of Special Education & Children's Services Lisa Malmquist
 - F. Director of Technology Bobby Lauver - [Paper Cut](#)
- VII. Financial Report
 - A. Alisa Meeks
- VIII. New Business
 - A. Recommendation to approve Resolution Calling for Election: Trustee & Mill Levy
 - B. Recommendation to approve rate of pay for Summer School Staff 2025 @ \$30/hour funded through 21st Century grant
 - C. Recommendation to approve Pam Fanning as Middle School / High School Library Media Specialist pending librarian endorsement for the 2025-26 school year with salary consistent with current step and advancement per TFS certified matrix
 - D. Recommendation to hire Destiny Stevens as Infant / Toddler Early Learning assistant with hourly wage based on Early Learning classified pay matrix step TBD based on experience
 - E. Recommendation to hire Matthew Ward as Event Custodian @ \$ 20 /hour and substitute custodian @ \$15 / hour for the remainder of 2024-25 school year
 - F. Recommendation to approve rehire of Greg Heys as TFS High School Principal for the 2025-26 school year with salary and benefits TBD pending negotiation

- G. Recommendation to approve rehire of Jake Lynch as TFS Middle School Principal for the 2025-26 school year with salary and benefits TBD pending negotiation
- H. Recommendation to approve rehire of Steve Fanning as TFS Elementary Principal for the 2025-26 school year with salary and benefits TBD pending negotiation
- I. Recommendation to approve rehire of Bobby Lauver as IT Director for the 2025-26 school year with salary and benefits TBD pending negotiation
- J. Recommendation to approve rehire of Lisa Malmquist as Director of Special Education & Children's Services for the 2025-26 school year with salary and benefits TBD pending negotiation
- K. Recommendation to approve spring sports coaches - Attachment A
- L. Recommendation to approve Julie Sterr and Madison Freund as substitute teachers for the 2024-25 school year
- M. Recommendation to approve partnership with Rural Behavioral Health Institute (RBHI) to implement a voluntary digital suicide risk/mental health screening among students in grades 7-12.
- N. Recommendation to Approve Adult Education classes and staffing - Attachment B Adult Education
- O. Recommendation to approve second reading for adoption of policies:
 - 1. MTSBA Model Policy 1240 – Duties of Individual Trustees
 - 2. MTSBA Model Policy 1332 – Authorization of Signatures
 - 3. MTSBA Model Policy 3311 – Firearms and Other Weapons
 - 4. MTSBA Model Policy 3416 - Administering Medication to Students
 - 5. MTSBA Model Policy 3600F2 – Student Directory Information Notification
 - 6. MTSBA Model Policy 3612P - District Provided Access to Electronic Information, Services, Equipment, and Networks
 - 7. MTSBA Model Policy 4332 - Conduct on School Property
 - 8. MTSBA Model Policy 4340 - Public Access to District Records
 - 9. MTSBA Model Policy 5120 - Hiring Process and Criteria
 - 10. MTSBA Model Policy 5120F - Privacy Act Statement
 - 11. MTSBA Model Policy 5120F1 - Determination of Eligibility for Hire
 - 12. MTSBA Model Policy 5120F1 - Dissemination Log
 - 13. MTSBA Model Policy 5120F2 - Determination of Eligibility Log
 - 14. MTSBA Model Policy 5120P - Federal Background Check Fingerprint and Information Handling Procedure
 - 15. MTSBA Model Policy 5223 - Personal Conduct
 - 16. MTSBA Model Policy 5251 - Resignations
 - 17. MTSBA Model Policy 5334 - Personnel
 - 18. MTSBA Model Policy 5450P - Personnel
 - 19. MTSBA Model Policy 7525 - Lease Agreements
 - 20. MTSBA Model Policy 5122F -Applicant Rights and Consent to Fingerprint
 - 21. MTSBA Model Policy 5122F1 - NCPA/VCA Applicants Form
 - 22. MTSBA Model Policy 8205 - Meal Charge Policy
- P. Review of Culture & Climate Survey
- Q. Evaluation of District Clerk Alisa Meeks- Closed Session
- R. Recommendation to approve rehire of Alisa Meeks as TFS Business Manager / Clerk for the 2025-26 school year with salary and benefits TBD pending negotiation

IX. Approval of Claims

- A. Ratification of February Claims

X. Adjournment