

MERTON COMMUNITY SCHOOL DISTRICT
Board of Education
Monday, April 25, 2022
Approximately 6:30 p.m., after the Community Forum
Merton Intermediate School Little Theater

President Dobbertin called the meeting to order at 6:28 p.m. The Pledge of Allegiance followed. Dobbertin announced the meeting was properly posted. Board members in attendance were Dobbertin, Lehman, Kent, Spindler and Andersen. District Administrator Russ was in attendance. There were no reporters and approximately 9 citizens in person.

Approval of Agenda

Motion by Dobbertin, second by Lehman to approve the agenda as presented. Motion carried unanimously.

Board Reorganization

Motion by Andersen, second by Lehman to elect Dobbertin as President. Motion carried unanimously.

Motion by Kent, second by Andersen to elect Lehman as Vice President. Motion carried unanimously.

Motion by Kent, second by Lehman to elect Andersen as Clerk. Motion carried unanimously.

Motion by Lehman, second by Andersen to elect Spindler as Treasurer. Motion carried unanimously.

Motion by Andersen, second by Spindler to assign Dobbertin and Lehman to the Negotiations Committee. Motion carried unanimously.

Motion by Lehman, second by Spindler to assign Kent and Andersen to the Policy Committee. Motion carried unanimously.

Motion by Spindler, second by Andersen to assign Spindler and Lehman to the Finance Committee. Motion carried unanimously.

Motion by Lehman, second by Kent to assign Dobbertin and Kent to the Facility Committee. Motion carried unanimously.

Motion by Lehman, second by Spindler to assign Andersen to the CESA#1 Rep & WASB Committee. Motion carried unanimously.

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Motion by Dobbertin, second by Andersen to assign Andersen, Spindler, Lehman and Kent to the Student Achievement Committee. Motion carried unanimously.

Approval of Minutes

Motion by Spindler, second by Lehman to approve the board meeting minutes of:

Monday, March 14, 2022 @ 6:00 p.m. Open Session

Monday, March 14, 2022 @ 8:00 p.m. Closed Session

Monday, April 18, 2022 @ 4:45 p.m. Closed Session

Motion carried unanimously.

Approval of Financial and Bill Listing

Motion by Spindler, second by Lehman to approve Payroll Checks #553810 to #553813 in the amount of \$1,505.30, Direct Deposit #900056496-900056612 in the amount of \$163,276.61, #900056613-900056724 in the amount of \$143,129.98, Payroll Wire Transfers #202100265-202100300 in the amount of \$300,321.22, Accounts Payable Checks #55178-55249 in the amount of \$100,855.05, AP Wire #202100266-202100269 in the amount of \$11,082.18, AP Wire #202100284-202100284 in the amount of \$19.32, AP Wire #202100288-202100290 in the amount of \$5,582.79, Credit Card #032022 in the amount \$28,363.64 and ACH/Direct Deposit #212200085-212200103 in the amount of \$1,986.70. Motion carried unanimously.

Delegations to be Heard

None

Administrator's Report

A. Action

1. Acceptance of Donations (Action)

Motion by Spindler, second by Andersen to approve the PPG Grant donation made by the Blackbaud Giving Fund who donated \$995 to Merton Intermediate School and \$,2000 to Merton Primary School. In addition, thank you to Lake 5 Mobil for submitting the Condon Oil Mobile Education Grant of \$500 and to the Sinoular Family for their \$50 donation to Merton Primary. Motion carried unanimously.

2. Personal Actions (Action)

Motion by Spindler, second by Lehman to approve the letter of resignation from Clare Skaggs, Corinne Meissner, Jessica Dwyer, Eric Stephens and Martica Hazelwood as presented. Motion carried unanimously.

Motion by Spindler, second by Andersen to approve the letters of appointments to Lauren Bartel, Ashley Carranza, Martica Hazelwood and Mary Iwanski as presented. Motion carried unanimously.

B. Information

1. Dr. Russ highlighted the District's Instructional Assistants who behind the scenes are critical to the success of our staff and students.

Committee Reports

A. Negotiations Committee

The committee recently met to discuss the exchange of 2022-2023 Proposals for Teacher Negotiations. The Arrowhead Unified Teachers Organization (AUTO) and the Board have reached a tentative agreement that has been ratified by AUTO.

B. Finance Committee

The committee recently met to discuss 3rd quarter financials and the district's food service program. The committee is recommending Chartwells continue to be the District's food service contractor through the 2026-27 school year. This would cover five, one year contracts.

C. Student Achievement Committee

The committee met before the board meeting and discussed the following items: DIIP plan update by Merton Primary School's BLT, District Data Dashboard focused around Social Emotional Learning curriculum, and first draft of the proposed World Language Curriculum.

New Business

A. Final Draft/Review of new K-8 Social Studies Curriculum (Action)

Motion by Spindler, second by Andersen to approve the new K-8 Social Studies Curriculum and budget as presented. Motion carried unanimously.

B. First Draft of new/proposed World Language Curriculum (Discussion)

Dr. Russ presented to the Board the new World Language Curriculum for the 6-8th grade students.

C. 2022-2027 Food Service Contract Approval (Action)

Motion by Spindler, second by Lehman to approve the Food service contract with Chartwells through the 2026-27 school year. Motion carried unanimously

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D. Facility Projects for Approval (Action)

Motion by Spindler, second by Andersen to approve the asphalt services needed for the district including, resealing, crack filling and restriping of the asphalt surfaces. The winning bid is granted to PLM for \$32,969.00. Motion carried unanimously.

Motion by Spindler, second by Lehman to approve the installation of a garage door in the Manufacturing room at the Intermediate School. The winning bid came from McGuire Contractors in the amount of \$22,460. Motion carried unanimously.

Motion by Spindler, second by Lehman to approve the furniture purchase for the 3rd grade classrooms and under table storage drawers for the 4th grade classrooms. The winning bid came from School Specialty and will not exceed \$23,055.22. The district received approval to purchase with receiving only two bids if we don't receive a 3rd bid from another business. Motion carried unanimously.

E. Chromebook Purchase Approval (Action)

Motion by Spindler, second by Kent to approve the purchase of 85 Chromebooks, 92 chromebooks with detachable keyboards, and 85 management licenses from PDS for \$49,509.68. Motion carried unanimously.

F. Approval of 2022-2023 Master Agreement with AUTO (Teacher's Union) (Action)

Motion by Spindler, second by Lehman to approve the Negotiation Committee's recommendation to approve the 2022-2023 Master Agreement between the Merton Community School District and AUTO with an increased salary of 3% as presented. Motion carried unanimously.

G. Employee exit interview process (Discussion)

Dr. Russ presented to the Board that the Administration has been looking into formalizing the District's exit interview process. Administration has received two third-party vendor proposals. One from an education based company and the other was from a human resource management company that works with private and public businesses. The Board has asked the administration to pursue and gather bids from other human resource management companies to be brought forward for consideration.

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Future Meeting and Agenda Items

- A. May 23, 2022 @ 6:00 p.m. (Open Session)
 - 1. Monthly Meeting w/ Community Forum
 - a. Update and possible action on current COVID policies and procedures.
- B. June 21, 2022 @ 6:00 p.m. (Open Session)
 - 2. Monthly Meeting w/ Community Forum

Motion by Lehman, second by Andersen to adjourn at 7:25 p.m. Motion carried unanimously.

Respectfully submitted,

Troy Andersen
District Clerk