BROWNINGTON SELECTBOARD
OCTOBER 28, 2026 at 5:00 P.M.
MEETING MINUTES

Present:
Marilyn Martinez, Chairman
Mike Glodgett, Selectman
Byron Burdick, Selectman

Bill Davis, MERP
Jane Greenwood
Ed Barber, Newport Daily Express

Cheryl Galipeau, Clerk/ Treasurer

1) **CALL TO ORDER**
Marilyn Martinez called the meeting to order at 5:05 pm.

2) **ADDITIONS TO THE AGENDA**: Bill Davis- under Item #5 & Jane Greenwood- Village Church update, under item #5

3) **APPROVAL OF MEETING MINUTES**
Wednesday, October 14, 2026 Selectboard Meeting Byron made a motion to approve the meeting minutes of October 14, 2026 Selectboard Meeting. The motion seconded and carried.

4) **ROAD FOREMAN'S REPORT**:
Screen Quotes- Byron Burdick moved from item # 8 d) Byron stated they will need to get actual quotes for the sand screens for the grant application and specs page for the one in NY. Need to make sure they have the equipment identified for producing our own sand. Need to get financial information, loan information, list of board members, etc. The operating budget form needs to be filled out. Then a public information meeting where residents can come in and get information on the grant. We will also need to fill out information on all grants in the past 5 years.
Tire Quotes Mike said they are looking to go with the 315's, which is a heavier duty side wall. They will need Geoff to provide 3 separate tire quotes to review at the next board meeting.
Winter Preparation The guys are getting roads ready for winter. Road stakes will be put up next week. Plow frames are on and ready to go. Sand is all put up. The mailbox that was in need of repair has been fixed.
Choiniere -road washing out issue – it was decided to draft an official letter to the home owner.
Roadside Trimming – the roadside trimming will begin next week.
Road Crew position opening- ad in the paper. They are hoping to get some applicants for the position.

5) **SPECIAL BUSINESS/ REQUESTS FROM CITIZENS:**
Bill Davis- MERP EV Charger- Bill mentioned they could put in a donation box if they wanted. Cheryl mentioned that there is quite a huge credit right now but will have to watch the credits as

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we move into winter as you will be using up more credits with all the electric upgrades. The credits disappear after 13 months.

Bill Davis: a student at the school wants to do a VREC grant at the school for trail construction. They did a presentation and they want to do nature trail signs. Bill is also looking into a grant with the Parks & Recreation for a $7500 with a town match of $1500. He stated Jared Rummery will be doing a survey and lidar scan of the land. Bill said they have mapped out a trail and there is some concern about the stump dump. There will be more information after the land survey is done. He said the BCT (Brownington Community Trust) is looking into putting up a pavilion in that area of the land.

Jane Greenwood- Jane stated the goal is for the Church and the Museum to have an agreement. She stated that Jonathan Lee is helping with specifics of what needs to happen to transfer the church property to the museum.

6) REPORTS/ REQUESTS FROM ELECTED OFFICIALS/ BOARDS

7) TREASURER'S REPORT

a) **Checking/ sweep balance- budget status report** Cheryl reported the checking balance is $680,488.80 the MERP checking will be at -133.69 after the EV charger invoice is paid. The CD balance is $44,594.13. Mike made a motion to authorize Cheryl to transfer $200.00 from the General Checking to the MERP account. The motion was seconded and carried.

b) **Received $29,274.41** Cheryl stated $29,274.41 was electronically deposited on October 15th for state aid to highway.

c) **Received $3,000.00 – Deposited Oct 19th OCHS PILOT** Cheryl stated she deposited $3,000 on October 19th from the Orleans County Historical Society, for payment in lieu of taxes.

d) **Notice of 2027 ANR PILOT payments- $1,547.31 & Hold Harmless (Current Use) $28,318.00** Cheryl stated $29,865.31 was electronically deposited on October 27th from the State of Vermont for PILOT and FY27 Hold Harmless payment.
The board received the budget report for review. Cheryl stated she made the adjusting entries that were approved last meeting.

8) OLD BUSINESS OR UPDATES

a. **VLCT- Renaming a town road** Marilyn stated she reached out to VLCT about how to rename a road in town. Someone in town requested to rename Cleveland Road to be renamed Newton Road. It was stated the town will need to present it to the town's people to either keep it the same or change it. It was decided to present the road to be changed to Cleveland Farm Road, the same as it is in the Town of Charleston. Marilyn will reach out to the person that requested the name change to let them know.

b. **NEMRC Cloud** Cheryl stated NEMRC is now switched over to the cloud system.

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c. **Personnel Policy – Proposed Changes** The board reviewed the suggested amendment of the Employee Policy under section 24; leave of absence without pay and section 25: military leave. A copy is attached. Mike made a motion to approve the changes to the policy. The motion was seconded and carried.
d. **Byron Burdick- Grant Applications Update** – *see item #4 under Road Foreman- Screen Quotes.*

9) NEW BUSINESS

a. **NEKWMD- Public Notice & Proposed Budget** Marilyn stated they received the 2027 proposed budget from NEKWMD and a public notice for a meetings by zoom to be held on November 4th & November 10th
b. **Curb Cut Access- Ryan Martel** Marilyn made a motion to approve the curb cut application. Mike seconded the motion and stated he will need to put in a driveway culvert. The motion carried.
c. **Insurance of Buildings & Contents for Garage & Town Office** Cheryl stated the renewal of the VLCT Insurance that she is working on is due by November 15th. Need to review the contents of the garage and town office and payroll for increases. Geoff needs to get a list together.
d. **Verizon Cell Tower** The board received a permitting question about Verizon Wireless cell project on Willoughby Lake Rd and said that the town does not have zoning but all state permits for this project are required. The board wants to be informed of all projects.
e. **Trapping of Nuisance Beavers** The board received an email regarding trapping nuisance beavers if the board is interested in doing so.
f. **Review 2027 Small Group Health Plans** Marilyn stated the increase doesn't look too bad this year. Marilyn stated they will review them when they start working on the budget for discussion of health care stipend.

10) **MAIL** The mail was received and reviewed:

a. **VLCT- Quarterly Loss Run**
b. **Orleans County Sheriff's Dept- Budget & Patrol Rate Meeting Sessions Notice**
c. **2027 (next year) PILOT Payment amount Notice**
d. **OCSD- September patrol report**

11) SELECTBOARD ORDERS/ Warrant for bills & payroll

Byron made a motion to approve the payroll dated 10/22/2026 in the net amount of $4,043.19 with check #13647 through #13650 and two E checks. The motion was seconded and carried.
Marilyn made a motion to approve payroll dated 10/29/2026 in the net amount of $3,453.83 check #13651 through #13652 and three E-checks. The motion was seconded and carried.
The Selectboard received and approved the payment to Gene's Electric for the MERP EV charger invoice in the amount of $18,290.00. A motion was made motion was seconded and carried.

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Cheryl submitted the bills for payment. The Selectboard reviewed and approved to pay them. Mike made a motion to approve paying the bills in the amount of $29,440.01 with checks #13653 through checks #13646, and 4 direct pays. The motion was seconded and carried.

12) **EXECUTIVE SESSION:** Review Road Crew Applications received to date. Entered into executive session at 6:22 pm and out at 6:32 pm. The decision made was to rehire Mike Sharon for driving and maintenance around the equipment.

13) NEXT MEETING DATES

Next Regular Meeting of Wednesday, November 11th- Veterans Day- reschedule It was decided to reschedule this meeting to be held on Tuesday, November 10, 2026 @ 5:00 pm.

14) ADJOURN

A motion was made to adjourn. The motion was seconded and carried. The meeting adjourned at 6:33 pm

Submitted by

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Cheryl Galipeau, Board Clerk

Approved by

Marilyn Martinez, Chairman

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Mike Glodgett

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Byron Burdick

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