

Morgan State University
University Council

September 5, 2024, 11 a.m.–1 p.m.

Face-to-face: Earl S. Richardson Board Room, 4th Floor

Virtual Option: Join Zoom Meeting: <https://morganstate.zoom.us/j/99635617584>

Agenda

I. Call to Order [11:00-11:01 am]

The University Council was called to order at 11 am, and Dr. Sharon Oliver-Whitehurst, UC Chair, gave a welcome.

II. Attendance and Quorum [11:01-11:04 am]

Attendance and quorum were met for the meeting.

 [UC Meeting Attendance - September 2024.xlsx](#)

If your name was not recorded, please email the UC Secretary at hyeonshic.shin@morgan.edu.

III. Reading and Approval of Minutes [11:04-11:05 am]

Dr. Hyeon-Shic Shin, UC Secretary, noted that the April meeting minutes were unavailable and will be approved with the September meeting minutes during the October meeting.

IV. Introduction Representatives [11:05-11:10 am]

As this was the first 2024-2025 academic year meeting, the UC representatives in attendance introduced themselves.

V. Discussion Items

A. Graduate Assistant/Fellowship Policy: Dr. Mark Garrison, Dean of the School of Graduate Studies [11:10 am–11:33 am]

Dr. Garrison presented updates on the new comprehensive policy for graduate assistants, including the definitions of different levels of graduate assistants and their workload, international student's ability to work outside of academic duties, assistantship awarding procedures, and tuition remission policies. He noted an issue with funding health insurance for graduate assistants. While some grants can cover health insurance, the university lacks a comprehensive plan.

Two questions/concerns were raised from the participants. Fellowship definitions and impacts of the proposed workload policy on international students' work-hour limits should be clarified.

[Overview of proposed Graduate Assistant and Fellowship Policy \(1\)](#)
[Review Copy OGC Review - 4.4.2024 - Policy on Assistantships and Fellowships 3-20-2024 \(2\)](#)

B. APT Policy & Faculty Evaluation Tool: Dr. Patricia Dockery, Associate Vice President of Academic Affairs [11:33 am–12:02 pm]

Dr. Dockery provided updates on APT Task Force & subcommittee activities. She highlighted four key proposed changes. They are:

- The appointment section lists new faculty titles for non-tenured classifications (e.g., professor of practice, artist in residence, scholar in residence, etc.).
- In the promotion and tenure section, all tenured faculty within a department must participate in votes of faculty seeking their rank or lower.
- Associate professors seeking full promotion should inform their department chair in April of their intention to go up for promotion.
- Appeal section appeals should go straight to the President—no appeal at the Provost level.

APT Policy Revision Next Steps:

- Provost Yu will meet with the APT Task Force to discuss the draft.
- After final changes and consensus, Provost Yu will seek feedback from the entire faculty through presentations at UC and other formal meetings.
- Provost Yu will confer with President Wilson and the Office of the General Counsel to finalize the policy.

Dr. Dockery also presented on the 2023-2024 faculty evaluation cycle. As of September 4, 94% of all faculty annual evaluations have been completed. She encouraged faculty to update their CVs on Interfolio regularly rather than waiting for the annual evaluation period.

A question was raised about including full-time lectures in the evaluation process. Provost Yu suggests evaluating lectures on teaching and service rather than research.

There is a concern about the nonexistent dispute process for faculty evaluations. Dr. Dockery noted that steps will be added in Interfolio to allow faculty to submit rebuttals if they disagree with their assessment.

Faculty Evaluation Next Steps:

- Interfolio training for new and returning faculty, beginning in October

[Faculty Affairs University Council Update September 5, 2024](#)

C. **Workload Policy:** Dr. Farzad Moazzami, Interim Assistant Vice President for Academic Affairs [12:02 am–12:27 pm]

Dr. Moazzami presented an update on the Workload Policy Committee's recommendations. The key recommendations are:

- Faculty workload policy for Academic Affairs, aligning teaching, research, and service loads with specific guidelines.
- Allowing colleges and schools to create discipline-specific teaching load modifications.
- Creating course equivalency tables to ensure fair distribution of teaching responsibilities.

Next Steps:

- Revising and finalizing recommended policies at the dean and department levels.
- Training department chairs.

[Summary Workload Policy_Guidelines Presentation to UC September 2024](#)

D. **Term Appointment for Department Chair Policy:** Dr. Maxim Bushuev, UC Parliamentarian [12:27-12:55 pm]

Dr. Maxim Bushuev updated on the term appointment for department chair policy revision. The committee made changes in three policy sections, including the department chair search process, appointment, and performance review.

[Department Chair Policy \(1\)](#)

VI. 2023-2024 UC [Executive Summary](#) [12:55–12:56 pm]

UC Vice Chair Dr. Samia Kirchner highlighted the highly productive 2023-2024 standing and special committee activity.

VII. VP Corner [12:56–1:18 pm]

Dr. Willie May, DRED, briefly introduced what D-RED is and what it does, particularly highlighting strategic program areas. He also presented trends in the number of external funding awards, the total amount by schools and colleges, faculty members with sizable amounts of funding, and the number of patents and other notable accomplishments.

[Morgan State University Council FY24 Report](#)

VIII. Remarks

A. Chair [12:18-1:21]

Dr. Sharon Oliver-Whitehurst, UC Chair, updated the selection UC standing committee chairs.

B. Provost [1:21-1:29 pm]

Provost Yu updated on Academic Affairs, including the total number of Fall 2024 enrolments (11,907) and enrollment by college/school, highlighting top and low enrolled bachelor's, master's, and doctoral programs.

[Provost UC Update Sept 2024](#)

C. President [1:29-1:37 pm]

President Dr. David Wilson praised the presenters' hard work today. He indicated that UC may have a special meeting, faculty ascendancy, and staff workforce development.

IX. Dr. Maxim Bushuev reminded the UC Council of the next meeting date, October 17, 2024

X. Dr. Sharon Oliver-Whitehurst adjourned the meeting at 1:49 pm.

STANDING AND SPECIAL COMMITTEES and LIAISONS

Academic and Student Affairs

Chair: TBD

Liaisons: UC Parliamentarian Dr. Maxim Bushuev (SBM)

Ex-Officio Members: Provost, AVP Dockery, VP Banks, SVP Turner

Members: Tasha Benn (PASM), Brett Berliner (CLA), Olaniyi Iyiola (SCMNS), Yuejin Li (SCMNS), Jiangnan Peng (SCMNS), Belinda Smith (SSW), Miguel Zuniga (SBM)

Athletics

Chair: Dr. Dawn Thurman (SSW)

Liaisons: UC Chair - Dr. Sharon Oliver-Whitehurst (PASM)

Ex Officio Members: VP Freeman-Patton

Members: Edward Robinson (SGJC), Jocelyn Taliaferro (SSW), Willie Thompson (SOE), Dawn Thurman (SSW)

Budget and Finance

Chair: Dr. Kang Cheng (SBM)

Liaisons: UC V Chair Dr. Samia Kirchner (SAP)

Ex Officio Members: EVP LaChina

Members: Melissa Bellamy (SCHP), Kang Cheng (SBM), Alan Holcomb (Classified), Katie Talton (Classified)

Physical Plant

Chair: Ms. Chevaun Whitman (PASM)

Liaisons: UC Secretary Hyeon-Shic Shin (SAP), UC Chair Dr. Oliver-Whitehurst (PASM)

Ex Officio Members: EVP LaChina, VP McCalla

Members: Alan Holcomb (Classified), Chevaun Whitman (PASM)

Research and Creative Works

Chair: TBD

Liaisons: UC Secretary Dr. Hyeon-Shic Shin (SAP)

Ex Officio Member: VP May

Members: Stephen Egarievwe (SOE), Olaniyi Iyiola (SCMNS), Yi Liu (SOE), Albert Sweets (PASM), Muhammad Uddin (SEUS)

Technology and Communications Infrastructure

Chair: Dr. Seth Vannatta (CLA)

Liaisons: UC V Chair Dr. Samia Kirchner (SAP)

Ex Officio Members: Interim VP Mendoza

Members: Jocelyn Taliaferro (SSW), Dawn Thurman (SSW)

University Professional Welfare

Chair: Melissa Bellamy (SCHP)

Liaisons: UC Secretary Dr. Hyeon-Shic Shin (SAP)

Ex Officio Members: EVP LaChina, AVP Oyegoke

Members: Robin Butler (SCHP), Niah Grimes (SEUS), Joonwoo Moon (SGJC), Jeff Rhodes (SEUS), Katie Talton (Classified), Miguel Zuniga (SBM)

UC Bylaws and Constitution Committee

Chair: Dr. Sharon Oliver-Whitehurst (UC Chair)

Members: Dr. Samia Kirchner (UC Vice Chair), Dr. Maxim Bushuev (UC Parliamentarian), Dr. Hyeon-Shic Shin (UC Secretary)

2024 -2025 University Council Meetings

DATE	DAY	TIME	LOCATION
October 17, 2024	Thursday	11:00A-1:00P	Earl Richardson Library
November 14, 2024	Thursday	11:00A-1:00P	Earl Richardson Library
December 12, 2024	Thursday	11:00A-1:00P	Earl Richardson Library
January 16, 2025	Thursday	11:00A-1:00P	Earl Richardson Library
February 13, 2025	Thursday	11:00A-1:00P	Earl Richardson Library
March 20, 2025	Thursday	11:00A-1:00P	Earl Richardson Library
April 24, 2025	Thursday	11:00A-1:00P	Earl Richardson Library
May 8, 2025	Thursday	11:00A-1:00P	Earl Richardson Library

2024 -2025 Executive Committee Meetings

DATE	DAY	TIME	LOCATION
October 14, 2024	Monday	3:30-4:30P	President's Office, Truth 400
November 11, 2024	Monday	3:30-4:30P	President's Office, Truth 400
December 9, 2024	Monday	3:30-4:30P	President's Office, Truth 400
January 13, 2025	Monday	3:30-4:30P	President's Office, Truth 400
February 10, 2025	Monday	3:30-4:30P	President's Office, Truth 400
March 17, 2025	Monday	3:30-4:30P	President's Office, Truth 400
April 21, 2025	Monday	11:00A-1:00P	President's Office, Truth 400
May 5, 2025	Monday	11:00A-1:00P	President's Office, Truth 400

2024-2025 University Convocation Dates

CONVOCATION	DATE	LOCATION
Matriculation Convocation <i>(Mandatory for faculty with full academic regalia)</i>	9/12/2024	Murphy Fine Arts Center
Fine & Performing Arts Convocation	10/10/2024	Murphy Fine Arts Center
Founders Day Convocation <i>(Mandatory for faculty with full academic regalia)</i>	11/7/2024	Murphy Fine Arts Center
Bill of Rights - Trans Africa Day Convocation	12/5/2024	Student Center Theater
African American Flag Rededication Convocation	2/6/2025	Murphy Fine Arts Center
MLK - Malcolm X Black History Month Convocation	2/13/2025	Student Center Theater
Mitchell - Quarles Black History Month Convocation	2/20/2025	Student Center Theater
Douglass - Tubman - Wells Black History Month Convocation	2/27/2025	Student Center Theater
Terborg-Penn Women's History Month Convocation	3/6/2025	Student Center Theater
Honors Convocation <i>(Mandatory for faculty with full academic regalia)</i>	4/17/2025	Murphy Fine Arts Center