

Senior Checklist

- _____ Completed registration for Naviance (<https://student.naviance.com/guilderlandhs>)
- _____ Decided **which colleges** I am applying to.
- _____ Checked college websites for **application requirements and deadlines**.
- _____ Asked teacher(s) to write letter(s) of recommendation (in person).
- _____ Entered information into Naviance under “colleges to which I’m applying,” including requesting a transcript and teacher letters of recommendation.
- _____ Created an account and entered colleges I am applying to at www.commonapp.org if appropriate.
- _____ Took **SAT and/or ACT and Subject Tests** as needed and sent scores to colleges directly from testing agency.
- _____ Completed **Activity Resume** and gave it to my **counselor** and to the **teacher(s)** writing my recommendation.
- _____ Completed **Purple Senior Reflection** form and gave it to my counselor.
- _____ Completed required college **essays** and asked someone to proofread them before submitting my application.
- _____ Completed college **applications** (either on-line or on paper), kept a copy for my file, and sent them to the colleges with the application fees by the application deadline.
- _____ Scheduled **interviews** if required.
- _____ Scheduled **auditions** if necessary.
- _____ Completed an **art portfolio** and sent it to the college if necessary.
- _____ Sent **thank you notes** to teachers for writing letters of recommendation and to college reps for meeting with me for interviews, auditions, group information sessions etc.
- _____ Completed NCAA registration on-line and notified my counselor if I am planning to play a sport at a Division I or II college.

FINANCIAL AID

- _____ Apply for your FSA ID on-line at <https://fsaid.ed.gov>
- _____ Completed **FAFSA** www.fafsa.gov as soon **after October 1** as possible.
- _____ NY State Excelsior Scholarship [Application](#)
- _____ Registered for **PROFILE beginning October 1** (if required).
- _____ Completed colleges’ own financial aid forms (if required).