NOTES

iSOSY State Steering Team (SST) Meeting

March 4, 2024 | 6:00 pm EDT- 8:30 pm EDT

Hyatt Place/ National Mall/ Washington DC

Materials: http://tinyurl.com/mr22pntz

Attending:
Marty Jacobson (META)
Tracie Kalic (iSOSY)
John Fink (iSOSY)
Rogelio Ruiz (AZ)
Tomas Mejia (CO)
Margarita Munoz (GA)
Emily Salinas (IN)
Doug Boline (KS)
John Farrell (KS)
Melanie Mayeux (LA)
Laurie Stewart (LA)
Michelle Williams (MI)
Michelle Mattson (MI)
Benjamin Zink (NE)
Will Messier (NY)
Hunter Ogletree (NC)
Carlos Valle (NC HEP)
Lysandra Alexander (PA)
Esbey Hamilton (VT)
Megan Kinlock (VT)

Virtual:
Susanna Bartee (iSOSY)
Rachel Pettigrew (IA)
Alex Johnson (IA)
Odilia Coffta (NY)
Victor Pacheco (SC)
Idalia Ibanez (TX)

1. Welcome and Introductions
    a. Doug Boline (KS – lead state) welcomed all participants.

2. Website Analytics (Susanna Bartee)
    a. Shared for December 1, 2023 – March 1, 2024.
    b. 1,200 users, 1,000 new users
    c. Pages most visited past Home include Instructional Resources and ELL.
    d. Analytics can provide a snapshot at any time showing user location and activity.
    e. Most users go directly to the site URL, others by searching (likely “OSY Consortium” or “iSOSY”) or referral
    f. Top five countries include US (904), Mexico (114), Colombia (28), Peru (18) and Spain (17).
    g. 2,300 downloads of PDF materials and resources.
    h. Student Portal had 355 unique visitors accessing mostly the English Resources page.

3. Work Group Reports
    a. Student Portal (Tracie Kalic)

i. Plans:
ii. Create a video walkthrough of using the Student Portal.
iii. Collaborate with the Synchronous/Asynchronous Work Group in developing a Basic/Survival English Unit,
iv. Continue to collect more: student success stories/videos, resources and ideas of new topics for lesson/activity development
v. Launch *Managing Stress* module

b. Curriculum & Materials (Laurie Stewart)
    i. Continued STAT Lesson development includes upcoming *Dairy Equipment* and *Gas Station* lessons (to be approved by the TST and posted for summer use).
    ii. Currently developing *Disaster Preparedness* lesson.
    iii. Plan to collaborate with other iSOSY Work Groups to assist in utilization of STAT lessons and increase access for students
c. Professional Learning (Michelle Mattson)
    i. Work Group sends monthly emails to Constant Contact list:
        1. More than 700 subscribers
        2. Average of 6-9 direct links per message
        3. Deals with seasonal topics
        4. 60% open rate (industry rate is 40%
        5. Future plans:
            a. Will emphasize collecting feedback directly from users.
            b. Suggestion to highlight a service provider's use of the student portal
            c. Will highlight "lost" lessons:
                i. Math for Living – Payroll Deductions and Earning Statement; Math on the Move – to prepare OSY for the GED; Lesson 13 – Verbal Phrases and Algebraic Expressions; Preparing for College – how can we help people find the info in the Mentor Manual easier?; Reading on the Move – Lessons 5, 7, 11, 14, 18, and 20
d. Synchronous & Asynchronous Lessons (Tracie Kalic)
    i. Recent series was four lessons on consecutive Sunday evenings
        1. Attended by 22 students from six states (GA, IA, KS, MS, NY, PA)
    ii. Suggestion to access WhatsApp screen-sharing function
    iii. Ideas and suggestions are welcome
        1. College application, essay writing, scholarships, etc.
    iv. Future plans: The work group will discuss how iSOSY can offer online courses and potentially collaborate with states who may already be offering specific content online. The goal would be to build a larger catalog of courses (synchronous and asynchronous).
e. Personal Wellness (Lysandra Alexander)
    i. Work Group has created new video that will highlight the Mental Health Lessons (to be presented at the upcoming TST meeting).
    ii. National Book Study (The Mindful Self-Compassion Workbook hosted by Dr. Mona Johnson) has had 62 total participants from 21 total states (including seven non-member states).

iii. Group is also hosting a book study at the upcoming TST with four books: *Atlas of the Heart, The Body Keeps the Score, Stop Overthinking*, and *Mindset*.

4. Fidelity of Implementation Index (FII) Objectives 1-3 (Marty Jacobson)
    a. Outlines all activities to be carried out by the CIG
    b. Activities are linked to objectives
    c. Activities include person(s) responsible, timelines, progress status and level of implementation
    d. TST uses FII to guide activities
    e. CIG Coordinator and Evaluator review during the monthly coordination calls for planning and to track progress
    f. Objective 1: Each year, 70% of migratory OSY and secondary youth at-risk of dropping out who participate in instructional support using iSOSY products will demonstrate 5% growth on curriculum-based assessments.
        i. Outputs:
            1. 1a) number receiving **instructional services**
            2. 1b) number with a **needs assessment profile**
            3. 1c) number of activities and deliverables fully operational or complete as measured by the **Fidelity of Implementation Index (FII)**
    g. Objective 2: By the end of Years 2 and 3, 70% of OSY and at-risk secondary students participating in an evidence-based academic activity (iSOSY initiatives) aligned to their needs will demonstrate satisfactory completion of activity objectives.
        i. Outputs:
            1. 2a) number participating in **iSOSY initiatives**
            2. 2b) number enrolled in **certificate programs**
            3. 2c) number enrolled in **credit accrual**
            4. 2d) number enrolled in **HSED programs**
            5. 2e) number **graduating** from high school
    h. Objective 3: Each year, 80% of staff participating in iSOSY professional development (PD) will report increased knowledge and understanding of innovative, evidence-based strategies to address OSY/at-risk student needs arising from the COVID-19 pandemic.
        i. Outputs:
            1. 3a) number of **staff participating** in training
            2. 3b) number **local trainings** that include iSOSY
            3. 3c) staff ratings on **training surveys**

5. Professional Learning Circles / State Initiative Discussion and Selection (Marty Jacobson)
    a. PLC is a group of MEP staff who work with OSY and/or High-Risk Secondary Students who are working on a similar issue/initiative and want a sounding board/feedback, accountability, and additional resources/ideas to help them improve how they support students.
    b. An iSOSY Initiative is the activity states will do with students.
    c. PLCs will work together to implement initiatives in their respective states.
        i. iSOSY Material Integration: STAT, Life Skills, Goal Setting

ii. Pathways: HSED and Certifications/Credentials
iii. Student Portal Implementation
iv. Summer Youth Academies/Camps
v. Trauma Informed Student Support
vi. High Risk Secondary Student Support

d. Professional Learning Circles, Facilitator Training, and Rollout
   i. States will choose one or two PLCs.
   ii. Training of facilitators will occur in San Antonio on March 19.
e. Participation Guidelines
   i. Plan to have someone who can implement the initiative involved in the PLC.
   ii. No more than one person at a time from each state will be in a PLC.
   iii. States can be in more than one PLC.
   iv. Facilitators will be volunteer TST members. Facilitators will receive training on the PLC process and facilitation skills.
   v. Each PLC may have special guests join to share their state successes, research, or other ideas.
f. PLC Topics and Facilitators
   i. iSOSY Material Integration: STAT, Life Skills and Goal Setting; *Facilitators: Michelle Mattson (MI) and Laurie Stewart (LA)*
   ii. Pathways: HSED and Certifications/Credentials; *Facilitator: Hunter Ogletree (NC)*
   iii. Student Portal Implementation; *Facilitator: Andy Wallace (IN)*
   iv. Summer Youth Academies/Camps; *Facilitator: Emily Hoffman (MA)*
   v. Trauma-Informed Student Support; *Facilitator: Lora Thomas (iSOSY Consultant)*
   vi. High Risk Secondary Student Supports; *Facilitator: Liz Bliss (NY)*

6. Annual Performance Report Data and Data Collection Reminders (Marty Jacobson)
   a. Final Performance Report
      i. Objective 1: 89% of 3,574 students gained 5% on pre/post assessments over 3 years. **Performance measure met all three years!**
      ii. Objective 2: 185 students obtained an HSED or diploma with MEP assistance (**41 more than the 144 target!**)
      iii. Objective 3: 91% of staff attending training regarding career pathways increased knowledge over 2 years. **Performance measure met!**
      iv. States used iSOSY project materials and strategies with **6,366 migratory youth** over the three years.
      v. The number identified and receiving instruction increased each year of the project, and **64% of the 14,570 youth** identified received instruction in Year 3.
      vi. **13,020 youth** participated in activities such as goal setting, career awareness, and English learning.
      vii. **2,668 staff** participated in local and iSOSY training.
      viii. **477 staff** participated in the virtual Dissemination Event.
   b. Data Checklist
      i. Data are due **9/27/24**

ii. Review state responsibilities and expectations for use of products that were included in the proposal
iii. Form 3 is listed as optional but will be collected from PLC representatives in **September 2025**
iv. Optional tracking forms are tools you may use, but states may collect data in other ways

c. Form 1: iSOSY Director/Coordinator Report
i. Orientation meetings will review data collection in detail
ii. Form 1 contains items similar to previous iterations of iSOSY
iii. Eliminated lists of activities and professional development
iv. Eliminated tracking of learning plans (these may be reported with iSOSY Initiatives if applicable)
v. There will be a webinar in August or September to review this form

d. Form 2: iSOSY Staff Training Survey
i. Staff Training Survey should be completed following training
ii. Training offered by iSOSY or training done at the state or local level that applies to iSOSY count

e. Form 3: iSOSY Initiative Report (will be collected in 2024-25 year)
i. Your PLC representative will use this to report about the results of iSOSY initiatives
ii. We are looking for results for at least **5 OSY/students per state** beginning in 2024-25

7. State Data Discussion (Marty Jacobson)
a. Thinking about service delivery in your state, what are the challenges you are facing to provide meaningful implementation and a positive learning experience?
b. How is your state working to overcome the challenges?
c. How can the Consortium help your state move forward in improving the quality of services to all identified OSY and secondary youth at risk of dropping out in your state?

8. State Discussion: The Impact of the COVID 19 Pandemic (Marty Jacobson)
a. Mental health needs
b. Attendance issues
c. Engagement
d. Skill gaps issues

9. AZTEC Pilot (Hunter Ogletree and Carlos Valle)
a. <u>Concern Statement</u>: We are concerned that highly mobile OSY face lack of continuity of instructional services between states including English instructional services and opportunities for *high school equivalency programs.*
b. <u>Goal Area #3 – High School Graduation and OSY Achievement</u>: Provide ESL and goal setting instruction for OSY during summer programming and/or during flexible hours. Use mentors and tutors to coordinate and facilitate enrollment in alternative pathways and HSED pathways when necessary
c. Focus on OSY in the ***regional counties*** and allow ***regional recruiters and regional OSY mentors*** to utilize the Chromebooks and licenses to leverage and supplement the HSED instructional support they provide to OSY.

i. 10 iSOSY ***Chromebooks*** for North Carolina to distribute to OSY to access Aztec's online curricula.
ii. One Concurrent license of Aztec's Bridge/PreHSE Series
iii. 10 concurrent licenses of Aztec's GED Prep - Spanish Series - *Soluciones de Preparación de Aztec GED*
iv. One concurrent license of Aztec's Foundations Series
v. One concurrent license of Aztec's Fundamentals Series
vi. Two concurrent license of The Kaplan Learning System Powered by Aztec

d. Benefits for AZTEC Curriculum
    i. Learner-Centered Instruction
        1. Individualized instruction that targets learning gaps.
        2. Unlimited assessment and practice tests.
        3. Real-time reports with answer explanations
    ii. Instructor Friendly Platform
        1. Administrators can create multiple instructors within the platform.
        2. Instructors can control lesson order and learning plans.
        3. Variety of different reporting options to show individual and aggregate learner progress.

e. Challenges around implantation:
    i. Varying capacities among learners around the use of technology.
    ii. Building individual learner and instructor capacity in the use of the online platform.
    iii. Discuss with OSY about accountability and a self-paced learning plan.
    iv. Regular face-to-face or virtual contact by Instructor or OSY Mentor is required for success.

f. Collaboration with Pitt Community College HEP
    i. OSY from member states can enroll OSY in Pitt Community College HEP – starting small
    ii. Should select OSY with a solid educational foundation (8th grade or higher)
    iii. The state MEP should ensure that OSY is eligible to test in the state where the OSY resides with the proper documentation to test.
    iv. The state or local MEP must provide a device if OSY does not have one.
    v. The state or local MEP should provide mentor support (not instructional) to OSY throughout the program.

g. Question: Is Aztec nationally accredited, or have there been any glitches transferring Aztec to a state's HSED requirements or anything like that? Also, what kind of costs are associated with Aztec?
    i. More information will be disseminated to SST and TST members.

10. OSHA Course Summary and Future Course Ideas (Tracie Kalic)
    a. Current Course deadline has been extended from February 29 to March 15.
    b. Current Course has 16 students from eight states enrolled.
        i. Nine students have graduated so far.

c. Spring 2023 Course had 14 students from 10 states and six graduates.
d. Fall 2022 Course had 14 students from 7 states and five graduates.

Upcoming Meeting Dates:

a. Onboarding — March 27, 2024
b. TST — March 18-19, 2024 | San Antonio, TX
c. SST — Fall meeting will be virtual
d. TST Fall Meeting—October 22-23, 2024 | TBA