# Read the whole document before you submit the form.



#### O: One of the mods approved my bracket, why were my posts removed?

A: Most likely because you did not submit a google form. Even if you have had a mod tell you that it is okay for you to post the bracket, the google form is used to make sure that you are on our roster, we have a list of users brackets with the dates when the person will be able to post.

## Q: I want to do a bracket with more than 32 characters/media sources. How do I do that?

A: At the moment that is not possible. Further questions can be directed to the mods.

#### Q: How long do I have to wait until I hear back from the mods?

A: Typically u/hpspnmag is reaching out as soon as possible, sometimes it takes between 24-72 hours. If you haven't heard from mods in more than a week, message u/hpspnmag

## Q: When will I be able to post?

A: Typically there is about a two week gap between when you are "approved" to run a bracket and when you can start posting. However, there may be a delay depending on how many brackets are running at one time, and if we are at capacity.

#### Q: How do I know which themes are able for me to do?

A: At the moment the only way to know is to complete the form or contact the mods. You can <u>check out</u> the "Completed List" links under the "User Bracket" Menu to see what has been completed (Posts are also pinned on u/hpspnmag's profile).

#### O: What if I want to do seeding?

A: That is up to you. It is not required as these brackets are about favoritism.

# Q: Mods are running a big bracket and are missing some characters/media sources, can I run a similar bracket?

A: No, to prevent saturating the sub with the same type of posts about franchises/characters you will not be approved for those brackets by the mods. This can be revisited if it has been a few months since the end of the mod bracket.

## Q: Can I partner with another user to run my bracket?

A: Yes, just make sure that both your user names are included in the google form and let us know what that will look like (e.g., are you splitting the work?).

#### Q: Can I run more than one bracket?

A: As long as you are submitting the form for each bracket and no one has claimed it before, it is possible for you to complete more than one bracket.

#### O: What do I write in the post titles?

A: We recommend that you write "Character 1 or Character 2" or "Show 1 or Show 2". If you need to add more information, add it into your posts text body. This makes it easy to read and the sub is not inundated with the same post title. This is how things start getting caught in the mod queue.

#### O: How many polls do I have to post per day?

A: That is up to you, most people post two polls per day. We strongly recommend that you don't post them all in one day since these subs can undergo many shifts in post trends which can lead to your posts losing visibility and having less engagement.

#### Q: Do I have to make a second chances bracket?

A: No, you don't. If you want to make one that runs concurrently we will not stop you. They will just be "approved" along with your other posts. Just make sure that your title says it is "[Second Chances]"

#### O: Can the mods run the bracket for me?

A: Sorry, no. Mods are running and/or preparing for their own tournaments within the sub, as well as their real life responsibilities. If this is not a good time for you to prepare your bracket let us know. It will remain claimed (upon speaking with the mods) so that you have enough time to prepare for your bracket.

#### O: What if I can't (or don't want to) do the bracket anymore?

A: Let us know and we can either free the bracket in case someone else wants to do something similar or we will keep it held if you just need extra time. However, if we don't hear back from you we will be opening that bracket up for other users.

• If you do not begin your bracket, and we do not hear from you within 1 month of when you were to start, one of the mods will be contacting you. If you do not respond, it will be assumed that you no longer want it.

# **Custom Bracket Requests:**

If you are interested please submit the appropriate Google form. One of the mods will contact you via modmail/PM regarding any outstanding questions and/or our decision for that request.

- 1	,	r/FavoriteMedia https://forms.gle/kRUbRLWXQWLwydcd6
- 1		

- **FYI** there is a maximum of 32 participants (characters or media sources), please think about what that bracket will look like.
  - On Desktop: At the top (next to "Posts") you will see two menus. See what is listed there. You will find the mod-bracket winners and the brackets that have been claimed/completed by the users.
  - On the app: you will find these under the "Menu" tab.
    - 1. Can you think of anything different from what is listed there?
    - 2. Has there been at least 60 days since the last bracket if you want to make something similar to what is already listed?
- Be aware that some requests might be denied as the mods or other users have plans for some character brackets.
  - You might also have to wait to start posting your bracket depending on how many users have requested a bracket and/or are currently completing one.
- **<u>Do not</u>** post anything before the mods have contacted you, we don't want to remove posts but we will if we have to.

# Making a visual for the bracket

It helps the sub when you have a visual of your bracket to let them know what is coming.

- These could be helpful in making your visuals
  - You could use <u>Bracket HQ</u> which is free for the amount of pairs you would be doing for the custom brackets.
  - You can find and download any of <u>these templates</u> which are basic but can be useful for this size brackets.
  - If you use Microsoft Excel, it has a template (for <u>tournament bracket</u> 16 teams) that is enough for a bracket this size
  - This <u>website allows you to edit the names</u> online so that you can post.
  - Two of our mods use <u>Hitfilm</u> (download here) to do their brackets.
    - 1. <u>u/TheReySkywalker made a tutorial on how to use</u> the software, if you're interested in using that format please watch it.
  - The other mods use Google Drawing as well.
  - If you have Twitter, you can use <u>BracketFights</u>. You can upload images into the bracket (some brackets may already exist)
- Try to update your template per round if you are going to be updating.
  - It might be helpful to link your posts under the visual for users to find but it is not necessary.

# Making an announcement

Flaring Posts appropriately:

- Use the "<u>User Bracket</u>" post flair to make an announcement post with your visual
  of the bracket (if you are making one) and for your polls (Visuals can go up a few
  days before the actual polls are open, try to post within a week of your start date if
  possible).
  - When your visual is up and ready, you <u>can</u> crosspost to any subreddit that is appropriate (Note: Please make sure that you are following rules about crossposting on other subreddits, we don't want you to get in trouble with them).
  - **Do not use "vs." or "v." in titles.** Just like any other post on the subreddits, these are about favoritism. Mods will give you one warning and then remove posts if you continue using that in the titles
- Use the "*User Bracket Results*" post flair when you are posting results of your bracket.

## Mod involvement

One of the mods (probably u/hpspnmag) will make a monthly post that will hold links to all user announcements for that month (links to any ongoing brackets that go across months will also be included there)

- This will be listed under the "Current User Brackets" button.
  - On Desktop: you will find this announcement linked in the sidebar.
  - On the app: you will find this announcement linked under the "About" tab.

While we do not tell you how to post, we **strongly** suggest that you **don't** post all your polls at once.

- These subs can go through several trends quickly, you may lose visibility if everything is posted at once.
  - Try to time it in a way that makes sense to you and that will continue to bring the same attention to your bracket (e.g., same time of day).

\*Please contact the mods if your posts did not all go up when you were posting. Sometimes things get filtered by the mod queue and we don't realize it until hours later. Either send us modmail or tag one of the mods in a comment on your posts.