Millis Public Library Board of Trustees Meeting Minutes

Tuesday September 8, 2026

Call to Order:

Ms. Fong-Hughes called the meeting to order at 7:01 pm

The meeting was held in person and via zoom on Tuesday September 8, 2026. The agenda was properly posted with the Town of Millis and timely notice was given. Present were Rebecca Fong Hughes (Chairperson), Jonathan Bernier (Secretary), and Kimberly Tolson (Library Director)

Previous meeting minutes were unanimously approved 7:02

Directors Report:

Funding

FY27 Budget

Up to date with current payroll and bills

We are pretty much where we are expected to be year to date.

Summer programs were busy, with both recurring and some special programs. All were well attended.

There will be some new recurring programs that are being launched this Fall.

The painting project was completed and does look quite nice, with some of the capital project money still left over that could possibly be put into another project.

Ms. Tolson is working with Jim Dononvan wrapping up the bidding process for the keyless entry upgrade. A third quote is coming so the actual project can begin.

Fire House Open House will be October 4th.

> Ms. Tolson and Ms. Fong-Hughes plan on being there for the duration, and Mr. Bernier and Ms. DiRamio will do a few hours each.

Ms. Tolson was approved for intermittent FMLA.

Ms. Tolson is looking to set up an all-staff training on 10/27 and is looking to have the library closed for the few hours in the morning of the training (Autism Accessibility Training) and will look to open at 1 pm. It is a free training funded by a grant.

There will also be a cyber security training for all of the library staff.

Programs & Services

Summer Kids Programs

- Waterplay was very well attended on Wednesday mornings this summer, with an
- average of 40 people per week
- Creative corner met five times and had an average of 14 kids per session.
- Lego Kits had an average of 15 per session.
- Songs and Stories had an average of 42 per session.
- 102 participated in Summer Reading Store (so far, there is still about a week left to
- bring in logs).

Other Summer Programs

- Tuesday, August 4 at 4 pm – Animal World Experience – 76 attended this program
- aimed at school age kids
- Friday, August 7 at 6:00 pm - Teen Hangout – 5 attended
- Saturday, August 8 at 2:45 pm – Middle School Lock-in – 17 attended the Lock-In and
- had a great time.
- Thursday, August 13 at 6:30 pm – Tween Ice Cream and Trivia Night – 15 attended
- this program.
- Friday, August 14 at 6 pm – Teen TV: Toons Through the Ages – 5 attended
- Wednesday, August 19 at 5:30 pm – Jonathan Kranz Mushroom Talk – 23 attended
- Friday, August 28 at 3:00 pm - Anything but the Brush: YA Paint Party – 2 attended

Upcoming

- Wednesday, September 16 – Creative Dance with Millis Dance begins
- Wednesday, September 16 at 6 pm – Battle of the Books
- Friday, September 25 at 3 pm – Junk Journaling for Young Adults
- Monday, September 28 at 10:30 am – New Mom’s Group (new weekly program)
- Tuesday, September 29 at 4 pm – Cursive Club (new weekly program for grades 3-5)
- Tuesday, September 29 at 6 pm – Needle Felting Basics for Middle School

OLD BUSINESS

The gift in kind donations have been secured for the book sale.

All of the trustees will put in some time to make sure there is coverage for the coffee and raffle table.

NEW BUSINESS

There is some concern about how messy the RB room is getting after some of the youth programming. – Ms. Tolson will have a conversation with the programming staff just to make sure that it is being addressed.

It may be some of the other groups that use the room, we will talk to them as well.

There is no thought to restrict food too much yet, but if the mess continues, we may need to revisit.

Town meeting is 11/9 – Ms. Fong-Hughes will attend.

Next meetings confirmed for 10/13,11/10, and 12/8.

Ms. Fong-Hughes officially adjourned the meeting at 7:41