



**PhD Chapter at THS | Doktorandsektionen vid THS
Board 2026/2027**

Agenda for Board Meeting #01

Place: Xenon, Albano, Stockholm

Date: 2026-07-22

Time: 15.30

Invitees: Board Members, Auditor

Formalities: [5 min – 10 min]

1. Election of Meeting Chairperson, Secretary and Minute Checker.

Chairperson: Hilma Karlsson

Secretary: Kaung Myat

Minute Checker: Abhilash Kulkarni

Meeting Attendees:

2. Approval of Agenda.
3. Eventual matters related to formalities.

Board Reports / Informs: [20 min – 30 min]

4. Introduction rounds
5. Chairperson: Slack, usage of functional emails, Google Drive.

No reports from KTH committees as they did not reunite during the month of July.

Discussions: [60 min – 90 min]

6. Chairperson: Operational plan for the board and goals discussions.
Distribution of departmental duties
7. Chairperson: Committees and work groups distribution, and Kårfullmäktige
8. Chairperson: Slack and Canva.
 - a. *Slack is renewed in August the 23rd*
 - b. *Canva (design website)*

9. Chairperson: Frequency of board meetings and dates for the next board and chapter meetings. Calendar for the year.
10. Chairperson: Group/individual Photos
11. Chairperson: Jackets and shirts new members
12. Dita: Sports event at KTH Hallen
13. Jubelium Gasque
14. Chairperson: Time compensation guidelines and procedure [probably next meeting]

Approved per capsulam decisions:

Signed by:

- Meeting Chairperson

- Meeting Secretary

- Minutes Checker