

Pinchbeck Elementary School Room Parents 2024/2025

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www.PinchbeckPTA.com

Many thanks for volunteering to be a room parent this year!

- [Join the PTA](#)
- Complete a [HCPS Volunteer Form](#)
- **Sign in** at the office any time you're on campus

Introduction Letter: Distribute in student folders with your name and contact information as a room parent. Teachers can also forward via email or ParentSquare to class.

Parent Contact Info: We have provided a primary list of all the parents in your child's class who have shared their contact information with us.

Fall Festival Baskets: Room parents collaborate to create a grade level themed basket to raffle off at the Fall Festival. Money raised will fund PTA events throughout the year. Your responsibility is to solicit donations from parents, collect the items and assemble the baskets.

2024 Basket Themes

- Kindergarten: Arts & Crafts
- 1st Grade: Chocolate Lovers
- 2nd Grade: Kids in the Kitchen
- 3rd Grade: Movie/Game Night
- 4th Grade: Camping/Outdoor Adventure
- 5th Grade & Exceptional Ed: Tailgating

Staff Luncheons: There are 3 luncheons for all teachers and staff on specific Fridays throughout the school year. The lunches are split up by grade level and each has a theme. Historically, Room Parents were responsible for coordinating contributions and volunteers to provide the lunch however this responsibility has been transferred to the PTA Hospitality Committee. They may need assistance in providing the SignUpGenius to classrooms so let's have that on our radar.

Teacher Birthdays: A list of teacher birthdays is on the Pinchbeck PTA website, along with lists of teacher favorites you can find here: <https://pinchbeckpta.membershiptoolkit.com/favorites>. If your teacher has a summer birthday, celebrate his/her half birthday. A small acknowledgement and celebration by the class is greatly appreciated.

Important Dates

9/27/24: Email out Fall Festival Baskets Sign Up Genius no later than this date to give 2 weeks time in collecting items

10/10/24: Fall Festival Baskets Due Pinchbeck Office by 2pm

10/15-10/17: Organize and wrap grade level Fall Festival Baskets

11/19/24: Winter RP Check In (7pm, Pinchbeck cafeteria)

12/20/24: Classroom Winter Parties

3/11/24: RP Spring Meeting (7pm, Pinchbeck cafeteria)

5/5 - 5/09/25: Teacher Appreciation Week (details TBD)

THINGS TO KNOW

- SignUpGenius is a great way to track parent volunteers and donations for your classroom. Room Parent Coordinators can post links to specific lists on the Pinchbeck PTA website by class or grade level as requested.
- Check in frequently with your teacher to confirm student headcount- numbers can fluctuate throughout the year.
- Donations can be collected at the front office or in tubs outside the office. Let the front office know if you're expecting drop-offs. Keep in mind that the office cannot store items long term, and plan to pick up donations in a timely manner.
- Ask parents to clearly mark any donations with the name of the teacher and grade level when sending in physical items to school.
- Snacks and treats should be nut-free and individually wrapped (see the Nut Free Snack List on the Pinchbeck PTA website for ideas). No soda or caffeinated drinks. Please check with your child's teacher to understand any specific allergies or dietary restrictions in your classroom.
- The PTA only solicits monetary donations through the Sunshine Fund. Any individual parent donations to classrooms will not be included in the PTA budget and are not tax deductible. We encourage donations of items rather than money to foster participation from all families.

FALL FESTIVAL BASKET INSPIRATION

Be sure to find a basket or container to hold all your donations and present them in a way that will solicit the most bids! Use tissue, crinkle paper or cellophane to wrap up the basket.

Please no alcohol in the gift baskets.

Arts & Crafts (Kindergarten): Markers, Crayons, Paints, Coloring Books, Modeling Clay, Drawing Instruction Books, Rainbow Loom, Beads, Paper, Glue, Stickers, Crafting Kits, Gift Card to Local Pottery or Painting Place.

Chocolate Lovers (1st Grade): Chocolate Bars, Candy, Hot Chocolate Mix, Brownie Mix, Boxed Chocolates, Chocolate Spoons, Gift Card to Local Chocolate/Ice Cream/Dessert Shop.

Baking (2nd Grade): Kid's Cookbook, Apron, Oven Mitts, Mixing Bowl, Baking Mixes, Icing, Measuring Spoons/Cups, Sprinkles, Spatula, Spoon, Dish Towel, Baking Pan, Kitchen Timer.

Movie or Game Night (3rd Grade): Movie Theater Gift Cards, DVDs, Popcorn, Candy, Card Games, Family Board Games, Blanket, Soda, Popcorn Bowl.

Camping (4th Grade): First Aid Kit, Flashlight/Head Lamp, Bug Spray, Sunscreen, Reusable Water Bottle, Card Games, Smores Sticks & Ingredients, Lighter, Multitool, Binoculars, Snacks, Large Cooler.

Tailgating (5th Grade & Exceptional Ed): Frisbee, Koozies, Soda, Snacks (Chips, Pretzels, Jerky, Candy), Salsa, Nerf Football, Cooler, Paper Plates, Solo Cups, Utensils, Cooler, Portable Grill.

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