

SAMPLE TEMPLATES FOR SUMMER CAMPS

Parent/Guardian Measles Notification

Overnight Camps

Template 1: Measles case notification template – Camp administrators can use this template to notify parents/guardians when someone at camp has had measles symptoms. *This notification would be sent to parents/guardians of ALL campers after consultation with the health department.*

Dear Parent/Guardian,

We are reaching out to families because we are working with (*Health Department*) to follow-up on a suspect case(s) of measles at (*Camp Name*).

We are taking proactive steps to ensure that campers and staff are adequately protected, to stay healthy and minimize further spread of measles. As part of our camp safety plan, people with measles symptoms have been separated from other campers and staff, and their parents/guardians, if applicable, have already been notified.

We continue to monitor all campers and staff for any related symptoms and will notify families directly if their child has any concerning symptoms. We are also reviewing camper and staff immunity documentation. Staff from the health department may be reaching out to families to confirm or obtain additional immunization records, if needed.

The camp will continue working closely with the health department to make sure that all camp health and safety requirements are being met. Please feel free to call the camp at _____ with any questions or concerns.

Sincerely,

Camp Director/Health Director

For more information about measles:

[Measles Symptoms and Complications | Measles \(Rubeola\) | CDC](#)

[Measles: It Isn't Just a Little Rash](#)

[Do You Think Your Child Has Measles?](#)

SAMPLE TEMPLATES FOR SUMMER CAMPS

Parent/Guardian Measles Notification

Template 2: Exposure notification template – If the health department recommends that campers without measles immunity should be excluded from camp after a measles exposure, camp administrators can use this template to notify parents/guardians. *This notification would be sent only to parents/guardians of campers whom the health department recommends excluding from camp.*

Dear Parent/Guardian,

We are reaching out to families because we are working with (*Health Department*) to follow-up on a suspect case(s) of measles at (*Camp Name*).

We are taking proactive steps to ensure that campers and staff are adequately protected, to stay healthy and minimize further spread of measles. As part of our camp safety plan, people with measles symptoms have been separated from other campers and staff, and their parents/guardians, if applicable, have already been notified.

Your child has been exposed to someone with suspected measles and does not have evidence of immunity. To prevent further spread, you will need to pick your child up from camp as soon as possible, and your child will need to remain away from camp for 21 days since the date of your child's last exposure to measles (*insert date*).

Until that date, it is very important for you to monitor your children and other household members for any measles symptoms. See a healthcare provider if symptoms develop, and contact the healthcare facility before you arrive to let them know that measles is suspected. Measles symptoms can include high fever, cough, runny nose, red, watery eyes, and a [rash](#) (flat, red spots that appear on the face at the hairline and spread downward to the rest of the body.) In addition, your healthcare provider or the health department might recommend that your child receive a dose of the measles, mumps and rubella (MMR) vaccine or other medication to prevent measles infection after exposure.

The camp will continue working closely with the health department to make sure that all camp health and safety requirements are being met. Please feel free to call the camp at _____ with any questions or concerns.

Sincerely,
Camp Director/Health Director

For more information about measles:

[Measles Symptoms and Complications | Measles \(Rubeola\) | CDC](#)
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[Do You Think Your Child Has Measles?](#)

SAMPLE TEMPLATES FOR SUMMER CAMPS

Parent/Guardian Measles Notification

Day Camps

Template 3: Measles case notification template – Camp administrators can use this template to notify parents/guardians when someone at camp has had measles symptoms. *This notification would be sent to parents/guardians of ALL campers after consultation with the health department.*

Dear Parent/Guardian,

We are reaching out to families because we are working with (*Health Department*) to follow-up on a suspect case(s) of measles at (*Camp Name*).

We are taking proactive steps to ensure that campers and staff are adequately protected, to stay healthy and minimize further spread of measles. As part of our camp safety plan, people with measles symptoms have been asked not to return to camp while they are still sick, and their parents/guardians, if applicable, have already been notified.

It is very important for you to monitor your children and other household members for any measles symptoms and keep your children home from camp if they are sick. See a healthcare provider if symptoms develop, and contact the healthcare facility before you arrive to let them know that measles is suspected. Measles symptoms can include high fever, cough, runny nose, red, watery eyes, and a [rash](#) (flat, red spots that appear on the face at the hairline and spread downward to the rest of the body.)

We are also reviewing camper and staff immunity documentation. Staff from the health department may be reaching out to families to confirm or obtain additional immunization records, if needed.

The camp will continue working closely with the health department to make sure that all camp health and safety requirements are being met. Please feel free to call the camp at _____ with any questions or concerns.

Sincerely,

Camp Director/Health Director

For more information about measles:

[Measles Symptoms and Complications | Measles \(Rubeola\) | CDC](#)

[Measles: It Isn't Just a Little Rash](#)

[Do You Think Your Child Has Measles?](#)

SAMPLE TEMPLATES FOR SUMMER CAMPS

Parent/Guardian Measles Notification

Template 4: Exposure notification template – If the health department recommends that campers without measles immunity should be excluded from camp after a measles exposure, camp administrators can use this template to notify parents/guardians. *This notification would be sent only to parents/guardians of campers whom the health department recommends excluding from camp.*

Dear Parent/Guardian,

We are reaching out to families because we are working with (*Health Department*) to follow-up on a suspect case(s) of measles at (*Camp Name*).

We are taking proactive steps to ensure that campers and staff are adequately protected, to stay healthy and minimize further spread of measles. As part of our camp safety plan, people with measles symptoms have been separated from other campers and staff, and their parents/guardians, if applicable, have already been notified.

Your child has been exposed to someone with suspected measles and does not have evidence of immunity. To prevent further spread, your child will need to remain away from camp for 21 days since the date of your child's last exposure to measles (*insert date*).

Until that date, it is very important for you to monitor your children and other household members for any measles symptoms. See a healthcare provider if symptoms develop, and contact the healthcare facility before you arrive to let them know that measles is suspected. Measles symptoms can include high fever, cough, runny nose, red, watery eyes, and a [rash](#) (flat, red spots that appear on the face at the hairline and spread downward to the rest of the body.) In addition, your healthcare provider or the health department might recommend that your child receive a dose of the measles, mumps and rubella (MMR) vaccine or other medication to prevent measles infection after exposure.

The camp will continue working closely with the health department to make sure that all camp health and safety requirements are being met. Please feel free to call the camp at _____ with any questions or concerns.

Sincerely,
Camp Director/Health Director

For more information about measles:

[Measles Symptoms and Complications | Measles \(Rubeola\) | CDC](#)
[Measles: It Isn't Just a Little Rash](#)
[Do You Think Your Child Has Measles?](#)