

Welcome to Shady Dell ECC

2025-2026

Please read ALL information carefully.

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Office Phone: 417-523-1300

It's A Great Day To Be A Shady Dell
Lion!



We are excited you have chosen Shady Dell!
We commit to providing a safe and engaging environment where
your child can learn and grow!

Our goal is to meet the needs of each child through explorative learning activities and social emotional growth. We know that young children learn more, produce more, show more compassion, and feel better about themselves when they are in an environment that is caring, connected, and safe.

About our school

Shady Dell Early Childhood Center serves 4-5 year old students in the Springfield Public Schools Wonder Years Early Childhood Program. We serve 3 to 5 year old students in the Springfield Public Schools Early Childhood Special Education Program.

- We believe that connections and relationships are the foundation of our work.
- It is our goal that ALL feel welcome and valued at Shady Dell.
 - We strive to provide a safe and engaging environment.
 - We believe all children can succeed.
- We achieve our goals by working collectively, as a team.

SCHOOL HOURS:

8:10-3:10 (Doors will open at 7:50 A.M.)

Breakfast In the Classroom begins: 7:50 A.M.

- ★ Car line begins at 7:50 a.m.
- ★ After 8:10—Everyone must enter the building through the front office and obtain a tardy slip.
- ★ Pickup time is 3:10 p.m. Students who are picked up after 3:30 will be picked up at Cub Club (after school care program) with a \$20 drop in rate charged.
- ★ Students **are NOT dismissed** from 2:55-3:10- for student safety.
- ★ If you need to pick up your child early for an appointment, please come before 2:55.

INCLEMENT WEATHER

In the event school is closed due to inclement weather, information regarding the closing will be available on all radio/television stations, Facebook, Twitter & Connect 5 system.

When temperatures are 32°F or below and/or wind chill factor is 15°F or below, there is an increased chance for hypothermia and frostbite. Students will be encouraged to wear layered clothing and limit exposure to outdoor temperatures, including recess. No outdoor recess will be allowed when the temperature and/or wind chill is equal to or below 29° F. If outdoor temperatures and/or wind chill is 30°-32° F, students may be outdoors for no longer than 10 minutes wearing appropriately layered clothing, i.e. coats, hats, scarves, and gloves. If weather permits, students will be outside, please send weather appropriate clothing.

Shady Dell ECC Parking Lot Entry Options:

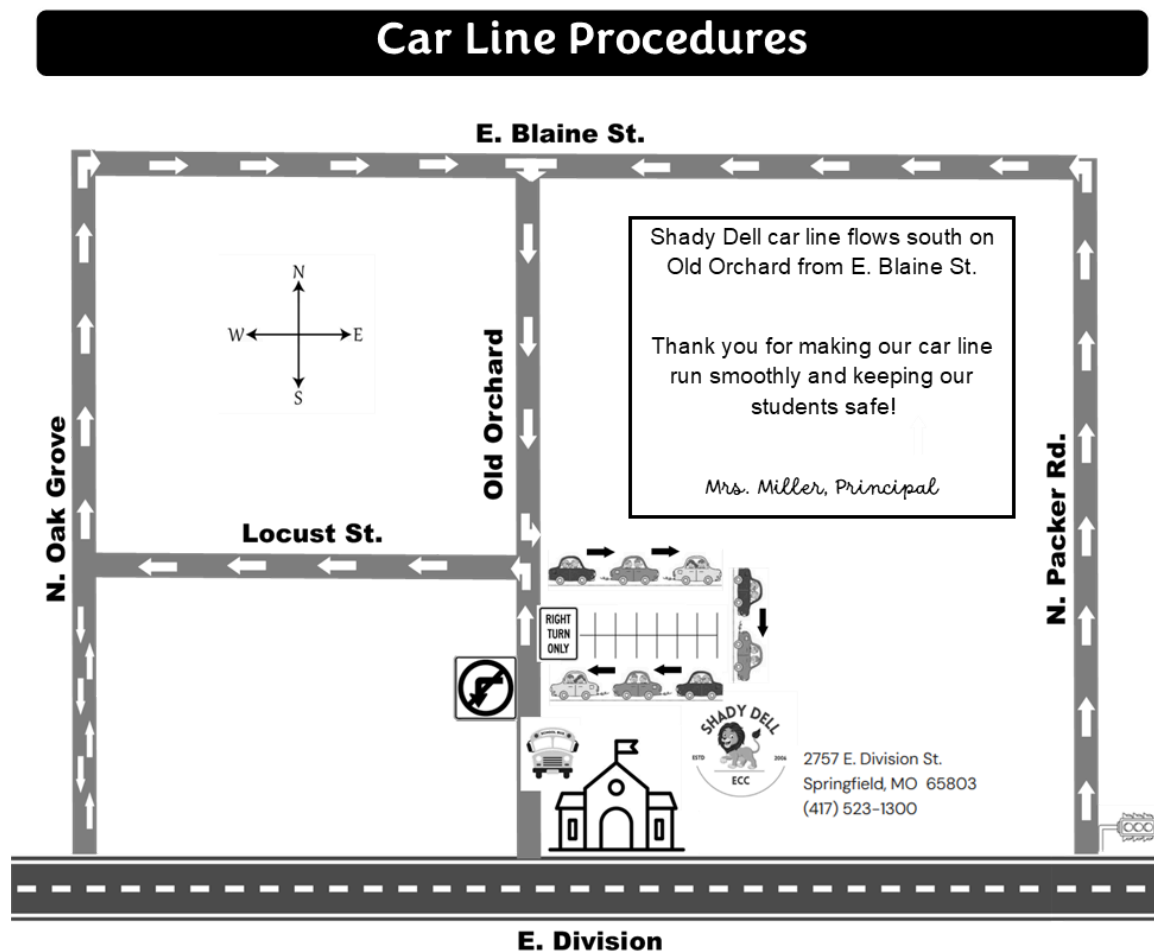
Arrival/Dismissal Options – USE THE FOLLOWING OPTIONS:

NO RIGHT TURNS into the parking lot during arrival and dismissal. Our buses use this area as our bus lane. Our car line flows south. Turning right disrupts the flow of the car line. Thank you for your cooperation!

Option 1: From E. Division go north on N. Oak Grove. Turn right on E. Blaine then turn right onto Old Orchard Road. The school will be on the left.

Option 2: From E. Division go north on Packer Road. Turn left on E. Blaine and then turn left onto Old Orchard Road. The school will be on the left.

Option 3: From Glenstone go east on E. Blaine. Turn right on Old Orchard Road and the school will be on the left.



**We strive to be a good neighbor. We never block a driveway or use a driveway to turn around for car line. Follow the map above for the correct route.

Arrival Procedures:

**Student arrival starts at 7:50 AM.

** Car line begins at 7:50 am. Staff will greet students at his/her car and accompany him/her to the door. Students will go to the classroom for breakfast.

**Students should never be dropped off to walk into school alone at any time. Staff will come to your car to assist the student walking into the building during the carline. Please do not let your student out of the car without a staff member.

Shady Dell staff are strategically placed throughout the building to ensure your child's safe arrival in their classroom.

**At 8:10, Door #3 closes to begin the school day.

**If you arrive after 8:10, you must walk your child to the Main Office (Door #1). You will sign your child in with the secretary.

Dismissal Procedures:

Car Line Pick-Up: (Please see Car Line Map on page 4)

Parents will enter the parking lot through the marked entrance and remain in a single line. The hanging car tag provided by the school MUST be displayed on the rearview mirror. If you do not have your school issued car tag, you will need to park and go inside to show your ID. Students will be called and escorted to their cars via door number 3. Students will be escorted by a staff member.

Parents should remain in their cars at all times.

If you need to help your student buckle up, please pull forward out of the line and park to do so.

***Students may not be picked up at the main entrance. Walkers and car riders are dismissed at Door #3.**

If you want to park across the street and walk up, you MUST have your car tag with you. Please walk to Door #3 where students are dismissed with staff. You will form a line down the sidewalk and wait for a staff member to bring your student to you.

***Students attending Cub Club will be escorted by staff to the APR.**

IMPORTANT NOTE:

Those picking up students may wait in the car line or on the sidewalk at Door #3. Staff will do their best to expedite a smooth and quick dismissal that is safe and secure for all. Your cooperation helps tremendously. Thank you!

ABSENCES/ATTENDANCE

SPS has a 95% attendance goal for students. A part of getting ready for kindergarten is developing routines and expectations. Daily attendance is an expectation. Absences are expected due to illness or family.

Please call the office to report absences: 417-523-1300

BIRTHDAY CELEBRATIONS

District Policy does not allow cakes or cupcakes to be brought in to celebrate birthdays. Talk with your child's teacher about non-food ideas for that day. Party invitations are only allowed to be passed out at school if every child in the class will be receiving one.

District approved snacks can be found here:

<https://www.sps.org/Page/4154>.

BREAKFAST

Breakfast will be served in the classroom each day beginning at 7:50. This is free for all students. Students may not bring breakfast items. No outside food or drinks.

EMERGENCY INFORMATION

Please keep the office informed of any changes that may occur such as address, phone number, emergency contact/number, work number, or legal guardian. This is for the protection of your child in the event we need to reach you.

LOST / FOUND

Lost and found articles of clothing will be hung in the Wonder Years hall. **Please label all clothing with child's name.** Unclaimed clothing is sent to the PTA Clothing Bank, churches or the Convoy of Hope.

LUNCH

Students will eat lunch in their classroom each day. Student lunches are not free. Please make sure to fill out the free/reduced forms at this link: <https://www.sps.org/Page/2400>

You are welcome to send a lunch box with your child if you choose rather than the school lunch. Do not send food or drink that needs to be refrigerated or heated. We do not have space for those items.

SNACKS

The district only allows snacks from home that adhere to the pre-approved snack list (list provided upon request). Please refer to this when bringing snacks for your child's classroom:

<https://www.sps.org/Page/4154>

VISITORS

Visitors must enter at the Main Office. For security purposes, **everyone** must utilize our Hall Pass program to enter the building.

WELLNESS/NURSE INFO/MEDICINE POLICY: <https://www.sps.org/Page/2411>

When should I keep my child home from school?

Students with the following signs or symptoms of communicable disease, must remain home for 24 hours after resolution of signs/symptoms, without medication to resolve the symptoms, or until cleared to return by medical provider:

- Fever - temperature of 100.4 degrees or greater
- Symptoms related to possible communicable disease (skin rashes, redness of eye(s), swollen glands, etc.)
- Excessive drainage from eyes, ears, persistent earache, constant cough; or painful sore throat/swollen glands
- Students with (or having the potential to transmit) an acute infectious disease or parasite

Students who have taken any fever-reducing medications such as Tylenol or Ibuprofen in the past 24 hours must stay home until they are fever-free without the use of medication for 24 hours.

- Temperature of 100.4 degrees or more
- Nausea, vomiting, and/or diarrhea
- Symptoms related to possible communicable disease (skin rashes, redness of eye(s), swollen glands, etc.)
- Excessive drainage from eyes, ears, persistent earache, constant cough; or painful sore throat/swollen glands
- Students with (or having the potential to transmit) an acute infectious disease or parasite
- Head lice and/or nits

If a student is sent home from school due to illness, the student must remain at home for the full school day following the day dismissed. In addition, the student must be symptom free without administration of any fever reducing medications or other medications to relieve symptoms for at least 24 hours before returning to school.

Students returning to school after injury, including concussion and/or surgery with crutches, casts or slings should present a physician release to return to school along with a written request for any necessary modifications or accommodations. Please discuss any questions regarding when to return to school with the school nurse and/or health services.

*****Please notify the office at 417-523-1300 before 9:00 am to communicate your student absence.**

MEDICATION POLICY

If it becomes necessary for a student to take any form of medication at school, a signed medication form must be completed. Prescription medication must be in the prescription bottle (pharmacists will give you an extra bottle upon request). ALL Medication must be delivered to school by the PARENT OR GUARDIAN in the original container. DO NOT send medication in envelopes, plastic wrap, lunch boxes, backpacks or mixed in food or drink. Please bring only the amount needed at school. The medication policy for Springfield Public Schools states that medication is not to be brought by or sent home with the child. A parent or designated adult must pick up any remaining medication within one week after the final date on the medication form. Over-the-counter medications may be given at school for a period of three days with written consent from the parent/guardian. Administering over-the-counter medication beyond three days will require a written order from your doctor.

IMPORTANT DATES

8/15 Meet the Teacher: 7:45-12:45

8/19 First day of School for PK-12th grade

9/1 NO SCHOOL - Labor Day

9/18 SPS University/Shady Dell ECC Open House: 5:00-6:30

9/24 School Picture Day

10/17 NO SCHOOL Professional Work Day

10/23 School Picture Retakes
10/20-24 Parent/Teacher Conferences
11/03 and 11/04 NO SCHOOL Professional Work Day
11/24-11/28 NO SCHOOL Thanksgiving Break
12/22-1/02 NO SCHOOL Winter Break
1/19 NO SCHOOL Martin Luther King Jr Day
2/16 NO SCHOOL President's Day
3/13 NO SCHOOL Professional Work Day
3/16-3/20 NO SCHOOL Spring Break
4/07 NO SCHOOL Election Day
5/22 Proposed last day of school: Lunch on the Lawn
EXPLORE Summer School starts in June

Please watch our Shady Dell Facebook page and Shady Dell website for more important dates and events throughout the year.

<https://www.facebook.com/SHADYDELLECC>
<https://www.sps.org/shadydell>