



NIFF 2026

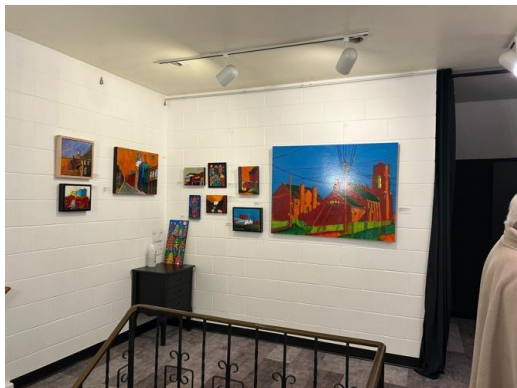
Visual Artist Information Package

Dear Artists, we are so looking forward to working with you in June. There's a lot of information here that is really important. Please review this document as soon as possible. If you have questions, thoughts, needs, dreams, jokes - get in touch with us by email or phone.

1. Exhibit Spaces Available

These spaces can accommodate a number of pieces of various sizes. Art must be hung on existing screws in walls. NIFF will communicate with selected artists regarding the number and size of works that can be hung. Artists are responsible for hanging their own work.

Upstairs Walls



Beside the Stairs



Front Lobby



2. Prices and Payment

Fringe artists receive 100% of any sales. You may price your work as you see fit. Please provide clear documentation for each piece including price.

Within 10 days of the end of the festival you will receive a sales report and payment by cheque or e-transfer of the full amount of sales.

3. Publicity

The NIFF team will publicize the festival in general, including distributing posters and working social media.

4. Installation

A time will be scheduled for you to hang your work. There will be one volunteer to assist you with setting up. You will also be asked to sign our Safer Space Policy (attached) at that time.

5. Photography and Recording

A NIFF photographer will be onsite throughout the Festival taking pictures for future NIFF reporting and promotions. You will be asked to sign a waiver for this at your installation. If there are specific elements of your work that you do not wish photographed please let us know at that time. Local, regional and national media will be invited to attend the Festival and may have additional specific requests. These will be coordinated with artists as they arise.

6. Insurance, Care and Removal

Neither NIFF nor the Peterborough Theatre Guild have insurance for your artwork. Please purchase an appropriate policy. Art is displayed in open public areas throughout the festival and NIFF is not responsible for any loss or damage. All artwork must be removed on Sunday, June 21, 2026 at the latest.

7. Artist Talk

An artist talk may be scheduled during the festival. We hope that you will be able to participate.

8. Volunteers

As with all arts events, NIFF relies heavily on volunteers. They will do their best to make the Festival a great experience for artists and audiences. Please ask them for any help you need, and help them feel welcome too.

9. Hospitality

We will have a backstage hospitality area with some tea/coffee/snacks for artists during festival hours.

10. Accommodation

NIFF is in the process of trying to secure billets. More details will be provided as soon as we have them. If you know people locally who might be able to put you up, that may be a more comfortable option for some.

Information about Billet Hosts (read carefully):

- Billet Hosts generously volunteer to provide a place in their home and can help artists find their way about Peterborough/Nogojiwanong.
- Hosts may provide use of their kitchen, which should be discussed.
- Hosts are not expected to provide food or transportation for guests.
- Hosts and guests will have to communicate about particular needs or house rules.

11. Transportation

We assume most of you will have vehicles. NIFF will arrange parking at the Peterborough Theatre guild for installation and removal of artwork for **one** vehicle per artist. The Guild is close to downtown Peterborough with easy transit routes.

12. Communication

On your application, you will be asked to provide a cell phone number for communications during the Festival. Please consider who in your company is the best contact. Choose one person we can contact about all festival-related things throughout the entire process.

Safer Space Policy September 2022

As an Indigenous festival, NIFF recognizes and respects the Indigenous protocols of the land upon which the festival resides. NIFF also respects the protocols of all Indigenous performers and will accommodate cultural protocols and requests to all reasonable extents possible within the context of the NIFF venues and time constraints.

Introduction

NIFF endorses diversity and supports equal rights. It does not advocate, support or practice discrimination based on race, religion, age, national origin, language, sex, sexual orientation, or mental or physical ability, whether covered by applicable legislation or not, except where affirmative action may be required to redress people who are differently-abled, or people from disadvantaged groups.

Policy

NIFF does not advocate, support or practice discrimination based on race, religion, age, national origin, language, sex, sexual orientation, or mental or physical ability or any other personal attribute protected by law, except where affirmative action may be required to redress people who are differently-abled. NIFF will make all reasonable accommodations to allow people who experience difficulties in their dealings with the organisation to benefit equally from its work.

This policy applies to NIFF staff and board members, volunteers, vendors, and performers.

Pledge

NIFF pledges to create safe, fully inclusive, respectful workplaces where artists can thrive, free from all forms of harassment, including but not limited to sexual harassment, discrimination, bullying and violence.

Harassment can take many forms including unwanted sexual attention, inappropriate jokes or texts, threats, and other unwelcome verbal, written, visual, or physical communication or conduct.

Complaints

NIFF has identified two possible avenues of complaint (recognizing there could be others)

1. Issues with audience members
2. Issues with Festival staff, volunteers, vendors, other performers

Process for Making Complaint

1. Issues with audience members should be directed right away to a volunteer or staff person in order for immediate resolution.
 - Resolution will be determined by the staff or volunteer, with an option to involve Trent Security.
 - A written complaint can also be submitted.
2. Issues with Festival staff, volunteers, vendors, or other performers can be dealt with in one of two ways (which are not mutually exclusive):
 - A direct complaint can be made to a Festival staff person or volunteer
 - A written complaint can be submitted.

Written complaints are submitted to the members of the NIFF Board who will review the complaints and determine the next steps. Complaint forms will be available at the Festival office or online by request to any Festival staff or board member.