

MINUTES OF MONTICELLO ACADEMY BOARD OF TRUSTEES

Special Electronic Meeting October 12, 2020

A SPECIAL ELECTRONIC MEETING OF THE MONTICELLO ACADEMY BOARD OF TRUSTEES WAS HELD ON WEDNESDAY, OCTOBER 12, 2020 AT 3:37 PM. THE MEETING WAS CALLED TO ORDER BY JENNIFER WARNAS.

The following Trustees were present:

Jennifer Warnas, Chair
Joel Coleman
Martell Winters
Kim Coleman (joined the meeting at 3:43 pm)

The following Administrators were present:

Dane Roberts, Executive Director
Randi Limb, Business Administrator
Shari Bradley

1. **Approval of Minutes.** Mr. Coleman moved to approve the minutes of [August 12, 2020](#), seconded by Mr. Winters.

A roll call vote was taken:

Mr. Coleman	Yes
Mr. Winters	Yes
Ms. Warnas	Yes
Ms. Coleman	Absent

The motion to approve the minutes passed unanimously.

2. **West Point LAND Trust Council.** Mr. Roberts explained the requirement to designate a LAND Trust Council for the new West Point campus, and he recommended the board designate the elected West Point parent council as the LAND Trust Council. Mr. Coleman moved for approval, seconded by Mr. Winters.

A roll call vote was taken:

Mr. Coleman	Yes
Mr. Winters	Yes
Ms. Warnas	Yes
Ms. Coleman	Absent

The motion passed unanimously.

3. **LEA Specific License Policy.** Mr. Coleman introduced this item, explaining to board members the requirement to approve an LEA-specific license policy before recommending individuals to the State Board of Education. Mr. Winters moved to approve the policy, and Mr. Coleman seconded the motion.

A roll call vote was taken:

Mr. Coleman	Yes
Mr. Winters	Yes
Ms. Warnas	Yes
Ms. Coleman	Yes

The motion passed unanimously.

4. **LEA Specific License Request for Moana Jacobsen.** Ms. Bradley introduced Ms. Jacobsen's credentials and current licensing situation. Mr. Coleman moved to approve the appointment, and Mr. Winters seconded the motion.

A roll call vote was taken:

Mr. Coleman	Yes
Mr. Winters	Yes
Ms. Warnas	Yes
Ms. Coleman	Yes

The motion passed unanimously.

5. **Budget Opening for Educator Salary Increases.** Mr. Roberts discussed the need to increase teacher salaries after holding off during the COVID salary freeze, including the reduction in pay that resulted from health care insurance increases with no salary increase. He described the challenges associated with evaluations during the statewide school closures and other details relating to this requested increase for educators. Mr. Coleman moved to approve the request, and Mr. Winters seconded the motion.

A roll call vote was taken:

Mr. Coleman	Yes
Mr. Winters	Yes
Ms. Warnas	Yes
Ms. Coleman	Yes

The motion passed unanimously.

6. **Distance Learning Program Review.** Mr. Roberts reviewed the enrollment numbers and discussed information with board members and discussed how the distance program has operated at the beginning of the school year. He also stated the school will return to a traditional setup at the end of the second term.
7. **Open Meetings Board Training.** Mr. Coleman reviewed the Utah Open and Public Meetings Act to fulfill the annual training requirements for board members.
8. **Executive Session.** Mr. Coleman made a motion to enter an executive session at 4:45 PM, seconded by Mr. Winters. The executive session was adjourned at 5:18 PM and the special electronic meeting was called back to order.

THERE BEING NO FURTHER BUSINESS OF THE MONTICELLO ACADEMY BOARD OF TRUSTEES THE SPECIAL ELECTRONIC MEETING OF MONDAY, OCTOBER 12, 2020, WAS ADJOURNED AT 5:18 PM BY MS. WARNAS.

I hereby certify the foregoing to be a true, accurate and complete record of the proceedings of the special meeting of the Monticello Academy Board of Trustees held October 12, 2020.

A handwritten signature in black ink, appearing to read "Joel Coleman", with a stylized, cursive script.

Joel Coleman

Secretary