



Director: Mr. Chris Bergeron • Assistant Director for Curriculum and Instruction: Dr. Trisha Gaskill  
August 6, 2025

Members of the CMCS Board of Directors:

Please receive this letter as an official request asking the Board to approve funding for me to earn a Montessori Leadership Credential. The coursework would be taken through The Center for Guided Montessori Studies which has offices in Raleigh, NC and Tampa, FL. The entire process takes 16 months consisting of virtual classes, a self-directed internship, and a 1 week in person summer residency. There is an application deadline of October 13th in order to be considered for the cohort that starts on October 27th.

The costs for the program are as follows.

Tuition	\$9,300.00	
Application Fee	\$ 100.00	
Self-Directed Internship	\$ 700.00	
Fees	\$ 0 - \$500	\$ 0 if paid in full \$500 for monthly payments
Total	\$10,100 - \$10,600	
Residency	Travel, Lodging, Food	
Lodging	7 nights at \$162.00	\$1,134.00
Travel	Airfare if needed	\$ 400.00
Meals	Local Per Diem \$50/day	\$ 350.00
Total		\$1,884.00
Total Overall Approximate Cost	\$11,884.00 - \$12,484.00	

I am asking for funding not to exceed \$13,000.00 in case to account for potential changes in pricing in the future.

Respectfully,  
Chris Bergeron, Director