



Abbey Primary School



Carrick Road, Boyle, Co. Roscommon F52 KT52

Mobile Phone Policy

Mindful of the duties and responsibilities assigned to staff in working with children, it is vital that staff be engaged with children at all working times. In this context, it is vital that mobile phone use is minimised and only used when necessary.

Work Calls

- Calls to parents/guardians should be kept as short as possible. Where a lengthy conversation with parents/guardians is required, appointments should be made to meet parents
- Calls to other professionals and organisations should be made in consultation with the Principal and classroom supervision will be arranged where appropriate

Personal Calls

- In general, personal calls should be carried out during break time, unless urgent
- In cases of urgency, a staff member should use discretion in making calls
- Incoming personal calls should be reserved for urgent matters

Mobile Phones

- In case of urgency, staff should use discretion in making calls
- Texting should follow the rules in relation to calls

Children's Phones

- Children are not allowed to bring mobile phones to school. If, at the request of parents and in exceptional circumstances and agreed with the school, a child must take a mobile phone to school, it must be switched off and handed up to the teacher as soon as the child enters the classroom
- The teacher returns the mobile phone to the child at home time
- The school accepts no responsibility for replacing lost, stolen or damaged mobile phones





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This policy was ratified by the Board of Management of Abbey Primary School on _____

Chairperson

