

FOLIO Product Council Agenda

September 20, 2018

Meeting Time: 9:30 am-11:00 am EST
Meeting Number: 867 230 970
Call in Number: 415-655-0001
Meeting URL: [OLE Zoom](#)
PC Folio Wiki:
<https://wiki.folio.org/dhttps://zoom.us/j/867230970isplay/PC/Product+Council>

This week's notetaker: Jesse Koennecke

Announcements:

Next meeting - September 27

1. Agenda Items:

- **Controlled value lists:** Update from Cate -RM SIG Identified the hard-coded lists that would be good to change to editable. Will be reviewed for Q4.
- **Gap Analysis Update:** Cate - Planning for Q4 based on rankings from Gap analysis and focus on Chalmers. If insufficient capacity, will look to POs. Unranked features:
 - We would like to make sure we have the other early implementer's rankings in advance of the beginning of the Q1 release period (deadline TBD)
 - Institutions can begin adding their rankings right away directly in JIRA. Some useful filters:
 - [Unranked Features \(Chalmers\)](#)
 - [Unranked Features \(Chicago\)](#)
 - [Unranked Features \(Cornell\)](#)
 - [Unranked Features \(Lehigh\)](#)
 - [Unranked Features \(TAMU\)](#)
- **Index Data (ID) resources:** Sebastian - Change in scale of ID involvement in project starting in January. Original plan, ID funded significantly by EBSCO was to build the platform. Funding for ID and therefore footprint in project will be reduced, effective January 2019. Currently determining actual changes and prioritizing key areas and individuals involvement. ID intends to stay substantially engaged in project and will work closely with PC to ensure priorities and transitions are managed effectively.

- **Questions/concerns from PC:**
- What will happen with key roles and impact on project? I.e. Jakub - Jakub is remaining in his roles.
- What does this mean for innovation aspects of the project? Sebastian sees some work progressing that is related to FOLIO.
- What would it require to keep ID involved at higher-level?
- Concerns with on-boarding as ID involvement reduces and about some key roles some ID individuals play. - ID will work with PC to identify these individuals and plan accordingly. - Sebastian feels that project is now bigger than any individual involvement.
- Concern about new development teams coming in and how Open Source applies. Intent is to continue as fully Open Source.
- Importance of institutional memory and how to maintain that.
- When will ID have a plan for this transition? A plan is ready, though subject to change as it goes into place.
- Stakeholders will charter a team to address infrastructure management.
- Part of TC agenda is to get onboarding documentation and process ready for this kind of major transition.
- Concerns about feelings of stability in project. Things moving along well in recent months.
- Needs to be a point where participation becomes sustainable for commercial entities.
- As project advances, we need to be able to manage when these potentially high-impact changes occur.
- **SIG review/Cross Module SIG:** Continuation of last week's discussion Accessibility/Usability testing, reporting, etc. - Role of liaisons?
 - Do we want to repeat the format of the SIG convener updates?
 - How can convener updates, liaison roles, and POs help surface cross-SIG issues to PC? Can PC then make sure those get addressed by connecting the right people?
- **WOLFcon:** December vs. Spring 2019 - Planning ongoing for trying to plot out several years worth of WOLFcons. No conclusive dates/plans for early 2019, yet.

2. Information Sharing (general updates, closing communication circles, PC input needed)

Stakeholders approved funding for consultant on Workflow engine PoC.

OKAPI platform - pull out as its own OLF entity? FOLIO is the only project working on the platform at this time.

Reports:

- Executive Committee:
- Managing Director's Report: Michael
- [OLE Project Report](#) & [FOLIO Project Update](#): Holly

SIG liaisons:

- Internationalization: **Peter? inactive.**
- Reporting: **Holly** (updated Aug 17)
- Metadata Mgmt: **Dracine**
- Resource Management: **Kristin**
- Resource Access: **Sharon W**
- User Mgmt: **Björn Muschall**
- Consortia: **Paula (will keep)**
- Privacy: **Paula (but need replacement) - inactive for now**
- Sys Ops & Mgt:
- Accessibility: **Paul Moeller**
- Special Collections/Archives WG: **Aaron (through December 2018)**
- Community Outreach SIG: **Rachel F**
- Technical Council: **Peter (Mike G is their liaison to us)**

EBSCO/ Index Data -

- Sebastian:
- Peter:
- Harry:

3. FOLIO outreach and engagement:

New site is up. <https://www.folio.org/> - Please report any dead links or other issues to Rachel.

Conference/meetings updates:

There are conference deadlines approaching to get proposals in:

1. ER&L deadline for session and short talk is 9/24.
<https://www.electroniclibrarian.org/conference-info/speaking-ops/>
 - a. Kristin Martin will submit on ERM development
 - b. Outreach SIG submitted the hack-a-thon idea; waiting to hear back
2. Computers in Libraries – 9/14/18 deadline:
<http://computersinlibraries.infotoday.com/2019/CallForSpeakers.aspx>

- a. Five Colleges would like to submit -- something from the Consortia SIG perhaps?
- 3. German Library Day Leipzig, March 18-21 2019 - Proposal deadline Sept. 10th 2018
<http://www.bid-kongress-leipzig.de/t3/>
 - a. FOLIO overview (software and community), ERM project (Maike + Kirstin)
 - b. Hands on Workshop (Felix, Jana, Martina & Martina)
 - c. eUsage Statistics in FOLIO (Björn, Richard)
- 4. SLA - Cleveland, Ohio, June 14 – 18, submission deadline Oct 15
<https://www.sla.org/sla-2019-annual-conference-call-for-proposals/>
- 5. Code4Lib

Conference tracking:

<https://docs.google.com/spreadsheets/d/1r92x-SPRTMKva9xkBwoYno0xK4fko5V-xge5wXAdaio/edit?usp=sharing>

Upcoming Meetups:

- 1. [State Library of Ohio](#), September 21, 2018, 9:00 AM - 3:30 PM
 - 2. [Charleston Conference meetup](#), Tuesday, November 6, 8:30 AM – 12:00 PM
 - a. [Reception](#), Monday, November 5, 6:00 - 9:30 PM
- **Let Rachel know if there are other presentations and she will add them to the FOLIO Trello calendar**

Present	Name	Home Organization
	Sharon Beltaine	Cornell University, ex-officio
X	<i>Cate Boerema</i>	<i>EBSCO</i>
X	Ginny Boyer	Director of OLE Strategic Planning
Regrets	David Dahl	USMAI, ex-officio
X	Rachel Fadlon	EBSCO
X	<i>Mike Gorrell</i>	<i>Index Data</i>
X	Sebastian Hammer	Index Data
	Deborah Hamrick	University of Colorado, Boulder
	Anne Highsmith	Texas A&M
X	Dracine Hodges	Duke

X	Harry Kaplanian	EBSCO
X	Kirstin Kemner-Heek Substitute: Martina Schildt	GBV
X	Jesse Koennecke	Cornell
	Ingolf Kuss	hbz
X	Andrea Loigman	Duke, ex-officio
	Christopher Manly	Cornell, ex-officio
	Kristin Martin	UChicago
X	Holly Mistlebauer	OLE Project Manager
X	Paul Moeller	Colorado
X	Peter Murray	Index Data
X	Björn Muschall Annika Domin (as proxy)	Leipzig
X	Tod Olson	Univ of Chicago
X	Maike Osters	hbz
	<i>Jakub Skoczen</i>	<i>Index Data</i>
X	Christopher Spalding	EBSCO
	Walter Stine	FLO
X	Paula Sullenger	Texas A&M
X	Aaron Trehub	Auburn University
X	Martina Tumulla	hbz
	<i>Mark Veksler</i>	<i>EBSCO</i>
	Lynn Whittenberger	NC State , ex-officio
Regrets	Sharon Wiles-Young	Lehigh
X	Michael Winkler	OLE Managing Director
	Christine Wise	SOAS
	Annika Domin	Leipzig
X	Martina Schildt	GBV
	Vince Bareau	EBSCO
	Lisa Sjogren	Chalmers

X	Gar Sydnor	EBSCO
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