



Vacancy for Chief Executive Officer

SAVTE supports people to develop English language skills to help them gain confidence and become independent, active citizens. Working in partnership with disadvantaged communities in Sheffield, we offer a person-centred approach to practical language learning and increased participation in society. SAVTE's mission goes far beyond traditional ESOL teaching provision. Our experienced network of volunteers support learners in community settings or in their homes. We actively recruit volunteers from the communities in which we work, to facilitate pathways to education, volunteering and work, and help reduce social inequalities.

We are now seeking our next Chief Executive Officer to continue - and expand - the success of SAVTE's work, and to drive the strategic development of our programme of work, and our network of partners. This is an exciting time to join the organisation. We are in a stable financial position, and will be celebrating SAVTE's 50th anniversary in 2024 which will provide excellent opportunities to raise the profile of our delivery and impact, and generate new partnerships. We are also in the process of implementing a new brand for the organisation, to convey better our mission, values and purpose.

We are seeking a dynamic and inspiring new CEO to facilitate the growth and sustainability of the organisation, as well as bring in new ideas and innovative approaches to delivering community-based language support.

About the role

The CEO will be a visionary leader for SAVTE. At the heart of the role will be the day-to-day management of the core functions of the organisation, maintaining excellent governance practice. The CEO will drive the financial development of the organisation by securing funding and exploring different opportunities for growing and strengthening SAVTE's capacity to deliver. They will have overall responsibility of a team of around 15 staff, a network of 130 active volunteers, and an annual budget of around £400,000. Working closely with the Board of Trustees, and drawing on the organisation's excellent reputation for delivery and partnership working, the CEO will drive the strategic direction and success of SAVTE.

About you

In order to meet the challenges and opportunities described above, we are looking for a CEO who is passionate about creating real, positive impact for disadvantaged communities, through community-based English language support. While some experience of English language education

provision and / or community development is desirable, it is more important that you are a dynamic, strategic thinker who can inspire others to support the mission of SAVTE. Whatever your background, we will be delighted to hear from you, especially if you have outstanding management and leadership skills, proven ability to build networks and partnerships, and experience of successful fundraising or other income-generation approaches.

We welcome applications from all backgrounds and are keen to encourage applications from:

- Those with lived experience of the issues faced by the communities we work with.
- People with a multilingual background.
- Those who have been ESOL learners.

Application process

We welcome questions or requests for more information about the role, and can arrange an informal conversation with members of the board of trustees before the application deadline. Please email savte@savte.org.uk to request an informal conversation.

To apply for the role, please send:

1. a covering letter detailing how your skills and experience align with the person specification, and
2. a copy of your CV.

These documents should be emailed to savte@savte.org.uk by the deadline.

Please also complete our anonymous Diversity Monitoring Form, accessible through this link: [Diversity Monitoring Form](#).

The information in the diversity monitoring form will not be used in the shortlisting and selection process, but will help us to improve our recruitment process.

Deadline

The closing date for applications is **midday on 29th August, 2023**.

The first round phone interviews will be held with shortlisted candidates in the week beginning **11th September, 2023**.

The second round interviews will be held in person at SAVTE's offices in Sheffield on **20th and 21st September, 2023**.