



Sadler Elementary School

Parent and Student Handbook 2025/26

3950 W Franklin Blvd

Gastonia, NC 28052

Dr. Jacob Barr, Principal

Mrs. Pharaoh Putman, Assistant Principal

Phone (704) 862-5895

Fax (704) 862-5899

Daily School Schedule

7:00 The building opens, and student drop-off begins. *All students go straight to their classrooms

7:00-7:30 Breakfast is available *Students eat in their classrooms

7:30 Instructional day begins

7:30 Tardy bell rings *All students arriving after this time must be walked to the front office by a parent

2:30 The instructional day ends; Dismissal of students

Sadler Staff	
Staff Member	Position
Barangan, Kimberly	Sadler-2nd Grade Teacher
Barr, Jacob	Sadler-Principal
Brooks, Gary	Sadler-Lead Custodian
Owens, Carleia	Sadler-Lead Bus Driver (89 PM)
Byrd, Lisa	Sadler-EC Teacher Assistant (Vacant)
Caraballo, Frances	Sadler-Teacher Assistant (Tuft)
Clay, Patricia	Sadler-Data Manager/Financial Secretary
Cueto, Perlinda	Sadler-1st Grade Teacher
Cunag, Ellarie Jane	Sadler-4th Grade Teacher
Currence, Charlene	Sadler-4th Grade Teacher
Dameron, Tamara	Sadler-Cafeteria Manager
Daves, Nicole	Sadler-Nurse
Davis, Whitney	Sadler-Occupational Therapist
Ellis, Lisa	Sadler-PreK Teacher Assistant (Hurst)
Feller, Alexa	Sadler-5th Grade Teacher
Gamble, Heaven	Sadler-Music & Teacher Assistant
Helms, Kristy	Sadler-Custodian
Honeycutt, Samantha	Sadler- Teacher Assistant (Lynaugh)

Hughes, Diasha	Sadler-PE Teacher
Hunsinger, Brittany	Sadler-Kintegra Health School Behaviorist
Hurst, Melissa	Sadler-PreK Teacher
Padilla, Alyssa	Sadler-2nd Grade Teacher
Jones, Diane	Cafeteria
King, Suzette	Sadler-Receptionist
Lackey, Arlette	Sadler-AIG Teacher
Laughrun, Jonathan	Sadler-Bus Driver (143 AM)
Lawrence, Karen	Sadler-Certified Tutor
Lynaugh, Kelly	Sadler-Kindergarten Teacher
Mackins, Shirley	Sadler-Bus Driver (502)
Macon, Raeana	Sadler-Speech Therapist
Maiers, Angela	Sadler-EC PreK Teacher Assistant (Thomas)
Maldonado, Angelica	Sadler-ESL Teacher
Martin, Pamela	Sadler-EC Teacher
McAbee, Thelma	Sadler-Cafeteria Staff
Miller, Beryl	Sadler-Social Worker
Miller, Jonathan	Sadler-Bus Driver (72)/Custodian
Muhammad, Treasure	Sadler-Kindergarten Teacher
Nanney, Elissa	GCS-ESL Lead Teacher
Ocampo, Fredrick Narvasa	Sadler-5th Grade Teacher
Powell-Duffus, Tanisha	Sadler-2nd Grade Teacher
Pruitt, Kimberly	Sadler-Certified Tutor
Putman, Pharaah	Sadler-Assistant Principal
Ratliff, Deborah	Sadler-Cafeteria Staff
Roberts, Sandra	Sadler-Bus Driver (523)
Sanchez-Ocampo, Hannah	Sadler-1st Grade Teacher
Setzer, Miranda	Sadler-School Counselor
Smith, Joellisa	Sadler-3rd Grade Teacher

Suttles, Tiffany	Sadler-Media Specialist
Killian, Ashley	Sadler-Kintegra Health Nurse
Thomas, Leslie	Sadler-EC PreK Teacher
Thompson, Shumyia	Sadler-Teacher Assistant (Muhammad)
Tinapay, Suzette Allego	Sadler-2nd Grade Teacher
Tuft, Melanie	Sadler-Kindergarten Teacher
Turner-Kelley, Carly	Sadler-Art Teacher
Uy, Dulce Davila	Sadler-1st Grade Teacher
Ware, Charlotte	Sadler-Instructional Coach
Washington, Sylvester	Sadler-5th Grade Teacher
Watkins, Suwaynie	Sadler-4th Grade Teacher
Weatherford, Sarah	Sadler-3rd Grade Teacher
Wilson, Sharon	Sadler-PreK EC Teacher Assistant (Thomas)

ATTENDANCE

Tardies

Students are considered tardy or late if they are not in the building by 7:30 AM. Excessive tardies interfere with instructional time and disrupts the classroom schedule. We encourage all students to be on time for school; however, we understand circumstances are occasionally beyond your control. If your student must be late to school, we require that you enter the building with your student, come to the lobby, and sign the student in with the front office staff.

Early Checkouts

Parents are encouraged to leave their children at school all day. Please schedule appointments for your student after school hours or on teacher workdays when possible. If a student needs to be dismissed early, please send a written note to the teacher, including the student's name and date, the reason and time for early dismissal, and the person picking up the child. This note should be given to the teacher at the start of the day. *Due to end-of-day procedures, families are encouraged not to sign students out of school after 1:00 PM.*

Gaston County Schools' policy requires that the adult have photo identification to sign out a student. There can be no exceptions to this policy, and we thank you for understanding that we are protecting children.

Absences

We appreciate your commitment to having your child in school each day; however, there are times when children are sick and may be unable to come to school during their illness. Within three days of the child's return, please send a note to the teacher explaining the child's absence so that he/she can be marked as "excused." After three days, absences will remain coded as "unexcused."

Proof of Residency

Gaston County Schools' policy is that students will attend school in the district where their legal guardians live. Families must prove that they maintain a domicile in the school district at the time of enrollment through two pieces of documentation. The following documents can be accepted as documentation: a lease or mortgage statement and a utility bill (power, water, sewer, cable, or satellite). The same documents are needed for a change of address if you move to another address within our district.

Withdrawal of Students

If moving out of the Sadler school district becomes necessary during the school year, we respectfully request at least two days' notice before the student's withdrawal. This will allow the school to properly prepare the student's materials for transfer, collect library books and other school-based materials, and notify parents of any fees that may be applicable.

COMMUNICATION

Parent Communication

School email, Class Dojo, and our Schoology learning management system are the best ways to communicate with teachers. Student work will be sent home in folders at least once a month so that you can see your child's progress, but please reach out at any time.

ParentLink is an automated telephone system that allows the school to send a recorded message with information regarding current events to families. We send these out weekly on Sunday nights. It also enables Gaston County Schools to notify the entire school system immediately should there be an emergency. Please update your phone number with the school to receive these critical messages.

Our school website and Facebook page are updated with information, documents, photos, and good news. You are also welcome to call the school office with any questions.

The need for a conference with your child's teacher may occasionally arise. A parent or teacher may request a meeting in writing, by email, or by Class Dojo to establish a convenient time for both parties. During the school year, if you come without an appointment, your teacher will most likely not be able to meet with you due to required after-school meetings, training, and planning. Similarly, parents cannot drop in upon arrival, during the instructional day, or at lunch to meet with a teacher. This time is vital for supervising and instructing all students.

Parent/teacher conferences will occur twice a year: October 16, 2025, and March 12, 2026.

Television/Radio/Internet

Occasionally, during extreme weather, Gaston County Schools must close or delay school for the safety of students and staff. When a decision is made, it is broadcast on all local news stations, radio broadcasts, Spectrum Channel 21, and the Gaston County Schools' website.

TRANSPORTATION

Car Riders

Upon request, each family will be issued 2 unique car tags to our school. These tags will change each school year. During afternoon dismissal, the car tag MUST be displayed so that staff can easily read the students' names. If you do not have a car tag, you must park and check your student out via the front office with your license. Dismissal procedures begin at 2:30, and parents of car riders are asked to be in line at this time.

Daycare Riders

A list of daycares that provide transportation from Sadler Elementary can be obtained from the front office. Students are expected to walk to the vans at dismissal to avoid injury. If daycare vans are late for pick-up, students must wait quietly and follow school behavior expectations in the gym with a Sadler Elementary staff member.

Bus Riders

Sadler shares bus services with the Bessemer City feeder area middle and high schools. This will allow us to have four buses and no second loads in the morning or the afternoon. Sadler and GCS Transportation are responsible for determining bus routes and student stops. New students must allow 1 to 2 full school days after enrollment before beginning bus service so that the stop can be added to the route and the bus driver can be made aware of a new rider. Parents are responsible for supervising their students until the bus arrives for pick-up and upon arrival at the bus stop in the afternoon.

Bus Rider Behavior Expectations:

- **B - Be Responsible**
 - Follow the GCS Code of Conduct
 - Be on time - at the stop 5 minutes early!
 - Keep the bus clean - No food, candy, gum, or drinks.
- **U - Use Respect**
 - Talk softly and appropriately
 - Respect yourself, others, and property
 - Keep hands, feet, and objects to yourself - Take nothing out of your bookbag, including homework, phones/electronics, and toys
- **S - Stay Safe**
 - Stay seated and keep the aisle clear
 - Listen to the driver and other adults
 - Get on and off only at your assigned stop

Changes in Transportation

Changes to student transportation will not be made by phone. All changes must be given to the teacher or office in writing and cannot be accepted after noon. This is for the safety of our students. Parents should use extreme caution when emailing teachers about transportation on the day of the change. Since teachers only sometimes have time throughout the day to check emails (and they may have a substitute occasionally), an electronic message will likely not be seen in time for dismissal. **Multiple bus transportation changes will not be permitted weekly. Doing so negatively impacts the bus transportation process for all students and drivers.**

SCHOOL NUTRITION

Breakfast and Lunch

Breakfast is offered daily, and students select their food items from the cafeteria line and proceed to their classrooms to eat breakfast. A hot lunch is also served daily. As with breakfast time, students travel through the

serving line and choose their drink, entree, and side items from the School Nutrition Menu. Students will eat lunch in the cafeteria at their assigned tables.

Free and Reduced Meal Applications

Because Sadler is categorized as a Community Eligibility Provision (CEP) school, all students will receive Universal Free Breakfast and Lunch. Parents of students attending a CEP school are not required to complete a Free and Reduced Meal Application, but if their students transfer to a non-CEP school, they will be required to complete an application.

Students with Special Dietary Needs

Students with medical conditions such as allergies and diabetes may request modifications to school meals by completing a Diet Order Form. These may be obtained through the cafeteria manager, school nurse, or Gaston County School Nutrition. Diet Orders must be signed by a physician and returned to the cafeteria manager.

Classroom Snacks

Any foods sent to school for classwide distribution must be store-bought with a complete ingredient label adhered to the package. Thank you for understanding that this is to protect students with food allergies. We will not share food or snacks to keep our students healthy and safe.

School Year 2025 - 2026 Gaston County School Nutrition Information

1. Breakfast and Lunch are offered daily in all schools.

Breakfast -A complete school breakfast consists of:

An entrée made with grain and /or protein. Fat free
or 1% milk, and
Fruit and/ or juice (limit of one juice per meal)

All students will be required to take at a minimum one serving of fruit or juice and an entree in order to receive a complete School Breakfast at established meal price (or no charge for a CEP schools).

The maximum amount of food a student can select is one entrée, one milk, and one fruit and /or juice.

If student does not select a complete school breakfast as outlined above, they have to pay individually for the items they choose.

Lunch - A complete school Lunch consists of:

An entrée made with protein and/or grain Fat free
or 1% milk,
Vegetable, and
Fruit

All students will be required to take a minimum one serving of vegetable or fruit and two addition items in order to receive a school lunch at established meal price (or no charge for CEP schools).

A lunch entrée may count as two items. At a minimum, a student must select an entrée and a fruit or vegetable OR they must select two fruits or vegetables and two additional items to have the meal count as a lunch.

The maximum amount of food a student can select is one entrée, one milk, two vegetables, and two fruit.

If a student does not select a complete school lunch, as outlined above, they will have to pay individually for the items they choose.

2. Meal Prices

Breakfast	
Paid students (all grade levels)	\$1.40
Reduced price students (all grade levels)	\$0.00
Adults (staff and visitors)	\$2.00
Lunch	
Paid students (grades K – 5)	\$2.90
Paid students (grades 6 – 12)	\$3.00
Reduced price students (all grade levels)	\$0.00
Adults (staff and visitors)	\$4.00

3. Charged Meals

Students who do not have money may charge a meal if their account has not exceeded the following limits:

Elementary (K-5)	\$21.50
Middle School (6-8)	\$ 8.80
High School (9-12)	no charging allowed

Elementary and middle school students who do not have money and who have exceeded the charge limit may receive a complimentary alternate meal upon request.

High school students who do not have money may also request a complimentary alternate meal if they are unable to find or borrow money.

Students who apply for free and reduced price meal benefits are responsible for all charges incurred before their Free and Reduced Meal Applications are received by the School Nutrition Department.

Students who have exceeded the charged meal limit may not purchase a la carte items with the exception of milk, fruit juice, or water.

Negative balance letters are distributed via email to families who owe money.

A negative balance report can be provided by the Cafeteria Manager at any time upon request.

4. Student Accounts

Checks, Cash, or Money Orders can be accepted in the school cafeterias.

Parents/Guardians may utilize Family Portal Link <https://lingconnect.com> to pay with their credit or debit card.

Parents requesting a refund must contact the School Nutrition Free and Reduced Specialist at 704 836-9110 ext. 1.

Positive balances remaining at the end of the school year will remain on students' accounts for the following school year unless a refund is requested.

Seniors who graduate and have a positive meal balance should contact Tina Franks at 704-836-9110 ext. 1 to receive a refund or transfer funds to another child. This must be **done within 1 school year** of graduation.

NSF checks are referred to Envision payment solution, a check guarantee and collection service.

5. **A la carte** snacks and extras are offered for sale at all schools. You may opt out of these purchases for your student(s). Just follow the instructions in the Linq Cconnect app to limit purchases. All snacks sold in school meet the following standards and must:

Be a “whole grain-rich” grain product; or Have as the first ingredient a fruit, a vegetable, a dairy product or a protein food; or Be a combination food that contains at least ¼ cup of fruit and/or vegetable; or Contain 10% of the Daily Value (DV) of one of the nutrients of public health concern in the 2010 Dietary Guidelines for Americans (calcium, potassium, vitamin D, or dietary fiber)

6. Free and Reduced Meal Application

Paper applications are available at the school office, the school cafeteria, and at School Nutrition Center in Lowell.

Online applications are available on the Gaston County Schools website. Links can be found on the School Nutrition department tab.

Only **one application** is required **per household**.

Paper applications should be returned to the school Cafeteria Manager or the School Nutrition Center - 500 Reid Street Lowell, NC 28098.

Foster children are categorically eligible for free meal benefits, and should be included on the household application. (Not a separate application)

Students designated as homeless by Gaston County Schools’ homeless liaison are categorically eligible for free meals. No application is required, but documentation must be received from the homeless liaison before benefits begin.

If there are other children that have not been identified as being directly certified, but who living in the same household, please contact the Free and Reduced Meal Specialist at the School Nutrition Center in Lowell for assistance, (704) 836-9110 ext. 1.

7. Holiday Meal

- a) Grades K - 12, Wednesday, November 19, 2025
- b) ADULT PRICE FOR HOLIDAY MEALS IS \$5.00

8. Community Eligibility Provision (CEP) Universal Free Breakfast and Lunch.

We have 45 schools participating in school year 25- 26.

Students transferring /advancing to NON- CEP schools will need to complete a GCSN Free and Reduced Meal Application for school year 2025-2026.

Families of students moving from a CEP school to a NON- CEP, will need to apply for Free and Reduced Meals in order to receive benefits at the new school. Students who were approved for Free & Reduced meals due to applying in school year 2024 - 2025, will **temporarily** receive free and reduced price meals at the beginning of the School Year 2025-2026. **However**, all households must submit a new application each year, and the application must be processed for benefits to continue after the first 30 school days of the new school year.

A list of CEP schools is as follows:

<i>School #</i>	<i>School Name</i>	<i>School #</i>	<i>School Name</i>	<i>School #</i>	<i>School Name</i>
310	Ashbrook High	392	Sadler	470	North Gaston
332	Bessemer City Central	394	Webb Street	478	Pinewood
336	Bessemer City High	396	Forestview	480	Pleasant Ridge
338	Bessemer City Primary	400	Gardner Park	482	Rankin
339	W B Beam Intermediate	408	Grier Middle	488	Robinson
340	Brookside	426	Holbrook	490	Sherwood
344	Carr	428	Hunter Huss	492	H H Beam
348	Catawba Heights	431	John Chavis	498	Southwest Middle
352	Chapel Grove	432	Kiser	499	Springfield
360	Cherryville High	436	Bessemer City Middle	500	Stanley Middle
364	Cherryville Elem	438	Lingerfeldt	504	Tryon
372	Warlick	440	Lowell	510	WA Bess
376	Costner	448	McAdenville	514	W C Friday
378	Stuart Cramer	456	Mt Holly Middle	520	Woodhill
390	East Gaston	468	North Belmont	526	York Chester

9. Special Nutrition Needs

All Students with unique meal time needs is require to have a Diet Order form.

Diet Order forms may be obtained from the Cafeteria Manager, the School Nurse, the School Nutrition Center in Lowell, or on School Nutrition page on Gaston County School website (www.gaston.k12.nc.us)

The Diet Order form must be signed by a recognized medical authority and returned to the school nurse to submit electronically to the School Nutrition Dietitian mhcameron@gaston.k12.nc.us.

10. Water Availability During Lunch Meal Service

The Healthy, Hunger-Free Kids Act of 2010 (the Act), Public Law 111-296, establishes a requirement for making water available to children in all school meal programs. Drinking water **must** be made available to students at no charge and without restriction in place where meals are served.

To ensure water availability during meal service, each school's Principal must choose one of the following options:

- Allow students to access water fountains in the dining room or an adjacent area.
- Request a water cooler with disposable water cups, which are supplied by School Nutrition and maintained by Cafeteria staff.

ACADEMICS

Instructional Program

Kindergarten through fourth-grade students will receive standards-based report cards showing their curriculum progress. Their grades can be accessed via Schoology. For more information, please see the information regarding Standards-Based Grading that will be shared this school year.

Students in fifth grade receive letter-grade report cards every nine weeks. Teachers enter their grades online on PowerSchool. Parents can obtain login information from the office about accessing their child's grades online. Our teachers follow the Gaston County Schools Grading Policy, which has a ten-point grading scale:

Fifth-grade students earn several grades based on a ten-point scale:

- **A 90-100 Excellent**
- **B 80-89 Very Good**
- **C 70-79 Satisfactory**
- **D 60-69 Inconsistent**
- **F 59 and Below Not meeting grade-level standards**

Sadler's academic expectations align with the [Gaston County Schools K-12 Grading Guidelines](#).

Homework

All students will be expected to read at home with parents/families each day. Students in grades PreK through second are expected to read 30 minutes per week. Students in grades three through five are expected to read one hour weekly. Reading can take the form of the students reading independently, with parents, or having the parents read to the students. Please use the following link to submit your child's reading data each week: [Sadler's Reading Log](#)

Interim Reports and Report Cards

Parents may access interim reports via the parent-link platform, available approximately halfway through each 9-week grading period.

Report cards are distributed to all students on the following dates:

- October 23rd, 2025
- January 8th, 2026
- March 19th, 2026
- Week of June 8th, 2025 (via mail)

Science and Social studies take an integrated approach, where standards are taught explicitly through labs and discussions and in a blended format with articles and books during reading time.

All Sadler K-5 students take special classes (Art, Music, PE, Guidance, and Media) to improve their classroom instruction.

Technology

Technology is essential in preparing students for their future academic and career success. Students experience the integration of technology into their classroom environment regularly, as all teachers have a cart of Chromebooks to use during instruction. All students will sign an acceptable use policy the first time they log in to the school network. This outlines specific rules for students using the Gaston County Schools' computer network and computer hardware, including care for the equipment and proper use of the Internet.

Sadler will not send Chromebooks home with students. In remote learning, all students whose parents have completed and returned a Chromebook agreement outlining proper care and liability may take home Chromebooks to complete remote learning activities.

Again, this year, **Schoology** will be our online learning platform. This is not a replacement for in-person teaching, but it sometimes serves as a launching pad for classroom assignments that help students learn, practice, or demonstrate their skills. Schoology will be used in class to differentiate activities. In addition, **i-Ready** will be used to diagnose learning levels for students in Reading and Mathematics.

Instructional Support

Sadler uses the Multi-Tiered System of Support (MTSS) process to provide interventions for students below grade level. Classroom teachers document progress, and data is discussed with other professionals to find the best support for each student. Part of this process includes vision and hearing screenings and a social/developmental history form filled out by the parents. Your child's teacher will contact you if he/she is going through this intervention process.

Other instructional supports include the Exceptional Children's program, English as a Second Language, Title 1 Literacy Support, and Academically/Intellectually Gifted classes.

Our School Counselor assists students and families with Section 504 accommodation plans for students with diagnosed disabilities. Additional information can be found on the Sadler website.

Field Trips

We aim to conduct field trips near the end of the first or during the second 9-week grading period.

Birthday Celebrations

We will celebrate birthdays on the third Thursday of each month (or other designated dates). All items must be store-bought; homemade items are not allowed. In addition, there may be students within your child's classroom with dietary restrictions. Therefore, all food items purchased for your child's classroom must adhere to all dietary restrictions. All parents will receive a letter regarding dietary restrictions in their children's classrooms. However, because of new school nutrition regulations, cake and cupcakes cannot be eaten by students until after noon or until the designated school lunch period has ended. Please remember that our instructional program cannot be interrupted. Please do not have balloons, flowers, etc., delivered to children at school. Please do not send party invitations to be distributed.

Student Promotion / Retention

Decisions regarding promotion and retention are based on student performance data collected throughout the school year, what is in the student's best interest, and adherence to state and local guidelines.

Parents are involved in this decision-making process. Parents are notified no later than mid-year if the school is concerned that students are not making the necessary progress to prepare for the next grade level. Several conversations regarding student progress will be held throughout the school year. The principal reserves the right to decide on promotion or retention.

Media Program

The Media Center offers a wide variety of high-interest books for all levels of readers. Students can visit the Media Center for open checkout weekly. To allow all students access to the resources in the Media Center, students must take care of the books they check out and promptly return them once they are finished. Books that are damaged or lost are the financial responsibility of the student's family.

Sadler Elementary School hosts an annual Book Fair to support our Media Center and purchase new materials. Be sure to enjoy these fantastic fundraisers with your family.

Student Testing

When state and local standardized tests are to be administered, testing information will be sent home with students. Parents may also visit the Gaston County Schools website at www.gaston.k12.nc.us for updated testing schedules.

Title One Program

The Federal Title I program provides financial assistance to local educational agencies and schools with low-income families. This helps ensure that all children meet the challenging state academic standards. Pinewood qualifies for this supplemental funding, which is spent on instructional supplies, support, student-centered technology, and professional development.

Under federal law, parents of students attending Title I schools have the right to know information on the professional qualifications of each child's teacher, including:

1. Whether the teacher meets the state qualifications and licensing criteria for the grades and subjects he/she teach.
2. Whether the teacher is teaching under provisional status because of extraordinary circumstances.
3. Whether the teacher has an advanced degree and the field of discipline of the teacher's certification or degree.
4. Whether the child receives special services from a paraprofessional and the paraprofessional's qualifications.

Please see an administrator if you have questions about our teachers' qualifications.

STUDENT EXPECTATIONS

Student Dress Code

Gaston County Schools Dress Code Policy: The appearance of any young person is primarily the responsibility of that individual and his/her parents. Each student is expected to maintain an appearance that is neither distracting to other students nor disruptive to the educational environment or the safe and healthy climate of the school. Students shall not wear headwear such as hats, bandanas, hair picks, combs, or other headgear or sunglasses in the building **unless the school has initiated a school-wide incentive such as "hat day."** Clothing: Clothing that displays sexually explicit words or drawings, profanity, alcohol, drugs, weapons, or gang symbols. No style of dress or how it is worn may expose undergarments or create a distraction or disturbance in the educational setting. The expectations noted above represent the minimum standards established throughout the school system. In addition, items not specifically mentioned may still be deemed inappropriate in a school setting based on the judgment of the school administration. The Board of Education recognizes that local law enforcement agencies may determine that wearing particular gang-related attire may present a threat to student safety. The Superintendent will work collaboratively with these agencies to prohibit such dress. The Superintendent shall review this policy annually and make any proposed recommendations for change to the Gaston County Board of Education.

CONSEQUENCES Elementary School: In-school disciplinary action.

The following guidelines outline the appropriate dress for your student to actively and safely participate in the instructional program at Sadler Elementary School. Parents of students whose attire has been deemed inappropriate will be called to bring other clothing.

- Students should attend school dressed comfortably for the weather and the school building.
- Clothing advertising alcoholic beverages/tobacco products or containing inappropriate language or messages should not be worn.
- Students are prohibited from wearing tube tops, halter tops, see-through shirts, midriff tops, or bike shorts.
- Skirts and shorts should fall at mid-thigh (or lower), and shirts should fall to the mid-thigh (or lower) of students wearing leggings.
- Students will not wear hats, caps, or other head coverings inside the school building.
- Shoes with wheels are not allowed at school or any school function. Shoes with constant flashing lights must remain off during the school day. (Shoes that light up when you step on them are allowed if they are not distracting.)

Sadler Elementary will participate in PE and must wear appropriate shoes for outdoor and indoor activities. Shoes such as flip-flops and sandals can make structured play, running, and climbing during PE activities. To maintain a schedule during the instructional day and transitions, we do not allow time for changing shoes.

Student Cell/SMART Watch Phone Policy

Cell phones are not encouraged to be brought to school. If students bring a cell phone/SMART Watch to school, they should be turned OFF and kept in their backpacks at all times, including on the bus. Students who need to call during school hours can use a school phone, not their cell phones. Students cannot call, text, play games, record, stream, or email on their cell phones/SMART Watches during school or on the bus. Cell phones/SMART Watches that ring or cause a distraction in school will be held in the office for parent pick-up.

Positive Behavior Intervention Support (PBIS)

Sadler is proud to be a Positive Behavior Intervention Support (PBIS) school. This means we focus on clearly defined expectations, rewards for positive behaviors, and students making good choices. We strive for consistency in student expectations, procedures, and consequences so that our school environment is predictable and safe. Our school mantra is “**The Gator Way.**” We teach and expect our students to be **Responsible, Respectful, Safe, and Kind** in all areas of the building. Students are rewarded for positive behavior with **Gator Bucks**, which they can use as currency in **Eddie’s Store!**

Gaston County School Code of Conduct

In addition to school-wide expectations, all students must follow the Gaston County Schools (GCS) Code of Conduct (found on the GCS website). Administrators use this document as a guideline for administering consequences when students do not respond to classroom behavior interventions. The Code of Conduct also applies to students transported on buses or attending school-sponsored events or trips. The link to the GCS Code of Conduct is as follows: [GCS Code of Conduct](#) **After reading and reviewing this guide with your child, please print and complete the attached form and return it to your child’s classroom teacher no later than August 29, 2025, (if a hard copy is need, please contact your child’s teacher):** [English](#) [Haitian Creole](#) [Spanish](#)

HEALTH AND SAFETY

Visitors to the School

Safe and orderly schools are essential to student success. We welcome you to participate in the significant events at Sadler. All visitors must enter through the main entrance and sign in at the office. Please note that all visitors may be subject to metal detection to maintain a safe and healthy environment.

Volunteers

For the safety of our students and for consistency in following GCS policies, all parents and community members who wish to volunteer in the classrooms, serve as room parents, and chaperone field trips must be trained volunteers. Applications can be completed at tinyurl.com/GCSVolunteerSite. An online application begins the background check process. Once approved, potential volunteers must take an orientation class at Sadler or the Central Office to be cleared to volunteer and chaperone. Volunteer orientation classes at Sadler are held on the second Monday of each month at 4 pm in the media center. If you have already applied and taken the class, volunteers should visit the same site and log in to “reactivate” their account each school year. You may access information regarding Gaston County Schools’ volunteer program and application by using the following link:

[Gaston County Schools Volunteer Program](#)

Tobacco Free Campus

To protect everyone’s health, district policy prohibits using tobacco products (including electronic cigarettes) everywhere on campus and on field trips with our students and staff. We appreciate all visitors following this policy on campus and on field trips.

School Safety Exercises

Sadler holds monthly fire drills to help prepare students and staff for the unexpected. We also conduct severe weather, evacuation, and lockdown drills at required intervals. Our goal in conducting these drills is to create an environment where students feel safe daily. Please note that administrators and designated staff also conduct random metal detection of students and their belongings at least once a week.

To achieve student safety and keep our focus on instruction, the following items are not allowed to be brought to school:

1. Knives, guns, or other sharp-pointed or dangerous objects, including fireworks
2. Money is not used to pay for lunch, field trips, or school-sponsored events.
3. Live animals
4. Chewing gum, candy, and sodas
5. Toys, including trading cards of any kind
6. Electronic devices include iPads, iPhones, Apple Watches, iPods, and handheld gaming devices. Sadler’s administration may hold these items until a parent picks them up.

Student Illness and Medication at School

If students become ill or are injured at school, they must inform their teacher. The school will contact the child’s family when necessary. Please be sure the office has your current phone numbers at all times in case of an emergency.

Several staff members are trained in CPR and First Aid and designated as First Responders. These qualified individuals will respond immediately to any medical emergency within our building. If necessary, 911 will be called.

Gaston County Schools has established policies for administering medications at school. If your child must have medication of any type, including over-the-counter drugs, given during school hours, you have the following choices:

1. You may come to school and give the medication to your child at the appropriate time(s).
2. You may obtain a copy of a medication form from the school nurse or school secretary. Take the form to your child's doctor and have him/her complete the form by listing the medication(s) needed, dosage, and number of times per day the medication will be administered. This form must be completed by the physician for both prescription and over-the-counter drugs. The doctor must sign the form with you, the parent, or your guardian. Prescription medicines must be brought to school in a pharmacy-labeled bottle containing instructions on how and when the medication should be given. Over-the-counter drugs must be received in a container labeled by a pharmacist, complete with instructions (like a prescription drug).
3. You may discuss with your doctor an alternative schedule for administering medication (i.e., outside of school hours).
4. Self-medication: Per G.S. 115C-375.2 and G.S. 115C-47, students requiring medication for asthma, anaphylactic reactions (or both), and diabetes may self-medicate with physician authorization, parent permission, and a student agreement for self-carried medication. Students must demonstrate the necessary knowledge and developmental maturity to assume responsibility for and manage self-care medications safely.

If a student becomes ill or is injured at school, the parent or guardian will be notified. Students who suffer from fever, vomiting, or diarrhea will be expected to be picked up from school, and they should recover at home until they are free from these ailments for 24 hours.

Parents of students with health plans for chronic illnesses or life-threatening allergies should renew these health plans each year by providing the school nurse documentation from their medical provider. Food allergies must be communicated with the Gaston County Schools Nutrition Department (704-866-6100). Medicine and forms should be provided to the school nurse at the start of each new school year, with attention given to the medicine's expiration date.

School Telehealth Clinic

Your child can now visit a medical provider without leaving school! Telehealth services through Kintegra Health are available for minor illnesses like allergies, asthma, coughs, colds, ear pain, fever, rashes, and more. Students can use this service with a signed enrollment and consent form, plus additional consent at each visit.

This service allows your child to stay in school and receive necessary care, saving you time. An off-site provider connects via audio-visual technology, assisted by an on-site clinical professional. You can join the visit in person or via video.

Medicaid covers telehealth visits, and most insurance carriers, and a sliding scale discount is available for those without insurance. To enroll, complete and submit the consent form at the school office or online. Find the form on your student's school website or at <https://bit.ly/KintegraConsent>

MISCELLANEOUS INFORMATION

Student Birthdays

Student birthdays are recognized on the announcements each Friday, and students receive a birthday pencil from the school. Sadler acknowledges monthly birthdays on the third Thursday of each month after the school lunch period has ended (unless this day falls on an early dismissal or student holiday). If parents wish to send items to their children's classrooms for celebrations, enough items for each student must be provided. All food items must be store-purchased and packaged, and adhere to all classroom food allergies (will be provided). August birthdays will be celebrated on the third Thursday of September.

LINQ Connect

LINQ Connect (<https://lingconnect.com>) is a website that allows you to pay school fees and add money to your child's lunch account. All parents are encouraged to create an account to avoid sending cash to school with their children.

Checks Written to the School

Gaston County Schools recognizes that occasionally, a parent may inadvertently overdraw a checking account, and your bank may return a check. To recover these funds privately and professionally, the school system has contracted with Envision Check Recovery Services to collect returned checks.

Lost and Found

Unidentified items are placed in the lost and found, which is located between the lobby and the gym. All items not claimed by the winter break and by the end of the year will be donated to Goodwill. To avoid losing items, please label your student's belongings with their name in permanent ink.

Student Name: _____

Birth Date: _____

GASTON COUNTY SCHOOLS STUDENT GUIDE / CODE OF CONDUCT

As we begin a new school year, we hope you will take time to review all sections of our Student Code of Conduct and Annual Notification to Parents, which are located on our district website, www.gaston.k12.nc.us, under our “For Parents” page. Once you do, please sign below. If you have questions about any information in this publication, please contact your school’s principal.

We invite you to stay connected with Gaston County Schools. For news and information, visit the district website (www.gaston.k12.nc.us) and your school’s website, download our mobile app from the Google Play and App Stores, follow us on social media, and watch our programs on Spectrum Channel 21, which is the Education Station for Gaston County Schools.

Parents with questions or concerns during the year are encouraged to contact their child’s teacher or the school principal. Everyone associated with Gaston County Schools joins us in extending our very best wishes to you for a productive school year filled with many exciting opportunities. Working together, we will continue our efforts to inspire success and a lifetime of learning in Gaston County Schools.

I have reviewed the Gaston County Schools Student Guide, which contains school information, and the Gaston County Schools Student Code of Conduct.

Student Signature _____ **Date** _____

Parent/Guardian Signature _____ **Date** _____

Nombre del estudiante: _____ Fecha de nacimiento: _____

GUÍA ESTUDIANTEL / CÓDIGO DE CONDUCTA DE LAS ESCUELAS DEL CONDADO DE GASTON

Al comenzar un nuevo año escolar, esperamos que se tome el tiempo para revisar todas las secciones de nuestro Código de conducta estudiantil y Notificación anual a los padres ubicado en el sitio web de nuestro distrito, www.gaston.k12.nc.us, en nuestra sección “Para padres”. ”página. Una vez que lo haga, firme a continuación. Si tiene preguntas sobre cualquier información contenida en esta publicación, comuníquese con el director de su escuela.

Lo invitamos a mantenerse conectado con las escuelas del condado de Gaston. Puede visitar el sitio web del distrito. (www.gaston.k12.nc.us) y el sitio web de su escuela para obtener noticias e información, descargue nuestra aplicación móvil desde Google Play y las tiendas de aplicaciones, síganos en las redes sociales y vea nuestros programas en Spectrum Channel 21, que es la estación educativa de las escuelas del condado de Gaston.

Se anima a los padres que tengan preguntas o inquietudes durante el año a comunicarse con el maestro de su hijo o con el director de la escuela. Todos los asociados con las Escuelas del Condado de Gaston se unen a nosotros para extenderles nuestros mejores deseos para un año escolar productivo lleno de muchas oportunidades interesantes. Trabajando juntos, continuaremos nuestros esfuerzos para inspirar el éxito y una vida de aprendizaje en las escuelas del condado de Gaston.

He revisado la Guía Estudiantil de las Escuelas del Condado de Gaston que contiene información escolar y el Código de Conducta Estudiantil de las Escuelas del Condado de Gaston.

Firma del estudiante _____ **Fecha** _____

Firma del padre/tutor _____ **Fecha** _____

Non Elèv la: _____ Dat Nesans: _____

LEKÒL GASTON COUNTY GID ELÈV / KÒD KONDUIT

Pandan n ap kòmanse yon nouvo ane eskolè, nou espere w ap pran tan pou w revize tout seksyon Kòd Konduit Elèv nou an ak Notifikasyon Anyèl pou Paran yo ki sou sitwèb distri nou an, www.gaston.k12.nc.us, anba "Pou Paran yo". ” paj. Yon fwa w fè sa, tanpri siyen anba a. Si w gen kesyon sou nenpòt enfòmasyon ki nan piblikasyon sa a, tanpri kontakte direktè lekòl ou a.

Nou envite w rete konekte ak Gaston County Schools. Ou ka vizite sit entènèt distri a (www.gaston.k12.nc.us) ak sit entènèt lekòl ou a pou nouvo enfòmasyon, telechaje aplikasyon mobil nou an nan magazen Google Play ak App, swiv nou sou rezo sosyal yo, epi gade pwogram nou yo sou Spectrum Channel 21, ki se Estasyon Edikasyon pou Lekòl Gaston County yo.

Nou ankouraje paran ki gen kesyon oswa enkyetid pandan ane a pou kontakte pwofesè pitit yo oswa direktè lekòl la. Tout moun ki asosye ak Gaston County Schools vin jwenn nou nan ekstansyon nou pi bon swè pou ou pou yon ane lekòl pwodiktif plen ak anpil opòtinite enteresan. Travay ansanm, nou pral kontinye efò nou yo pou enspire siksè ak yon lavi nan aprantisaj nan Lekòl Konte Gaston.

Mwen revize Gid Elèv Gaston County Schools ki gen enfòmasyon sou lekòl la ak Kòd Konduit Elèv Gaston County Schools.

Siyati Elèv la _____ **Dat** _____

Siyati paran/gadyen _____ **Dat** _____

Thank you, and have a great year!