



## REVISED SCOPE OF WORK

Up to 20 hours of support to the Governance Board:

- Governing Board Meeting Support (CharterBoards management; Agenda preparation; Minutes Support, and Meeting Feedback. Estimated 4.5 hours each month, virtually)
- Governance Committee Support (CharterBoards management; Agenda preparation; Estimated 2.5 hours each month, virtually)
- Finance Committee Support (CharterBoards management; Agenda preparation; Estimated 2.5 hours each month, virtually)
- Academics Committee Support (CharterBoards management; Agenda preparation; Estimated 1.5 hours each month, virtually)
- Resources Development and Institutional Advancement Committee Support (CharterBoards management; Agenda preparation; Estimated 1.5 hours each month, virtually)
- ~~State Charter School Commission Meeting Observation and Reporting (Estimated 2 hours each month, virtually)~~
- Writing and Communications Support (Estimated 2 hours each month, virtually)
- **Governing Board and Committee Member Orientation and Onboarding sessions each with assessments, evaluations, and question and response forums to ensure understanding (Estimated four 90-minute sessions each year, in person)**
- **Governing Board and Committee Member SCSC-aligned, State-mandated Training and Professional Learning sessions each with assessments, evaluations, and question and response forums to ensure understanding (Estimated 1.5 hours each month, in person)**
- **Board Member Exit Survey or Interview (Estimated one 15-question survey, virtually)**
- Prospective Governing Board and Committee Member PRE-interest Overview Video (Estimated one 15-minute pre-recorded video, virtually)
- **À LA CART Governing Board Member Retreat \$450 per board member per retreat (up to three hours) billed at a rate of at least a quorum of the board**

### FROM FY22 SCOPE OF WORK AND AGREEMENT:

**Feedback and Evaluation:** Feedback and evaluation are often used interchangeably. Feedback is ongoing with frequent and consistent checkpoints over the life of an agreement. Feedback includes next steps; and as necessary, corrective action. An evaluation is a form of performance review. Evaluations are conducted at or near the end of an agreement. LEADright is a learning organization; as such, it values feedback and evaluation of efforts with its clients. Specifically, LEADright requests ongoing actionable feedback on four key areas of the work (i.e. , Approach and Plan, Deliverables, Comfort and Trust, Team and Experience) and will use a tool to collect this feedback from the Client at regular checkpoints. *The FY23 Proposed Checkpoints*



for feedback are August 1, 2022, November 1, 2022, February 1, 2023, and May 1, 2023.

**FROM FY22 SCOPE OF WORK AND AGREEMENT:**

**LEADright Responsibilities:** Here is an upfront look at some of the standards and benefits current clients enjoy:

- Open, responsive communication using agreed-upon methods.
- Access to other service providers and product suppliers in the LEADright network.
- Regular tips for improved operation, including components outside of the Scope of Work.
- Clear, easy-to-access reports.
- Constant opportunities for improvement and innovation as LEADright creates new solutions.
- Responsiveness of and accessibility to the LEADright team.

**Ivy Responsibilities:** We have learned organizations exhibiting the following habits enable LEADright to provide optimum support and value:

- Open, responsive communication using agreed-upon methods.
- Meeting schedule adherence.
- Timely delivery of or access to assets, artifacts, and resources needed to begin, continue, or complete a project.
- Reasonable lead time on requests.
- Reasonable application of recommended solutions and action steps.
- Self-reflection and improvement.
- On-time payment for support and services rendered.

**MONTHLY INVESTMENT**

\$4,000 paid monthly (*unchanged monthly investment; it remains the same as FY2020 and FY2021*)