ROCS BOARD MEETING MINUTES

August 28, 2024

6:00 PM

Location: ROCS Multipurpose Room and virtual via GoogleMeet or Dial-in: (US) +1 650-489-1598 | PIN: 890272540

Present: R Jones, B Blinn-Spears, C McDowell, R Antoine, E Johnson (non-voting)

Welcome & Call to order at 6:14 by B Blinn-Spears

Consent Agenda

- Approval of **July 2024** Annual Minutes
- Approval of Aug 7 Regular and Closed Session Minutes
- Approval of Aug 16 Regular and Closed Session Minutes
- Approval of Entitlement Grant Writing Contract with Prestige

Motion to approve all minutes made by Antoine, seconded by Jones, passes unanimously
Motion to approve contract made by Antoine, seconded by Jones, passes unanimously

New Business & Reports

- Revisit Co-Chair/Secretary roles

Motion to replace Cat as Co-Chair with R Antoine, and motion to replace Kacey with Cat as Secretary effective immediately, made by Bridget, seconded by Rob, passed unanimously

- Governance Committee

Motion to approve grievance policy made by Antoine, seconded by Jones, passes unanimously

- E&O Committee

  Good application numbers, hit target there; improved but not good conversion rate (applicants who register/fully enroll); actual ADM projection considerably lower than expected

- Finance Committee

  Motion to approve Preliminary Fy25 budget made by BBlinn-Spears, seconded by McDowell, passed unanimously

  Call for CPA/bookkeeper committee members

  Cat to make an list of accounts to change email/access to

- Facilities Committee -
  - Motion to approve Rich as Facilities Chair made by Cat, seconded by
  - Cat to send HVAC receipts to Casa for reimbursement, and forward pertinent email

- Parent Circle Updates Meeting Minutes (10 minutes)
- Administrative Report Admin Report (15 minutes)
    - Preliminary achievement score: Improving growth score (kids making expected progress) and good proficiency score
    - Hope to have a candidate for 5th grade to approve soon, new Admin staff meshing well
    - Carpool much improved on Day 2, discussion of benefits of using PikMyKid/dropping
- Virtual School Policy (10 minutes)
    - Motion to authorize Dr J to immediately implement a virtual attendance policy, retroactive to the first day of school, to be drafted in detail in conjunction with the Governance Committee, to be presented at next meeting

- Proposal to establish teacher representation on board (Per chair request from Finser)
    - Motion to approve proposal for teacher representation made by Bridget seconded by McDowell, passed unanimously
    - Bridget to circulate nomination form this week
- Title I grant application approval
    - Motion to approve Prestige to apply for Title I grant on behalf of ROCS made by Rob, seconded by Rich, passed unanimously
    - Authorize Handbook Taskforce (CM, BBS, EJ, BW?)
        - Motion to approve Taskforce to review handbook by next meeting
- To-Do list review (10 mins)
- Schedule quarterly meetings and revisit monthly meeting date

- Public comment

Items may be brought to the ROCS Board's attention under this section of the agenda. The Board will not discuss or take any action on items not listed on the agenda. Rules pertaining to the public comment period can be found here.

Final board items & Adjournment

- Motion to adjourn made by 7:35