

Meeting Minutes of November 12, 2025

CALL TO ORDER Board Chair Kottkey called the meeting to order at 5:30 p.m. and welcomed everyone; she then led the pledge of allegiance. The following were in attendance:

Board of Directors

Kristy Kottkey, Chair
Alma Lozano, Vice Chair (absent)
Kate Grandusky
Peter Truax
Brisa Franco
Maya Andrade, Student Representative

Staff

Suzanne West, Superintendent
Arturo Lomeli, Assistant Superintendent
Kim Shearer, Director of Student Services (absent)
Ilean Clute, Director of Finance
Enrique Pinon, Technology Manager
David Warner, Director of Communications
Sarah Hamlin, Director of Human Resources
Bethany Magnuson, Executive Assistant

PRELIMINARIES

Approval of the Agenda

Director Grandusky moved to approve the agenda, Director Franco seconded and the agenda was approved.

Student Representative Report

Activities:

- Food drive underway at the high school; donation boxes available throughout the building.
- Latinos in Action preparing a hygiene drive.
- Highlights from fall and winter sports, including strong performances from golf and cross-country athletes.
- Announcement of a Mariachi concert on Sunday (12–5 p.m.).
- Featured club presentation: Thespians Club, currently performing *Amelie The Musical* on Nov. 14–15 and 21–22.

Board members asked follow-up questions about food drive logistics and congratulated students for their participation in recent legislative visits

Board Report

Director Truax:

- Reported on participation in the 79th Oregon School Boards Association Conference, highlighting:
 - Concerns about ODE's Program Budgeting and Accounting Manual (PBAM) timeline.
 - Appreciation for Director of Finance Ilean Clute, whose letter contributed to the state's decision to delay implementation.

- Concerns statewide about projected financial shortfalls.
- Commentary on immigration enforcement impacts on Oregon schools, including ICE presence near campuses.
- Shared remarks previously delivered at a Forest Grove City Council meeting regarding community concerns about ICE activity.

Chair Kottkey:

- Echoed appreciation for Director Truex's advocacy and community members who spoke at the City Council meeting. Highlighted the importance of community support, local activism, and interagency communication during ongoing immigration enforcement actions.
 - Discussed ICE impacts on the community.
 - Shared appreciation for support of city council and letter written by Director Clute.
 - Thanked Assistant Superintendent Lomeli, Bethany Magnuson, Dr. West, and Hillsboro School District Team for the recent legislative tour and discussion.

Director Grandusky:

- Shared appreciation for Hillsboro and staff of Forest Grove School District for the legislative tour and discussion.
- Shared updates about the Gales Creek community Halloween event, noting strong attendance and continued community tradition.
 - Discussion regarding long-serving community member Joyce and her decades of service.
- Volunteer work at Cornelius Elementary, assisting in the library and classroom settings.
 - Appreciates Hillsboro and staff of FGSD for the tour today.

Superintendent Report

- Community and Student Well-being
 - Acknowledgment of stress caused by ICE activities in the community.
 - Reports of students who have lost one or both parents to apprehensions.
 - Families fearful of leaving homes, working, or accessing groceries.
 - Shared gratitude for staff providing extraordinary support, including food/hygiene item collection, home deliveries, and school escorts for students afraid to walk alone.
- Transportation Adjustments
 - Altered bus routes to reduce walking distance and help re-engage students experiencing fear.
- Online Learning Options
 - District exploring options with Hillsboro School District to purchase seats in their online academy for students unable to attend in person.
 - Forest Grove High School leveraging Canvas to support remote learning needs.
- Family Resource Needs
 - Encouraged donations to:
 - Family Resource Center at Cornelius Elementary
 - Community partners: Adelante, Centro, Oregon Food Bank. Items requested include food, clothing, blankets, and hygiene essentials.
- Legislative Visit
 - Successful joint visit with Hillsboro SD and state legislators, highlighting CTE programs, early literacy work, and student engagement.

- Emphasized upcoming statewide conversations about school funding shortfalls.
- Enrollment Report
 - District is approximately 38 students below projected enrollment.
 - Elementary enrollment declines are notable; Joseph Gale Elementary particularly impacted by immigration enforcement.
 - High school enrollment is currently above projections but expected to stabilize by February based on trends.
 - Reviewed student–staff ratios and class-size averages.
 - Demographics: Joseph Gale’s Latino population is 22%; Ever-English-Learner rate is 36%.

Forest Grove Education Association

None

Unscheduled Public Appearance

Sean Le; Forest Grove School District Employee; Funding; Zoom Comment

- Long time teacher at Oak Grove Academy
- Requested differentiated pay for instructional assistants working with the district’s highest-needs students.
- Cited safety risks, physical and emotional strain, and staff retention challenges.
- Highlighted low pay (approx. \$1,800/month) and concern for program sustainability without improved compensation.
- Suggested exploring online learning supports utilizing migrant worker coaches.

CONSENT

- 2025-129 MOTION: Director Truax moved to approve the consent agenda, Director Grandusky seconded, unanimously carried with a vote of 4-0.
Item 1: Board Minutes of the October 14, 2025 School Board meeting
Item 2: Personnel
11/14/25 - Hannah Vickers - 0.5 FTE - Literacy Specialist - DI
Item 3: Accounts Payable for October 2025

FIRST READ

Policy Revisions

Presented by Superintendent Dr. WEst

Attached are recommended board policy revisions for adoption. The policy committee has reviewed and discussed the proposed changes. These policies will be brought forward at the next board meeting on December 9, 2025 in the consent agenda for adoption.

IIA-AR1 Instructional Materials Program Adoption Procedure

BBFA Board Member Ethics and Conflicts of Interest

IGBAB/JO AR Education Records/ Records of Students with Disabilities Management

IGBHD Program Exemptions**

LBEA Resident Student Denial for Virtual Public Charter School
EBC Emergency Plan and First Aid**
EHB Cybersecurity
EHB-AR Cybersecurity
GBEC Drug-Free Workplace
GBEC-AR1 Drug-Free Workplace

INFORMATION

1. Monthly Enrollment Report and Budget Update
2. Annual Investment Report

ADJOURNMENT

There being no further business the meeting is adjourned at 6:15 p.m.

Bethany Magnuson, Executive Assistant

Kristy Kottkey, Board Chair

Date: _____