SAFE Holidays FAQ 2020

How much does it cost on average to sponsor a Wishlist?

Youth gifts' values vary, but those provided should not be valued over $50 each. Gift cards for adults should be $50 each and gift card for the household gift should be $75. You will be able to provide your total budget on the sign-up so we can pair accordingly.

If you receive:

* **Individual Youth's Wish List** (age 0-21 years--those living at SAFE's Children's Shelter), we ask that they receive: 5 wishlist items, including 2 gift cards and 3 physical gifts. The cost will vary, but the total should be less than **$250**.

* **Individual Adult's Wish List** (age 19+ years), we ask that they receive: 3 gift cards. The value of each gift card is $50, for a total of **$150**.

* **Family's Wish List**, we ask that the household receive one $75 gift card; each adult receives 2, $50 gift cards; and each youth receives 2, $50 wish list items. The cost will vary depending on the size of family, however, each household gift card is $75, each adult gift card total is $100, and each youth will receive two physical gifts valued at $50 each or $100 total.

Example - A family of 2 would equal $275, family of 3 = $375, family of 4 = $475, family of 5 = $575, and so on adding $100 for each additional family member.

When will I receive my wishlist?

The first round of wishlists will be distributed the week of November 9th, 2020. After the week of November 9th we will continue to pair on a rolling deadline as new clients move into services. The delivery deadlines will not move, however.

When do I bring the gifts to you?

There are three date options for delivering sponsored wish lists. When you receive your pairing email you will be provided with the location. We will be doing a curbside drop off of gifts and gift cards, instructions will be sent with your pairing email.

Sunday, December 6, 2020	12pm - 5pm
Monday, December 7, 2020	2pm - 7pm
Tuesday, December 8, 2020	2pm - 7pm

Are there other ways I can give if I have budget left or decide not to sponsor a wishlist?

- **Select Gifts for the SAFE Shelves:** SAFE Shelves serve to fill wish lists for those who may come to SAFE after our pairing deadline, or in the upcoming months to provide resources to clients. You do not need to sign up to select SAFE Shelves items or gift cards.

You can shop for items by:

✓ Shopping for items from our Amazon and Target lists which ship directly to our SAFE Warehouse. Find a similar product on sale online? Simply ship to the SAFE Warehouse address below.
✓ Mailing gift cards to: SAFE Alliance ATTN: Holiday Program PO Box 19454, Austin, Texas, 78760
✓ Delivering or mailing larger gifts to our SAFE Warehouse at 1515 Grove Boulevard, Austin, Tx 78741 during Open Hours.

Need more ideas? Check out our frequently requested gifts and basic needs list.

Please note: Due to staff and storage capacity, from December 1, 2020 to January 31, 2021, SAFE will not be accepting used in-kind donations at any location. Thank you for understanding!

- **Make a Monetary Donation:** From gifts, to counseling, to housing, making a donation directly to SAFE will enable us to direct resources where and when they are needed the most. You may do so online using a Visa, Mastercard, American Express, or Discover Card, or you can mail a check (made payable to SAFE) to: SAFE Alliance, ATTN: Holiday Program, P.O. Box 19454, Austin, TX 78760

- **Request another wish list**

Do you have any shopping tips?

- Check out your wish lists and follow as closely as you can. If it has a specific style or request, if possible, please try and find something as close to that request, staying within purchasing limits.
- Information on the Wish Lists is all the Holiday Team was provided. So, if there is more than one option, choose the one that you think would bring the most joy. For example, if it says “chapter books,” we will not be able to provide favorite titles, so feel free to pick what you think would be fun. Consider including Gift Receipts if you feel size, color or other options might vary.

How should I prepare gifts for delivery day?

- Please bring the original wish list(s) in case there are any questions at delivery.
- Please provide enough gift wrap/bags/boxes for the items provided, we thank you!
- **Please do not wrap gifts or mark the items in any way.**
- Separate gift cards and gift receipts from other gifts and place in an envelope. Write the holiday #, name, age, and gift card(s) amounts on envelope. You will hand this directly to SAFE Holidays team when you deliver gifts.
- Group all wishlist items in as few plastic totes, boxes, trash bags, or other containers as possible. Having items grouped in as few containers as possible assures that a container is not misplaced. Label all the large containers with Wishlist Bag labels (included in Pairing Email) with Head of Household’s name (First Client Listed) and the Family Number (at the top of this sheet). We sort every wishlist by the main name & number, so placing a tag on a gift with another member of the family’s name on it, may displace that bag/box.

  Within that larger container, if you’re able to group gifts for each youth separately in smaller grocery or trash bags, this will assure we get the right gift to the client—this is especially important with clothing or similar gifts requested by family members. No need to tag these with each member of

family's name--again that may misplace the item if it doesn't have the head of household's name on it.

If one of the gifts is itself a large box (such as a large toy, vacuum, high chair, etc.), please provide that item with its own tag and count it in the __ of __ box count (see below).



- The tag will ask you to list total number of bags/boxes/containers in the delivery. If you're sponsoring multiple wish lists/holiday numbers, please look at each wishlist separately for the count.

  Examples:

1. *You have a family of three. You've grouped each youth's gifts in their own small sack, and placed them in one large trash bag. You tape a tag on the outside of the large trashbag that includes wishlist #/name and Box/Bag 1 of 1. You placed the adult and household gift cards in an envelope, ready to hand to the SAFE team when you arrive.*

2. *You have a family of five. You've grouped each youth's gifts in their own sack, and then divided the sacks into two boxes. You also have generously donated a wagon in a box. You tape a tag on the outside of each box and the wagon box that are labeled box/bag 1 of 3, 2 of 3, 3 of 3. You've placed gift receipts and adult and household gift cards in an envelope, ready to hand to the SAFE team.*

3. You have a single adult. You've placed their three gift cards in an envelope, ready to hand to the SAFE team.

4. You are sponsoring TWO different wishlists. You follow the same instructions and treat both orders separately. Package one order, and then the other, counting the boxes/bags separately. Think "how many bags go to THIS wishlist?

How do I get to your facilities, and is there anything else I need to know?

- The drop off location is listed on your wishlist and a map is attached to your pairing email. When you arrive on site on delivery days, there will be signs to direct you to the appropriate building. Gifts and gift cards will be dropped off curbside, further instructions will be sent with your pairing email.

Can I donate gently used items?

Please do not provide used items for client wish list gifts. Additionally, due to capacity, SAFE Warehouse will not be accepting used items from December 1 - January 31.

Can I receive a tax receipt?

Individuals & Family Sponsors:
When you drop off your gifts, request an official donation form from the SAFE Holidays representative who assists you. If you do not complete a donation form upon delivery, SAFE cannot provide acknowledgment for the gift for tax deduction.

Company, Organization or other Group with Multiple Participants:
There are two ways we can make sure you get the donation receipt you need:

1. You can request a single donation receipt for the company or organization for the in-kind donation upon delivery. That will act as the organization's official donation receipt in the event it is claiming a tax deduction.
2. You can request as many receipts as you need upon delivery to distribute to donors in the group.

Please consult the IRS website at http://www.irs.gov/charities/index.html for further tax deduction information on in-kind and financial donations. Additional tax receipt questions? Please contact Margeaux Jensen at mjensen@safeaustin.org.