

Welcome students to the Fall 2025 Semester! We invite you to participate in the College Credit Advantage Program, which will allow you to earn Adelphi University college credit for the classes you are currently taking in high school.

REGISTRATION:

This is a simple process, you can either use the QR code on the flier or go to <https://www.adelphi.edu/high-school-students/ccap> and follow the prompts for “ Enroll in your High School” .

A few notes regarding registration:

- Please follow the form carefully, and provide the requested student and parent information. Returning students must use the same name and information used with previous registration, or else problems with a duplicate account may occur.
- Please be careful to register for the correct class and correct period and save your payment receipt.
- Do not register for a class that you are not attending in your high school. • Once you receive an email to open your account, please follow the instructions. If you do not receive an email, you can reach out to the Help Desk for assistance. They can be reached at 516-877-3340 or helpdesk@adelphi.edu
- We suggest that you confirm with your teacher that your name is appearing on the class roster, after you have registered online.
- Dropping a class after registration is a formal process and you must reach out to us at CCAP@adelphi.edu for an official drop form.

TRANSCRIPTS:

Please do not email CCAP for transcripts. You must order official transcripts online through Parchment at <https://www.adelphi.edu/registrar/transcripts/> to be sent to the college you will be attending. Transcripts are not sent automatically. Please wait at least 2 weeks after completing a CCAP course to order your transcripts.

SYLLABUS REQUESTS:

We do not maintain a file of course syllabi. If the college you are attending requires a course syllabus, you must request that from your high school.

DATES TO REMEMBER FOR FALL ONLY AND FULL YEAR CLASSES:

Monday, 9/15: Registration opens!

Friday, 10/31: Last day of regular registration

Saturday, 11/1: Late registration opens (additional fee)

Friday, 1/9: Late registration closes

STRICT RULES APPLY THAT NO REGISTRATION FOR FALL OR FULL YEAR COURSES WILL BE ALLOWED AFTER 1/9/26.

OPEN HOUSE: Join us for our virtual open house on **Wed. 9/17 at 7pm**. Visit our website to access the virtual link. <https://www.adelphi.edu/high-school-students/ccap/>

CONTACT INFORMATION:

Email: CCAP@adelphi.edu

Phone: 516-877-3046

Director: Coordinator:

Linn Cartagena Alison Tempestilli

Thank you for participating in our program. If you have any questions or concerns, please feel

free to contact us. We look forward to another successful year!