MONROE PUBLIC SCHOOLS
MONROE, CONNECTICUT

SECURITY & MAINTENANCE REIMBURSEMENT

NAME: _____

SCHOOL: _____

AMOUNT: _____

Security & Maintenance Employees Annual $500.00 clothing allowance beginning July 1, which includes OSHA-compliant shoes.

Shoes/Footwear:
I _____ confirm the shoes/footwear I am requesting reimbursement are OSHA-compliant. Attached is proof of OSHA-compliant verification.

_____ _____
Employee Signature Date

ORIGINAL <u>ITEMIZED</u> RECEIPT MUST BE ATTACHED – NO PAYMENTS ARE TO BE MADE WITHOUT ORIGINAL RECEIPT

CODING **PAY CODE 972**

APPROVED _____
ASSISTANT DIRECTOR OF FINANCE DATE

APPROVED _____
DIRECTOR OF FINANCE & OPERATIONS DATE