



MONROE PUBLIC SCHOOLS
— MONROE, CONNECTICUT —

SECURITY & MAINTENANCE REIMBURSEMENT

NAME: _____

SCHOOL: _____

AMOUNT: _____

Security & Maintenance Employees Annual \$500.00 clothing allowance beginning July 1, which includes OSHA-compliant shoes.

Shoes/Footwear:

I _____ confirm the shoes/footwear I am requesting reimbursement are OSHA-compliant. Attached is proof of OSHA-compliant verification.

Employee Signature

Date

ORIGINAL ITEMIZED RECEIPT MUST BE ATTACHED – NO PAYMENTS ARE TO BE MADE WITHOUT ORIGINAL RECEIPT

CODING

PAY CODE 972

APPROVED _____

ASSISTANT DIRECTOR OF FINANCE

DATE

APPROVED _____

DIRECTOR OF FINANCE & OPERATIONS

DATE