

Cerritos College Faculty Federation (CCFF)

Executive Board Meeting Agenda

(Monday) March 03, 2025

8:00-9:30 am

Zoom link:

<https://us02web.zoom.us/j/82827417879?pwd=xqV0EqYB6DVfKLz0ixPSi9wOujDvDC.1>

E-board: Lynn Wang, MiaSarah Walsh, Lisa Blod, Mariam Youssef, Henrietta Hurtado, Cynthia Lavariere, and April Bracamontes.

Guests: William Mittendorf, Yolanda Mosley, and Yang Allen.

1. Call to Order – 8:03am
2. Adoption of Agenda
  - a. Motion to approve by MiaSarah Walsh. Seconded by April Bracamontes
  - b. Opposed: None
  - c. Abstained: None
  - d. Motion approved.
3. Approval of Minutes ([02/18/25](#))
  - a. Motion to approve by April Bracamontes. Seconded by MiaSarah Walsh.
  - b. Opposed: None
  - c. Abstained: None
  - d. Motion approved.
4. Action Items
  - a. [Proposed constitution and bylaws proposals](#)
  - b. CCFF Need min of 14 days to review. Will invite faculty to address their proposed changes at the annual membership meeting.
  - c. Motion to receive, acknowledge, and file two proposals. Will send out in preparation for 03/21 membership meeting. Seconded by MiaSarah Walsh.
  - d. Opposed: None
  - e. Abstained: None
  - f. Motion approved.
5. CCFF Standing Committees Report
  - a. Negotiations/FT VP
    - i. Evaluation Forms- [Senate Approved](#)
    - ii. April Bracamontes: Currently engaged in reopeners which has to do with evaluation and academic freedom, as well as part-time faculty evaluations. As per contract of mutual understanding, required to consult with faculty senate on matters of content evaluation. Senate

recently approved the shared document. Document for all faculty regardless of status.

- b. Grievance/PT VP
  - i. Mariam Youssef: Grievance team continues to meet. Currently resolving issues with payroll. Encourage folks to continue to check paystubs and encourage colleagues to do the same.
- c. Finance
  - i. Lynn Wang: Working with treasurer to ensure payments are made so delegates can vote at CFT convention.
- d. Membership
  - i. Lisa Blod: Making headway. Held first “Membership Monday” (tabling) to engage with campus community.
  - ii. Cynthia Lavariere: Interview workshop with Nick Matthews went well (15 participants).
- e. Communication/Public Relations
  - i. Henrietta Hurtado: For next communications newsletter if information can be sent by Thursday 03/20.
- f. COPE
  - i. Lynn Wang: Met with Mariana Rios to build rapport. Apparently, we failed to communicate with her that we endorsed her. Apologized to her for the miscommunication. Asked Lyndsey Lefebvre to notify Mariana and Dawn that we formerly endorsed both individuals – close the loop on that communication.
- g. President's Report
  - i. [03/04/25 March in March in Sacramento](#)
    - 1. 14 students to Sacramento to participate in event. Happened to align with AFT efforts in regards to protecting public education.
  - ii. [March 4th, AFT “Protect our Kids” day of Action](#)
    - 1. Showcase handout AFT created to highlight the importance of protecting public education. What happens if we lose federal funding. Will also determine if there is an action item prior to sending.
    - 2. Will use membership contact information to submit.
  - iii. [04/15/25 11-12:30 pm Get to Know FACCC Coffee & Convo](#)
  - iv. Wildfires Donation Update- completed
  - v. SERP Update
    - 1. VP Felipe Lopez email sent out that district does not have numbers in terms of SERP. Asked to speak with VP. Reported status update. Acknowledged Feb number is

inaccurate because window for FT faculty to opt in is not open. District will host two counseling sessions once they've received updated information. Good to schedule healthcare/Medicare info session after.

vi. FSA Update

1. Working with VP Frank Mixson to clean up list. Timothy Juntilla, officer updating FSA. No reduction in workforce. Some departments have not updated information since 1991.

6. Shared Governance Standing Report

a. BOT

b. Enrollment Management

- i. Lynn Wang: Updating plan to align with Students First Framework. Strategies to help with completion. Ability to purchase auto-award system. Encouraging departments to create parallel pathways/ courses that can be done either in person or online in a timely manner/ acknowledge that it may not be suitable for some departments.

c. Planning & Budget

d. Faculty Senate

- i. April Bracamontes: Senate approved evaluation document. Shared what the district had previously approved for academic freedom and senate made recommendations to strike certain language. Approved a sabbatical report for ENGT. Senate working on best practices for inclusive DEIA teaching practices.

e. Coordinating

- i. Lynn Wang: To remove COVID 19 vaccination requirement for employment. Neighboring large districts have removed item.

f. SLO

- i. April Bracamontes: Continues to meet. Discussing transitioning from elumen to insight (new system). Work with senate; determine next steps.

g. Employee Development

- i. Lynn Wang: Worked with Erin Miles to discuss 4 hours of compliance training. Working on updating videos/trainings.

h. DEEOAC

- i. Cynthia Lavariere: Management review procedures/ updating language and process/ interested in equal representation. Have also discussed the climate survey for Fall 2025/ logistics.

i. Web and Social Media Standards

- j. Safety Committee
- k. Calendar Committee
- l. Access to Completion & Equity
- m. Accreditation

7. Items from the floor

- a. March 21, 2025- Morning member meeting 9:00-11:00 am
- b. March 21, 2025- Golf N Stuff- 4-6 pm
- c. Elections Committee
  - i. No updates.

8. Adjourn – 9:04am