Westsyde Elementary PAC

Email: westsydeelempac@gmail.com

Dear Families,

As we prepare for another successful school year, we are pleased to announce that the Westsyde Elementary Hot Lunch Program is now ready to launch. To ensure accuracy and efficiency, ALL hot lunch orders will be completed online. You will need to re-register your child every school year into their appropriate class. *Note once your child is registered for the school year you will only need to place orders for new hot lunch sessions.

Visit westsyde.hotlunches.net

1. **Click "Click here to Register"**
2. **Enter the access code WHL**
3. **Complete the registration form**
   (Including your email address will ensure you receive reminder emails regarding ordering deadlines and weekly hot lunch details.)
4. **Click "Register Now"**
5. **Add each student in your family who attends Westsyde Elementary**
6. **Once registration is complete, select "Orders"**
7. **Proceed to place hot lunch orders for your student(s)**

Families with multiple students may place all orders before continuing to payment. You may skip the payment step after ordering for one student, continue ordering for additional students, and then complete one combined payment transaction.

Payment Options

We accept the following payment methods:

- **Bambora (online payment through the hot lunch website) M/C and Visa Debit chequing cards are no longer accepted**
- **Cash -clearly labeled with Name and Hot Lunch, turned into you student(s) teacher**
- **E-transfer (westsydeelempac@gmail.com) please make password "westsyde"**
- **Cheque- student(s) name and "hot lunch" in memo**

If paying by cheque or e-transfer, please include your student(s)' name(s) and "Hot Lunch" in the memo. Cash or cheque payments need to be clearly labeled and may be dropped off to your students teacher.
Please note: all orders must be placed online, regardless of payment method.

Important Dates

- **Online ordering opens:**
- **Order deadline:**
- **Questions/ Concerns: westsydeelempac@gmail.com**

Thank you for your continued support.