Risk Assessment for *(Insert club name)*

This risk assessment considers the potential for harm to come to children whilst they are in ***(insert club name)*** care. This risk assessment precedes the Child Safeguarding Statement (Section 11 (1b) Children First Act 2015) which is developed following this risk assessment process. In accordance with the requirements of Section 11 (1) of the Children First Act 2015 the risk is of abuse and not general health and safety risk (covered under a separate H&S policy and risk assessment).

Section 11 (1) of the Children First Act 2015 states that where a person proposes to operate as a provider of a relevant service, he or she shall, within 3 months from the date on which he or she commences as such a provider —

(a) Undertake an assessment of any potential for harm to a child while availing of the service (in this section referred to as a "risk".

Potential risk of harm to children	Likelihood of harm happening L-M-H	Required Policy, Guidance and Procedure document	Responsibility Club/Region/National	Further action required …
CLUB & COACHING PRACTICES				
Lack of coaching qualification (including safeguarding training)	**H**	▪ Safe Recruitment and Training Policy ▪ Child Safeguarding Training		Proof of qualification to be confirmed
Unauthorised photography & recording activities		▪ Social Media, Use of Video, Photography and Mobile Phones Guide		Ongoing review
Behavioural Issues – peer to peer and leader behaviour		▪ Sports Leader Code of Conduct ▪ Code of Conduct for Young People ▪ Child Safeguarding Training ▪ Anti-Bullying Policy ▪ Complaints & Disciplinary Policy		Ongoing review

Lack of gender balance amongst coaches		▪ Safe Recruitment and Training Policy ▪ Women and Girl's Strategy ▪ Equality, Diversity & Inclusion Policy		Ongoing review Women and Girl's strategy under development
Travelling and away trips		▪ Travelling abroad/overnight stay consent form ▪ Safe Recruitment and Training Policy ▪ Vetting Policy ▪ Sports Leader Code of Conduct ▪ Code of Conduct for Parent/Guardian ▪ Code of Conduct for Young People		Ongoing review
Lack of adherence with misc procedures in Safeguarding policy (i.e. mobile, photography, transport)		▪ Safeguarding policy ▪ Sports Leader Code of Conduct ▪ Code of Conduct for Young People ▪ Complaints & disciplinary policy ▪ Social Media, Use of Video, Photography and Mobile Phones Guide		Ongoing review
COMPLAINTS & DISCIPLINE				
Lack of awareness of a Complaints Procedure & Disciplinary Policy	**H**	▪ Complaints Procedure & Disciplinary Policy	Club	Greater communication required
Complaints not being dealt with seriously		▪ Complaints & Disciplinary Policy		Ongoing review
REPORTING PROCEDURES				

Lack of knowledge of organisational and statutory reporting procedures	**H**	▪ Roles and Responsibilities ▪ Dealing with Child Protection Concerns ▪ Sports Leader Code of Conduct ▪ Code of Conduct for Parent/Guardian ▪ Code of Conduct for Young People	NGB Mandated Person DLP	Make policies and procedures available Include in Safeguarding Training (L1) Include in Coach Education Training
Concerns of abuse or harm not reported		▪ Roles and Responsibilities ▪ Dealing with Child Protection Concerns ▪ Child Safeguarding Training – Level 1	Mandated Person DLP	Include in Safeguarding Training (L1) Publicise names of CCOs, DLPs, MP(s) Publicise internal and external reporting procedures
Not clear who Young Person should talk to or report to		▪ Post the names of CCOs, DLPs and MP ▪ Safeguarding Poster for Children's Officer	Club Children's Officer DLP	Names on website of CI CCO, DLP and PU DLP's Communicate to clubs
FACILITIES				
Unauthorised access to designated children's play & practice areas and to changing rooms, showers, toilets etc.	**H**	▪ Safeguarding Policy ▪ Changing Room Policy		Clarify responsibilities before session starts
Unauthorised exit from children's areas		▪ Safeguarding Policy		Clarify roles and responsibilities before session starts
Photography, filming or recording in prohibited areas		▪ Social Media, Use of Video, Photography and Mobile Phones Guide		Enforce policy in private changing and wet areas

Missing or found child on site		▪ Missing or found child Policy		Refer to policy and inform Gardai/PSNI
Children sharing facilities with adults e.g. dressing room, showers etc.		▪ Safeguarding Policy ▪ Changing Room Policy		Plan with facilities management to create a suitable child centred environment in shared facilities
RECRUITMENT				
Recruitment of inappropriate people	**H**	▪ Safe Recruitment and Training Policy		Ongoing review
Lack of clarity on roles		▪ Safe Recruitment and Training Policy ▪ Roles and Responsibilities		Check job description Put supervision in place
Unqualified or untrained people in role		▪ Safe Recruitment and Training Policy		Check qualification Ongoing review
COMMUNICATIONS AND SOCIAL MEDIA				
Lack of awareness of 'risk of harm' with members and visitors	**H**	▪ Child Safeguarding Statement - displayed	DLP Club Children's Officer	Communicate Child Safeguarding Statement
No communication of Child Safeguarding Statement or Code of Conduct to members or visitors		▪ Child Safeguarding Statement – displayed ▪ Code of Conduct for Sports Leader, Parent/Guardian and Young People for distribution	Club Executive DLP Club Children's Officer	Communicate Child Safeguarding Statement Distribute Code as appropriate Distribute Code as appropriate
Unauthorised photography & recording of activities		▪ Social Media, Use of Video, Photography and Mobile Phones Guide		Constant review
Inappropriate use of social media and		▪ Social Media, Use of Video, Photography and Mobile Phones Guide		Communicate Policy to PU's and clubs

communications by under 18's		▪ Code of Conduct for Young People		
Inappropriate use of social media and communications with under 18's		▪ Sports Leaders Code of Conduct.		Ongoing review
GENERAL RISK OF HARM				
Harm not being recognised		▪ Safeguarding Policy ▪ Safe Recruitment and Training Policy ▪ Roles and Responsibilities		National Provincial and Club DLP and CO's in place. Review reporting process Informal consultation with Tusla/HSCT
Harm caused by - **child to child** - **coach to child** - **volunteer to child** - **member to child** - **visitor to child**		▪ Safeguarding Policy ▪ Safe Recruitment and Training Policy ▪ Dealing with Child Protection Concerns		Child Protection reporting process to Tusla/HSCT or the Gardai/PSNI
General behavioural issues **Issues of Bullying.** **Vetting of staff/volunteers.** **Issues of Online Safety**		▪ Codes of Conduct for Sports Leader, Parents/Guardians and Young People ▪ Anti-Bullying Policy. ▪ Safe Recruitment and Training Policy ▪ Vetting Policy ▪ Social Media, Use of Video, Photography and Mobile Phones Guide		Take disciplinary action where necessary Sign code of conduct

Explanation of terms used:

- **Potential risk of harm to children** – these are identified risks of harm to children whilst accessing activities in the Club/Region/Province/NGB.
- **Likelihood of harm happening** – the likelihood of the risk occurring in the club/region/NGB measured by you as Low/Medium or High.
- **Required Policy, Guidance and Procedure document** – indication of the policy required to alleviate the risk.
- **Responsibility** – provider should indicate where the responsibility for alleviating the risk lies.
- **Further action…** - indicates further action that might be necessary to alleviate any risk ongoing.

This Risk Assessment document has been discussed and completed by (insert club name) on __ /__ /*20*__

Signed:

Name:

Role: *(insert role on Committee)*

Date:

Signed:

Name:

Role: Club Children's Officer

Date: