UFC Meeting
Wednesday, November 15 , 2023
On Zoom

UFC Members Present:
Kate Haffey (CAS, Arts & Humanities)
Mara Scanlon (CAS, Arts & Humanities
Michael Benson (CAS, Arts & Humanities)

Alex Hinsey (CAS, Health, PE, & STEM),
Ian Finlayson (CAS, Health, PE, & STEM),
Davis Oldham (CAS, Health, PE, & STEM),

Mindy Urchull (CAS, Social Sciences, UFC Parliamentarian)
Melina Patterson (CAS, Social Sciences, Secretary),
Holly Schiffrin (CAS, Social Sciences),

Rachel Graefe-Anderson (COB, UFC Chair),
Alex Dunn (COB),
Kim Kinsley (COB),

Melissa Wells (COE),
Christy Irish (COE),

Chris Ryder (CAS, At-Large),
Patricia Orozco (CAS, At-Large)
Jonathan Levin (CAS, At-Large)

Proxies: Christy Irish for Jennifer Walker

Guests: In addition to the 18 UFC members,
Troy Paino (UMW President, UFC Ex-Officio); Tim O'Donnell (UMW Provost, UFC Ex-Officio), and Jeff McClurken (Chief-of-Staff); Kevin Caffrey (Registrar); Rita Dunston (Registrar); Chief Paul (Campus Police) and one or two faculty members were present. At 5:30 p.m. Deans - Tabak, Mellinger, and Kelly joined the meeting.

A recording of this meeting can be viewed at https://ufc.umw.edu/recordings/ (UMW login-required).

I. Call to Order at 4:05 p.m.

II. Meeting Minutes

Approval of October 18, 2023 Minutes

III. Reports

President Troy Paino – highlights our applications to this point.

Maura asked about shifting language about “adapting to the market” as opposed to promoting liberal arts as good for competing in the market.

Troy said that he does not mean to shift our emphasis. Tim adds that he means “both/and” in the sense that we value the liberal arts but also have some more vocational programs in the context of the liberal arts.

Troy says that the feedback suggests that higher ed needs to do some cost containment. An emphasis on DEI, and on enrollment numbers.

Board members are being told that their fiduciary duty is to the Commonwealth (not students, faculty, school, etc). 10 of 12 UMW Board members are alums and see the interests of UMW and the Commonwealth as aligned. They generally have a lot of loyalty to the university.

Provost Tim O'Donnell -

Reports on progress with the lab school, which has been approved.

HR is working on a few items regarding the Faculty Equity Pay Study. The Equity Pay Study will be shared with faculty soon.

Deans - Joined the meeting at 5:30 p.m.

- Dean Pete Kelly CoE - No report
- Dean Keith Mellinger CAS -The AOWG is making progress.
- Dean Filiz Tabak CoB – No report

SGA Representative (Jaylyn Long) - no report

USC Representative (Sarah Appleby) - no report

UFC Chair (Rachel Graefe-Anderson) – UFC Chair Report to BOV Nov 2023 - UFC Chair will attend next BOV meeting as UFC Liaison

UFC Vice Chair (Davis Oldham) - No report

Faculty Senate of Virginia (Chris Ryder) - Advocacy day in January.

IV. University Committees - minutes - Any other questions or discussion?

University Academic Affairs Committee -

University Budget Advisory Committee –

- September 29, 2023 Minutes
- October 6, 2023 Minutes
- October 13, 2023 Minutes
- October 20, 2023 Minutes

University Curriculum Committee – October 27, 2023 Minutes

University Faculty Affairs Committee – October 26, 2023 Minutes
University Faculty Organization Committee – October 17, 2023 Minutes
University General Education Committee – October 23, 2023 Minutes
University Sabbaticals, Fellowships, and Faculty Awards Committee –
University Student Affairs and Campus Life Advisory Committee –
September 15, 2023 Minutes
October 13, 2023 Minutes
Bachelor of Liberal Studies Committee -
Digital Intensive Committee –

The UFC Chair asked for a motion to approve the aforementioned committee minutes. UFC approved all above listed committee minutes.

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Action committee requests:
Distance and Blended Learning Committee -
First-Year Seminar Committee – September 28, 2023 Minutes
Honors Program Committee – October 30, 2023 Minutes -
James Farmer Multicultural Center Advisory Committee – October 6, 2023 Minutes
Journalism Advisory Committee -
Speaking Intensive Committee –
Writing Intensive Committee -

V. University Committees – action items

🎬 DBLC Action Items - Distance and Blended Learning Committee - Emergency approval for GBUS 503, for Spring 2024. Motion passed

🎬 Honors Action Items - UFC Action Items, October 2023 (Honors Course Proposals): The committee received, reviewed, and approved the proposal for course designation change for the following courses: - HISP 100 (approved for all faculty in course discipline) - JOUR 380 (approved for Sushma Subramanian's section) - PSCI 382 (approved for Melissa Martinez's section) - ENGL 327 (approved for Eric Lorentzen's section). Motions all passed.

🎬 General Education Action Items
o AMW - ENGL 401 Professional Identities
🕮 The General Education Committee approved AMW designation for ENGL 401 and expressed admiration for this as a model proposal. Motion passed with UFC.

🎬 FSEM Approvals – New Instructor Approvals for *Thriving in College* FSEM for Spring 2024/

What is *Thriving in College* FSEM and how is it being co-taught?
Miriam Liss explained that the course helps with building relationships, scaffolding assignments and how to review peer reviewed literature, present, and network with campus centers to scaffold course objectives. The FSEM may be co-taught with other faculty.

Motion to approve new FSEM instructors passed.
o Wes Hillyard – spring repeaters co-taught
o Melissa Jones – spring repeaters co-taught
o Dave Fleming - spring repeaters co-taught
o Dan Hubbard – spring new students
o April Wynn - spring repeaters co-taught
o NOTE: participation in multiple workshops for above proposals

🎬 UCC Action Items
UFC motion passed to approve the UCC Action Items;

VI. Unfinished and Continuing Business
🎬 AOWG Representatives Update. Mellinger reported that the AOWG is making progress.

🎬 The UFAC recommends that the UFC create a task force to look at how different departments manage teaching loads and make recommendations for a way to calculate teaching loads that reflect our values as an institution.

UFC refers this study of teaching load equity back to UFAC at this juncture.

🎬 UFOC 2023 Report Recommendations
o Revisit DBLC, DI/WI/SI

UFC will request the DBLC to consider reviewing its charge, and also reach out to the Provost for clarity on university online teaching guidelines and requirements. Discussion concerning this request included the history of DBLC from its beginning where very few faculty utilized an online teaching modality to present where faculty are generally using much more advanced technology, and are considerably more accustomed to teaching online. Whether a course should be taught online generally begins with a department or college conversation.

The UFC Chair discussed whether UMW faculty should combine the DI, WI, and SI committees for efficiency.
UFC will ask DI, WI, and SI committees for their thoughts on the issue of combining their committees.

o UFOC Report Parts 1 & 2 - no additional discussion.

VII. New Business
Parliamentarian for Spring 2024 - Jonathan Levin was elected by UFC to serve in Mindy Erchull's absence as Spring 2024 parliamentarian.

VIII. Announcements

- 🎬 The next regularly scheduled meeting of the UFC will be held on Wednesday, January 24, 2024 at 4pm in the Digital Auditorium of the HCC

IX. Motion to adjourn passed. Meeting adjourned at 5:43 p.m.