Safety First - #1 priority at all times.

- No students in the shop without teacher approval/supervision.
- At least two people must be in the shop at all times.

Dress Code & PPE

- Secure closed-toe shoes
- No jewelry or loose items (shoulder length & longer hair must be secured, hood strings tucked, etc.)
- Use required PPE:
    - Safety Glasses **(at all times!)**
    - Ear protection when needed (90 dbs or higher)
    - Gloves when necessary (dealing with sharp/hot items or chemicals)

General Shop Behavior/Expectations

- No running, horseplay, or hitting cords/hoses.
- No food in the shop; drinks must have lids.
- Report all accidents immediately.
- Clean spills and work areas right away.
- Keep doors, walkways, and fire extinguishers clear.
- Never leave machines running unattended.
- Clean tools and equipment after use.
- Do not run vehicles indoors without proper ventilation.
- Never go under a moving lift.
- Remove ice/snow from vehicles before entering the shop.

Vehicle Rules

- No parking in the auto lot unless teacher approval given - must park in auto area & leave keys
- Drivers must have a valid driver’s license.
- Vehicle windows must be down, as well as lights and radios turned off.
- Have a spotter, drive slow, and responsibly.