

ECONOMIC REVIEW OF NEPAL

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AUTHOR SUBMISSION GUIDELINES & MANUSCRIPT LAYOUT INSTRUCTIONS

These guidelines specify the complete layout, formatting, and structural conventions manuscripts must follow for publication in the Economic Review of Nepal (ERN). The specifications below reproduce the house style used throughout the journal — from the first-page masthead and title block to headings, tables, figures, citations, and the reference list — so that accepted manuscripts require minimal typesetting.

General Manuscript Format

All manuscripts must be submitted as a single Microsoft Word (.docx) file prepared according to the following page and typography specifications.

Element	Specification
Page size	A4 (210 × 297 mm)
Margins	2 cm on all sides — top, bottom, left, right
Body font	EB Garamond 08, 12 pt
Line spacing	Single-spaced within paragraphs; 3 pt space after each paragraph
Paragraph alignment	Justified
Paragraph indentation	No first-line indent; paragraphs separated by spacing with 0.5 cm left indentation, not tabs
Page numbering	Centered in the footer, bottom of page, on every page
Running header	Journal name (verso) / article title (recto), with volume and issue
File format	Word (.docx); figures embedded, not linked
Manuscript length	Typically, 12–225 pages including references, tables, and figures

First-Page Masthead Layout

The first page of every article carries a fixed masthead layout. Authors should leave this area for editorial staff to complete, but must supply the elements marked “author-supplied” below in the order shown.

Title and author block (author-supplied)

- Article title: bold, sentence case, left-aligned, no ending punctuation
- Author name(s) with superscript affiliation number(s); attach an email and ORCID icon if available
- Affiliation(s) listed below the author line, numbered to match superscripts

Abstract and keyword block

The Abstract should be unstructured, single-spaced, 150–200 words, followed immediately by:

- Keywords — 4 to 6 terms, comma-separated, in a labeled “Keywords” line
- JEL Classification — one or more JEL codes on a labeled “JEL Classification” line

Manuscript Structure and Section Order

Full-length research articles follow this fixed section sequence. Section numbers are Arabic numerals; sub-sections within a numbered section are unnumbered bold run-in headings.

#	Section	Coverage
1	Introduction	Background, problem statement, study objectives, and scope
2	Review of Literature	Theoretical review, prior empirical studies, and research gap
3	Data and Methods	Data source, sample/survey design, conceptual framework (with figure)
4	Results	Findings presented by dimension, with tables and figures
5	Discussion	Interpretation of results logically, considering previous empirical and theoretical studies
6	Conclusion and Implications	Summary of findings, policy recommendations
	References	Alphabetical reference list (see Section 6), strictly in APA 7 th style with DOI or web links.

Heading Styles

Use exactly three heading levels. Do not use numbered sub-sections beyond Heading 1; Heading 2 and Heading 3 are topical, not numbered.

Level	Example	Font / Size / Weight	Spacing
Heading 1 (numbered section)	3 Data and Methods	SFSX1728, 17 pt, bold, with a thin rule beneath	14 pt before / 14 pt after
Heading 2 (run-in sub-heading)	Research Gap	EB Garamond 08, 15 pt, bold	10 pt before / 10 pt after
Heading 3 (minor sub-heading, if needed)	<i>Model Specification</i>	EB Garamond 08, 14 pt, bold italic	8 pt before / 8 pt after
Heading 4 (minor sub-heading, if needed)	<i>Theoretical and empirical model.</i>	EB Garamond 08, 14 pt, bold italic end with period (.)	8 pt before / 8 pt after

Tables and Figures

- Tables and figures are numbered independently in the order they are first cited: Table 1, Table 2 ... / Figure 1, Figure 2 ...
- Table caption sits above the table: “Table N” (bold) followed by an italic title, e.g.,

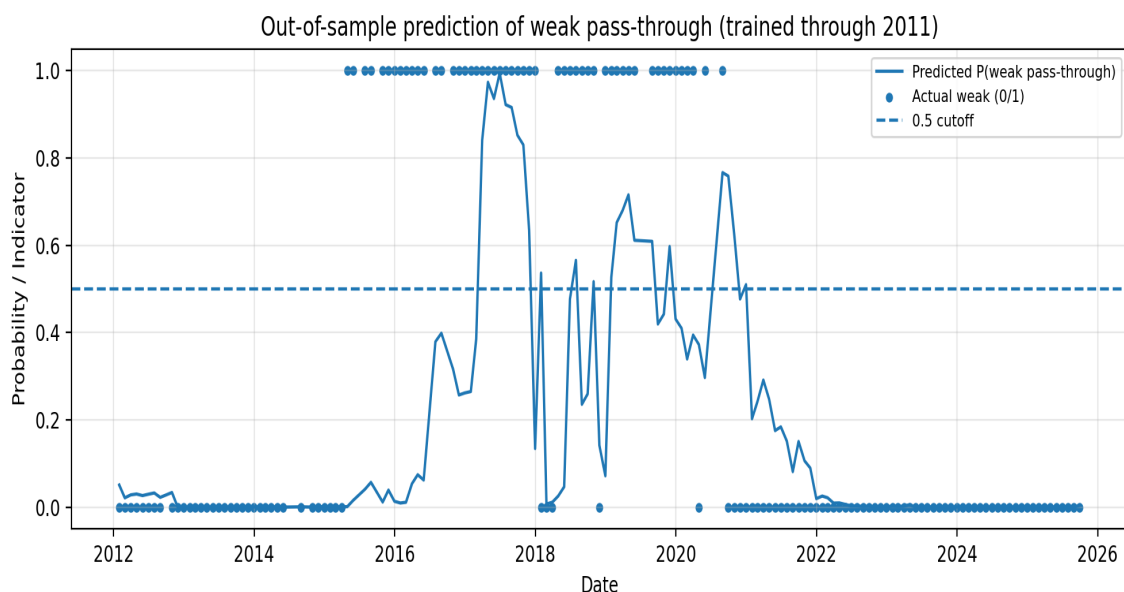
Table 1 *Variable descriptions*

Heading 1	Heading 2	Heading 3

Note. Author’s Analysis

- Figure caption sits below the figure, in the same bold-number / italic-title format
- A source/definition line begins with “Note.” in italics directly beneath the table or figure, e.g.,

Figure 1 *An OOS prediction of the weak pass-through months*



In-Text Citation Style

ERN follows APA-style author–date citation throughout the body text.

Citation type	Format	Example
Single author	(Author, Year)	(Gajurel, 2017)
Two authors	(Author & Author, Year)	(Van de Walle & Migchelbrink, 2022)
Narrative citation	Author (Year)	Dhungel (2008) emphasized ...
Multiple sources, same point	(Author, Year; Author, Year)	(Khanal & Bracarense, 2022; Acharya & Scott, 2022)
Institutional author	(Organization, Year)	(OECD, 2022)

Cite every source used in the text in the reference list, and vice versa. Do not use footnote-style numeric citations.

Reference List Formatting

- Arrange references alphabetically by first author surname; do not number entries
- Hanging indent of 0.5" on the second and subsequent lines of each entry
- **Journal article:** Author, A. A. (Year). Title of article. *Journal Name*, Volume (Issue), page range. DOI (as a live hyperlink)
- **Book:** Author, A. A. (Year). *Title of book*. Publisher.
- **Book chapter:** Author, A. A. (Year). Chapter title. In Editor (Ed.), *Book title* (pp. xx–xx). Publisher.
- **Report/organization:** Organization. (Year). *Title of report* (Series/No. if applicable). Publisher.