Design Document

HIPAA Privacy Protection

Business Purpose	● Management at Avery Medical Center has noted an increase in HIPAA violations, which have resulted in an increase in fines. ● An increase in staffing at the facility and turnover of in-the-field staff may have caused an increase in HIPAA violations. ● The goal of this training is to improve employee awareness and reduce HIPAA violations by 15%.
Target Audience *Training Time*	● All new hires with access to protected health information. ● Annual compliance training for current staff within the medical environment with access to private health information. ● The seat time for this training is approximately 25 minutes, delivered in one session.
Training Recommendation	● The recommended delivery method for this training is one interactive eLearning course. This recommendation is based on the following consideration(s): o The targeted audience is a distributed workforce across multiple locations and different shifts. o An eLearning course ensures consistency and eliminates the need for traveling
Deliverables	● 1 Asynchronous eLearning course o Developed in Articulate Storyline o Includes voice-over narration o 2 Knowledge checks o 1 Final graded assessment ● Storyboard
Learning Objectives	● By the end of this course, learners will be able to: o Explain what HIPAA is o List 3 entities responsible for complying with HIPAA o Identify examples of protected health information **o** Recognize when protected health information can be shared
Training Outline	● **Introduction** o Welcome o General course overview o Target audience ● **Navigation** o Guide on how to navigate through the learning module ● **Learning Objectives**

	ıat is HIPPA ● HIPAA defined ● Knowledge Check **o** ungraded **ımples of PHI** ● Who is responsible for protecting PHI ● Best practices ● Knowledge Check o ungraded **ıen to share PHI** ● Penalties for HIPAA violations **uction-** graded ● **Quiz results**
Assessment Plan	● **Graded assessment** o 5 questions, a score of 80% is required to pass o Based on learning objectives o the learner is allowed unlimited attempts to pass the quiz