



POSITION: Mentor

REPORTS TO: School Support Staff

COMMITMENT: 2025-26 Academic Year

COMPENSATION: \$18.50 per hour

ABOUT EVERY NEIGHBORHOOD PARTNERSHIP

Mission Statement

Activate. Equip. Mobilize. Transform.

Vision Statement

Students excel, community members are healthy and whole, and our neighborhoods thrive.

ENP Reads

Every Neighborhood Partnership and CSU Fresno partner to support ENP Reads, a local initiative focused on helping our elementary age students read at grade level and build resilience in their lives. College interns are trained and placed at our local elementary schools during the school day, at after school programs, and on Saturdays.

DESCRIPTION

Mentors support programming at their assigned school site, participating in the Literacy Mentor program, Read Fresno after school program, and/or Saturday Sports program. Mentors typically support two out of the three programs.

ESSENTIAL JOB DUTIES

- Literacy Mentoring program
 - Support K-6 students in classrooms one on one on their early literacy skills
 - Support the classroom teacher with other duties as needed
- Read Fresno after school program
 - Support after school literacy intervention program that serves grades K-6th
 - Implement lessons in small and large groups at the direction of the Read Fresno Lead and School Site Lead, and in collaboration with the Read Fresno mentors



- Saturday Sports program
 - Engage and play with students on Saturday mornings at elementary school sites
 - Lead games and activities as needed

Secondary Job Duties

- Assist in data collection to track students' progress
- Attend and assist at other elementary school events, including staff breakfasts, Back to School night, etc.

KNOWLEDGE, SKILLS, ABILITIES

Required

- Demonstrates strong commitment to serving the community and improving health and resiliency skills of diverse children
- Consistent, reliable, and good time management skills
- Strong communication and organization skills
- Innovative in the delivery of program agenda
- Organized, flexible, able to multitask and work well with others

Preferred

- Experience with Google Workplace applications
- Previous experience working with children a plus
- Bilingual Spanish or Hmong a plus
- Access to own transportation is highly preferred but not required

REQUIREMENTS

- 10 - 20 hours per week, for the entire academic year; total availability must amount to 10 hours minimum per week.
 - Literacy Mentor program: Must be available for at least 3–4 hour shifts between 8:00 AM and 2:00 PM, Monday to Thursday (on multiple days).
 - Read Fresno after school program: Must be available Monday thru Thursday from 1:00-5:00 pm a MINIMUM of 2 days per week up to 4 days per week.
 - Saturday Sports program: Must be available Saturday between 8:45-11:15 am or 9:45 am-12:15 pm.
- Attend pre-service training in the Fall and Spring semester.



- Attend scheduled Friday meetings from 12:00 PM to 2:00 PM. A detailed schedule will be provided during pre-service training.
- Maintain a professional appearance and conduct at all times.

ELIGIBILITY QUALIFICATIONS

- Must qualify for the Financial Aid Work Study program
- Pass background check

PHYSICAL DEMANDS

While performing the duties of this job, the intern is regularly required to use hands and fingers. The intern frequently is required to stand, walk, sit and reach with hands and arms, kneel, talk and hear. At times, this position may include periods of extended physical activity such as walking/standing at events.