



Peninsula Bridge Club Committee - Confidential

Minutes - Committee Meeting - Wed 21 September 2022 4.30-6.30pm

At the clubhouse

Chair:	Trish Berry
Present:	Rob Scott, Max Paterson, Simon Hunter, Susan Eason, Mike Gibb, Dee Rowe, Helen Griplas
Visitors:	Sachiko Cathcart

Number of members: 532 financial members as at 17/9

Player Statistics: 337 tables in last 30 days, 326 in previous, as at 17/9.

Item	Notes/Comment	Motions/Actions
Agenda	Apologies: Jan Grant	Noted.
	Conflicts of Interest	nil. ACTION: any pecuniary conflict to be recorded in the register.
	Acceptance of agenda	
Confirmation of minutes	Previous meeting minutes	<i>Confirmed as true and correct</i> Moved SH Seconded TB Passed Action: SH to add link to previous meeting minutes to website
Confirmation of electronic resolutions		
Action Items	Individual committee members to follow up on action items for which they are responsible.	Noted.
Correspondence		
Correspondence out	Email to Chief Director	Noted.
Correspondence in	Letter from Trevor Laughton	Alan Davies (TSC) has spoken to TL about the Sue Riley Shield result and he has accepted the club's decision. ACTION: TB to reply to the letter.

		action TB to write.
Regular areas		
Finance	- See the August accounts and Treasurer's report. - Link to the Payroll timesheet Link to the Budget	Propose we: Accept the August accounts Moved MP Seconded SH Passed
	Monthly approval of club payments for August as being in line with the club's delegations and authorisation arrangements	Agree to so minute. Moved RS Seconded SH Passed
Membership	New members for committee approval: - Pete Snailham - Julie Tocchini - Pam Pritchard	It was agreed to approve new members as listed. Moved SE Seconded SH Passed Action: SH to update article on website
	Next year fees.	Propose that the 2023 membership fee be \$30 for the full year and \$20 for half. Moved TB Seconded RS Passed Action: SH to update the online and paper forms and website article at the end of November.
	Nil report.	Noted.
Premises WG	Nil report	Noted.
	Toilets MOU has been finalised and needs to be approved by the Committee and signed by RS and TB. We will pay 50% installment on being invoiced.	Propose we: Approve the MOU and make the first payment. Moved RS Seconded SH Passed
Session Operations	- Processing of visitor tables fees. - Discuss telling everyone not to seal the PPV envelopes so that the director can check them (and seal if ok).	No action at this time.
	Honour Boards - TB ready to get a quote once Sue Riley Shield result decided.	TB is getting the list of names checked by the TSC and will then get the boards updated.
	Consider lowering the MP limit for the green sessions from 20 to 15 to make it less daunting for new players to filter in after practice play and have an section for intermediates (DR).	We decided to keep the current arrangements for now.

	Discuss the Charity Day and RS's proposal.	We accepted the proposal in principle. To be held on Wed 19th Oct. No morning or evening session or green section. The charity to receive the donation will not be the RFS but another local charity - TB and JG to progress.
	SH tried to apply handicapping to a session but it didn't seem to make much difference to the results. More work needed.	ACTION: SH to investigate further.
	- Slow progress on having a club Teams day in October. SH has been getting information on directing teams session from Ronnie Ng. - Need to decide something - 3 Saturdays or just 1 or something else.	We decided to include in next year's schedule and need to fix dates.
Bridge Education	See Report.	Noted.
Tournament SC	PBC Congress has been scheduled for 29/30 April 2023 with the NSWBA.	Noted.
	Metro North Teams and Pairs in late Oct and Nov. Last year (October meeting) the club paid \$10 pp of the entry fee.	Propose we: Subsidise players by \$10. Moved RS Seconded MP Passed
Directors	Nil Report.	Noted.
	- A directing course run by Ian Lisle was held at PBC on Sun Sept 4th. 9 people attended. - It was successful and informative and we have 2 or 3 prospective directors who will now start getting practical experience shadowing the director at sessions.	Noted.
Social	We are going to try having an initial gathering of members to attend Pittwater RSL for drinks and dinner on Fri 23 Sept.	Noted.
	Discuss a get together for volunteers, possibly a Wednesday and at the Pittwater RSL for everyone. Alternative	We decided to offer the large groups (Bridge Ed, Directors and Dealers) the choice of their own function or to come to the combined function for the Committee and other volunteers.

	is to have one per group? \$ subsidy amount.	We need to investigate the Pittwater RSL as a potential venue including the provision of food. We agreed on an amount of \$25 subsidy. ACTION: DR TB SE to progress.
	Christmas party - need to start planning. Scheduled for 11 Dec.	ACTION: TB to investigate some caterers. ACTION: HG to investigate her Paella contact. Plan to expect 100 attendees (25 tables).
	Melbourne Cup Tue 1 Nov. See RS proposal.	We decided not to run an official event in the afternoon given the low attendance at Tuesday sessions. ACTION: SH to tell Leofric K-S that if the people who play on Tuesday morning would like to change the timing and do something themselves, they are very welcome to do so.
Club Governance	Invite Sachiko Cathcart to join the Committee.	Propose: We invite Sachiko Cathcart to join the Committee to fill a casual vacancy. Moved HG Seconded TB Passed Thankyou to Sachiko for volunteering to help. ACTION: SH to do the onboarding work.
	Discuss the monthly newsletter. Should we have a one-off composed of recent articles and a reminder for non-playing members to nudge them to return?	SH to do a demo for the committee.
	Honoraria for 21-22 were paid.	We confirmed that \$2200 were paid to as honoraria to volunteers at the end of August.
AGM	- Need to start planning. - Recruit candidates to stand for election to the Committee.	It is scheduled for 26 November. We decided to try and do the change to the constitution about limiting Office Bearer's can stay in office. 21 Days notice is needed. ACTION: SH to check when long serving committee members first started.

Member Support WG	• Nil report	Noted.
Masterpoints	• Nil report	Noted.
	• Sachiko Cathcart has agreed to take over the role from Cassandra Mitchell, probably from December. • Cassandra walked through her processes with SC and SH on 18/9.	We thanked Sachiko for volunteering.
Player behaviour	• Nil report.	Noted.
Practice Play	• Nil report.	Noted.
Dealers	• Nil report. • How is training going for new dealers?	Noted.
Transport/ Parking WG	• Nil report.	Noted.
Other Matters		
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Committee Logistics		
Meeting dates	Next meeting Thursday 27 October 4.30-6.30pm at Pittwater RSL (and subsequent 4th Thu)	
Late Items		

Signed as a true and correct copy

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Trish Berry (President, Peninsula Bridge Club)

Date.....