

Student	Last name(s)	First name(s)	Date of birth	Nationality <sup>1</sup>	Gender: [Male/Female/Undefined]	Study cycle <sup>2</sup>	Field of education <sup>3</sup>
Sending Institution	Name	Faculty/Department	Erasmus code <sup>4</sup> (if applicable)	Address	Country	Contact person name <sup>5</sup> ; email; phone	
	Islamic University of Gaza		NA	Jamal Abdel Nasser St., 108 Gaza	Palestine	Ms. Wala'a A. Safi Email: <a href="mailto:wasafi@iugaza.edu.ps">wasafi@iugaza.edu.ps</a> +97082644400 ex. 1016	
Receiving Institution	Name	Faculty/ Department	Erasmus code (if applicable)	Address	Country	Contact person name; email; phone	
	Sapienza University of Rome		UNIROMA1	CU007 - Palazzina Tumminelli - Piazzale Aldo Moro 5, 00185 Rome	Italy	Ester Latini T (+39) 06 4969 0423 - interno 30423 F (+39) 06 4991 0089 e-mail: <a href="mailto:erasmusworld@uniroma1.it">erasmusworld@uniroma1.it</a>	

### Before the mobility

Study Programme at the Receiving Institution					
Planned period of the mobility: from [month/year] ..... to [month/year] .....					
Table A Before the mobility	Component <sup>6</sup> code (if any)	Component title at the Receiving Institution (as indicated in the course catalogue <sup>7</sup> )	Semester	Number of ECTS credits (or equivalent) <sup>8</sup> to be awarded by the Receiving Institution upon successful completion	

<sup>1</sup> **Nationality:** country to which the person belongs administratively and that issues the ID card and/or passport.

<sup>2</sup> **Study cycle:** Short cycle (EQF level 5) / Bachelor or equivalent first cycle (EQF level 6) / Master or equivalent second cycle (EQF level 7) / Doctorate or equivalent third cycle (EQF level 8).

<sup>3</sup> **Field of education:** The [ISCED-F 2013 search tool](http://ec.europa.eu/education/tools/isced-f_en.htm) available at [http://ec.europa.eu/education/tools/isced-f\\_en.htm](http://ec.europa.eu/education/tools/isced-f_en.htm) should be used to find the ISCED 2013 detailed field of education and training that is closest to the subject of the degree to be awarded to the student by the Sending Institution.

<sup>4</sup> **Erasmus code:** a unique identifier that every higher education institution that has been awarded with the Erasmus Charter for Higher Education (ECHE) receives. It is only applicable to higher education institutions located in Programme Countries.

<sup>5</sup> **Contact person:** person who provides a link for administrative information and who, depending on the structure of the higher education institution, may be the departmental coordinator or works at the international relations office or equivalent body within the institution.

<sup>6</sup> An "**educational component**" is a self-contained and formal structured learning experience that features learning outcomes, credits and forms of assessment. Examples of educational components are: a course, module, seminar, laboratory work, practical work, preparation/research for a thesis, mobility window or free electives.

<sup>7</sup> **Course catalogue:** detailed, user-friendly and up-to-date information on the institution's learning environment that should be available to students before the mobility period and throughout their studies to enable them to make the right choices and use their time most efficiently. The information concerns, for example, the qualifications offered, the learning, teaching and assessment procedures, the level of programmes, the individual educational components and the learning resources. The Course Catalogue should include the names of people to contact, with information about how, when and where to contact them.

<sup>8</sup> **ECTS credits (or equivalent):** in countries where the "ECTS" system is not in place, in particular for institutions located in Partner Countries not participating in the Bologna process, "ECTS" needs to be replaced in the relevant tables by the name of the equivalent system that is used, and a web link to an explanation to the system should be added.



Table A2 During the mobility	Component code (if any)	Component title at the Receiving Institution (as indicated in the course catalogue)	Deleted component [tick if applicable]	Added component [tick if applicable]	Reason for change <sup>12</sup>	Number of ECTS credits (or equivalent)	
				<input type="checkbox"/>	<input type="checkbox"/>	Choose an item.	
				<input type="checkbox"/>	<input type="checkbox"/>	Choose an item.	

<b>Exceptional changes to Table B (if applicable)</b> (to be approved by e-mail or signature by the student and the responsible person in the Sending Institution)							
Table B2 During the mobility	Component code (if any)	Component title at the Sending Institution (as indicated in the course catalogue)	Deleted component [tick if applicable]	Added component [tick if applicable]	Number of ECTS credits (or equivalent)		
				<input type="checkbox"/>	<input type="checkbox"/>		
				<input type="checkbox"/>	<input type="checkbox"/>		

### After the Mobility

<i>Transcript of Records at the Receiving Institution</i>							
Start and end dates of the study period: from [day/month/year] ..... to [day/month/year] .....							
Table C After the mobility	Component code (if any)	Component title at the Receiving Institution (as indicated in the course catalogue)	Was the component successfully completed by the student? [Yes/No]	Number of ECTS credits (or equivalent)	Grades received at the Receiving Institution		
					<b>Total: ...</b>		

<i>Transcript of Records and Recognition at the Sending Institution</i>						
Start and end dates of the study period: from [day/month/year] ..... to [day/month/year] .....						
Table D After the mobility	Component code (if any)	Title of recognised component at the Sending Institution (as indicated in the course catalogue)	Number of ECTS credits (or equivalent) <b>recognised</b>	Grades registered at the Sending Institution (if applicable)		
				<b>Total: ...</b>		

<sup>12</sup> Reasons for exceptional changes to study programme abroad (choose an item number from the table below):

**Reasons for deleting a component**

**Reason for adding a component**

1. Previously selected educational component is not available at the Receiving Institution
5. Substituting a deleted component
2. Component is in a different language than previously specified in the course catalogue
6. Extending the mobility period
3. Timetable conflict
7. Other (please specify)
4. Other (please specify)



