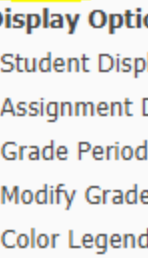# Creating Student Groups in your Gradebook

This is designed so that you can organize groups of students within a class who may be working on completely different projects/curriculum. Assignments can then be added separately by groups OR for the entire class.

Choose the class where you are wanting to separate students into groups. Hover over the **Display Options tab** and select **Student Groups**:

Create a name for Group 1 **(3rd Grade)**. Once your first group is named, *all* students will be assigned to Group 1. Next, create a name for Group 2 **(4th Grade)**. Once you have 2 groups named you can check the buttons next to the students you want to move to Group 2. Click **SAVE** when you are finished naming groups and assigning students to the correct groups.

Once your groups have been created you'll be able to change your gradebook view to see one group at a time by selecting it from the drop down menu. OR you can **Show All Groups** (Place a checkmark in the box):

Adding Assignments for Groups

Adding assignments for this class will now give you the option to create one for a group OR for the entire class…

The group that is selected will be the group that the gradebook assumes you are adding an assignment for.
Hover over the **Assignments** tab and select **Add Assignment**
Continue adding your assignment as normal on the Assignment Maintenance screen.

Below is a Spelling Test that I have added for my 4th graders. If this was an assignment that was required for ALL student groups in my gradebook then I would check the box next to **Apply to All Student Groups**

Jesse Champoux X8662