

**Annual Parish Council Meeting of Wappenham Parish Council followed by the ordinary meeting
held on Thursday 5th May 7.30pm
in The Village Hall in Wappenham**

**ALL COUNCILLORS ARE SUMMONED TO ATTEND
MEMBERS OF THE PUBLIC AND THE PRESS ARE INVITED TO ATTEND**

- 1. Election of Chairman for 2022/23**
- 2. Signing of Chairman's declaration of acceptance of office [here](#)**
- 3. Receive Apologies and Approve the Reasons for Absence**
- 4. To invite Declarations of Interest**
- 5. Election of Vice Chairman for 2022/23 [here](#)**
- 6. To appoint the Internal Control Councillor and Internal Auditor**
- 7. To appoint Officers for:**
 - 7.1. Tree/Footpath Warden
 - 7.2. Highways Officer
 - 7.3. Newsletter Editor
 - 7.4. Wappenham Parochial Charities Liaison
 - 7.5. WIZ
 - 7.6. Website administrator
- 8.**
 - 8.1. To confirm the accuracy of the Minutes of the Annual Parish Council Meeting held on 19 May 2021 [here](#)
 - 8.2. To confirm the accuracy of the Minutes of the Ordinary Meeting held on 10 March 2022
 - 8.3. Matters Arising

Action No.	Description	Action
March 004.2.5	Complaint to WNC	Clerk to find out from other parishes if their parishioners have experienced the same behaviour from a WNC officer Clerk to ask Ward Councillor Bambridge to escalate the complaint higher in WNC
March 006	Invoices for payment	Clerk to complete online banking and send evidence of payment for auditing purposes - closed
March 007 003	Annual Assembly Meeting	Clerk to book the Village Hall and prepare the meeting - closed
March 007 004	Parish Council Policies	Clerk to complete updates and note changes and publish on Website - closed
March 007 005	Draft Public Spaces Protection Order Consultation	Clerk and Chairman will complete the survey behalf of the council - closed
March 008	highways, footpaths and street areas.	Clerk to arrange a visit from the Highways Officer to discuss the Village Green - closed
March 009 002	Dog Fouling	Clerk to share examples of signs and costs to alert people of being fined if they do not pick up their dogs

		poo. Agenda for next meeting - Closed
March 009 004	Wappenham Map 1885	Chairman Featherstone to obtain prices for a frame
March 012 001	Verge alongside Rectory Way - Broadband	Chairman Atkins to discuss the plan with the residents
March 012 002	The Nutshell + Helmdon Road	Councillor Wickham to send a letter of complaint to WNC regarding the parking situation

9. Finance

9.1. Financial - Cash in the bank **£3788.46** 11th April 2022 Bank Statement [here](#)

9.2. Evidence of payment for Minute March 006:

- HMRC [here](#) and [here](#)
- Village Hall [here](#) and [here](#)
- Website Rebuild [here](#) and [here](#)

9.3. Invoices for payment

Item no.	Payment	Description	Net	VAT/ TAX	Total
10. 3.1	Information Commissioner	Data protection fee renewal	40.00		40.00

10. Specific Items for discussion

10.1. To review and sign off the Internal Audit Report [here](#) [here](#)

10.2. Annual Assemble of the Parish Thursday 19th May at 7.30pm

10.3. Northamptonshire Village Awards

10.4. Queens Jubilee

10.5. Dog Fouling

10.6. Update from the Highways visit regarding The Green

11. To consider parishioners' correspondence

- Complaint about parking and Electric car charging

12. General Correspondence Review

13. To receive update on highways and footpaths issues

14. To receive items for the next Meeting

15. Councillors' comments

Signed *Tina Emerton*
Wappenham Parish Clerk

Posted 27/04/22

Councillor form [here](#)