

BEFORE YOU REGISTER TO VOLUNTEER

Please make sure that you login to the Registration Management System (Sports Connect, formerly Blue Sombrero) with your own username. This eliminates many issues with the background check process and login/access issues with AYSOU.

SIGNUP TO VOLUNTEER WHEN YOU ARE LOGGED IN WITH YOUR USERNAME ONLY!

If you register your children, PLEASE DO NOT SIGNUP YOUR SPOUSE or OTHER FAMILY MEMBER TO VOLUNTEER. Even though the system will allow it, please do not signup other individuals for any of the available volunteer roles.

Anyone who wishes to volunteer must first create their own username. You can invite them as an Additional Account Holder (this is recommended as they will be linked to your family account) but they MUST FIRST respond to the Account Invite email and create their own username BEFORE they can submit a volunteer application.

YOU MUST USE YOUR LEGAL NAME!

If you did not use your Legal Name when you created your username/account, **please Edit this information BEFORE you submit** your Volunteer application. The Background Check will require your Legal Name. For example, do not use Dave, Jen or Jenny, Bill or Wes if your Legal Name is David, Jennifer, William, Wesley, etc.

TO VOLUNTEER...

- Login to your account
- Click **Volunteer**, then click the **Find Volunteer Roles** button
- Select the **Volunteer Role** for which you would like to apply.

Note: If you have registered your child(ren), the system will default to display the Team Staff positions for their Program & Division. If you wish to volunteer for a different program or division, click the **Show All Available Opportunities** button and make your selection.

Thank you for Volunteering!

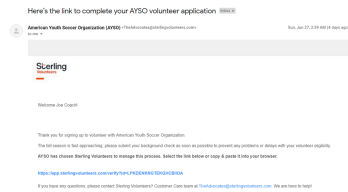
STERLING VOLUNTEERS BACKGROUND CHECK:

Anyone who would like to volunteer as a Coach, Referee or Board Member MUST consent to a criminal background check in order to determine whether they are eligible. Please refer to [AYSO's Policy on Criminal Background Checks](#) for more information. Changes in your clearance, either since your last background check or as a result of any of the monthly updates, may affect your eligibility to volunteer.

After you submit a volunteer application, if you are a new Volunteer or your background check has expired or near expiration you will receive an email (see below) from **Sterling Volunteers** asking you to complete the AYSO Volunteer Application (you must click the link). Please look for that email and complete this step as soon as possible.

Search Tip: You can search the **Subject** for: "**Here's the link**" or use other general search terms such as: "**Sterling Volunteers**", "**American Youth Soccer Organization**", or "**The Advocates**".

Sample Email:



If you find the email and the link has expired, you must contact Sterling Volunteers and they will send you a new email (see below for contact info).

If you cannot find the email, you can try to resend it

- Login to your account
- Click **Volunteer**
- From the **My Roles & Certificates** summary, select **Risk Status** and click **Renew & Update**

This process **should** trigger the Sterling Volunteers email asking you to complete the AYSO volunteer application. If you do not get the email or you cannot check the Risk Status box (sometimes, the box can be disabled), please contact Sterling.

Note: After you do this, it can cause some confusion. Contrary to the phrasing the system may state "Risk Status - Submitted for the season". **THIS IS NOT CORRECT! If you perform this step, you have merely triggered the reminder email from Sterling.**

YOU HAVE NOT SUBMITTED YOUR BACKGROUND CHECK UNTIL...

- You find the Sterling email and click the link
- You have validated your information in the Sterling Volunteers website and submitted all of your personal information
- You receive a final email from Sterling stating, "You Did It!"

Issues with Middle Name or Middle Initial

The system may generate a message in regards to the Middle Name and may not let you continue. If you encounter this issue, select the option indicating you do not have a Middle Name (even if you do). This will allow you to successfully complete the process. We will follow-up with AYSO if this results in any issues with your Background Check.

Sterling Website Login or Account Issues

If you encounter any problems logging into the Sterling website or you have forgotten your username or password and do not receive a Reset email, please contact Sterling Support. They are the only one's that can resolve those issues.

AYSOU / etrainu Learning Management System (LMS)

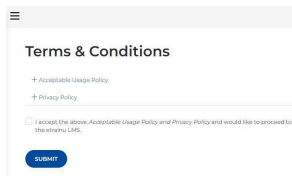
AYSOU has migrated to a new LMS platform which requires you to submit a volunteer application for the current Membership Year (MY) to access the LMS. If you have signed up as a volunteer for the current season please continue, otherwise please submit your Volunteer application.

Login to your Sports Connect account, go to **Volunteer**, then click the **AYSOU** button in the Volunteer Summary. You will be automatically logged in to the LMS, a separate login is no longer required.



If you do not see the AYSOU button there may be an issue with your account. Send us an email and we will look into the problem: info@monroeAYSOU.com

The first time you access the new LMS, you will be asked to accept the Terms & Conditions.



Note: If you have multiple volunteers linked to your account, the **AYSOU** button will only appear in the Volunteer Summary for the user that is currently logged in to Sports Connect.

As with Volunteer Registration, each volunteer MUST login to the LMS with their own username. This ensures that the correct volunteer is credited with taking a course. For example, spouses cannot watch an online course together and expect it will satisfy the training requirement. You must each take the course.

Note: Make sure to download a pdf copy of the certificate for each course you have completed for your records. If a problem occurs and the LMS does not update the course information, this is the only way we can provide proof to AYSOU that you completed the course. Without the certificate you will need to retake the course.

VOLUNTEER TRAINING

To be considered a **Certified Volunteer** for **AYSOU Region 79**, at a minimum you **MUST** complete the following online **Safe Haven** courses, and **Background Check** and the volunteer (**Coach, Referee, Team Parent, Board Member**) specific training.

Safe Haven

CDC Concussion

Sudden Cardiac Arrest (SCA)

SafeSport Sterling Volunteer Background

SAFESPORT

The **2017 SafeSport Act** has expanded Mandated Reporters to include adults authorized to interact with children. Due to this expansion, that includes AYSO and it requires training on child abuse and mandated reporting. Effective, **January 1, 2022**, U.S. Soccer will no longer allow equivalent training and has mandated **SafeSport** training.

The training is the full course in the first year, which is 90 minutes, and repeated every three years, followed by annual updates in the in-between years, which are 30 minutes. Youth Volunteers (under 18) are not required to take this training.

Note: This is a new course under the Safe Haven umbrella. It DOES NOT replace the online **AYSO's Safe Haven** course.

You will take the course at the **U.S. Center for SafeSport** website. (third party website)
To begin your **SafeSport** training, click [HERE](https://safesporttrained.org/?KeyName=tsVWe36Xa6PS3b5NzOug) or copy & paste this link into your browser.
<https://safesporttrained.org/?KeyName=tsVWe36Xa6PS3b5NzOug>

You will need to create an account to begin the training. **Use the same email you used for your SportsConnect SSO username.** When you login to the website, you should see the following...

You should see the following course under **My Courses - (90 mins) SafeSport Trained - U.S. Soccer Federation**. If you see a dollar amount for the course, your profile has not been tagged as an AYSO volunteer.

If you need assistance accessing the website, have issues with your account profile or other problem please click [here](#) to submit a Help request through their website.

COACHES

You MUST BE at least 18 years old, passed a Background Check. There are NO exceptions to this AYSO policy.

-All Head & Assistant Coaches (reqs apply to both equally) must be certified for your desired division. You must complete the appropriate online training course(s) prior to attending the corresponding In-Person Classroom and/or Field Session.

- If you are seeking to coach in the 14U/Intermediate or 16/19U Advanced division, you must satisfy all training and prior experience (1 Year or Season In-Grade) requirements.
- A higher level certification does not give you a pass if you wish to coach a lower division.
- If you are a Double Head Coach, you must be certified for each division you wish to coach.