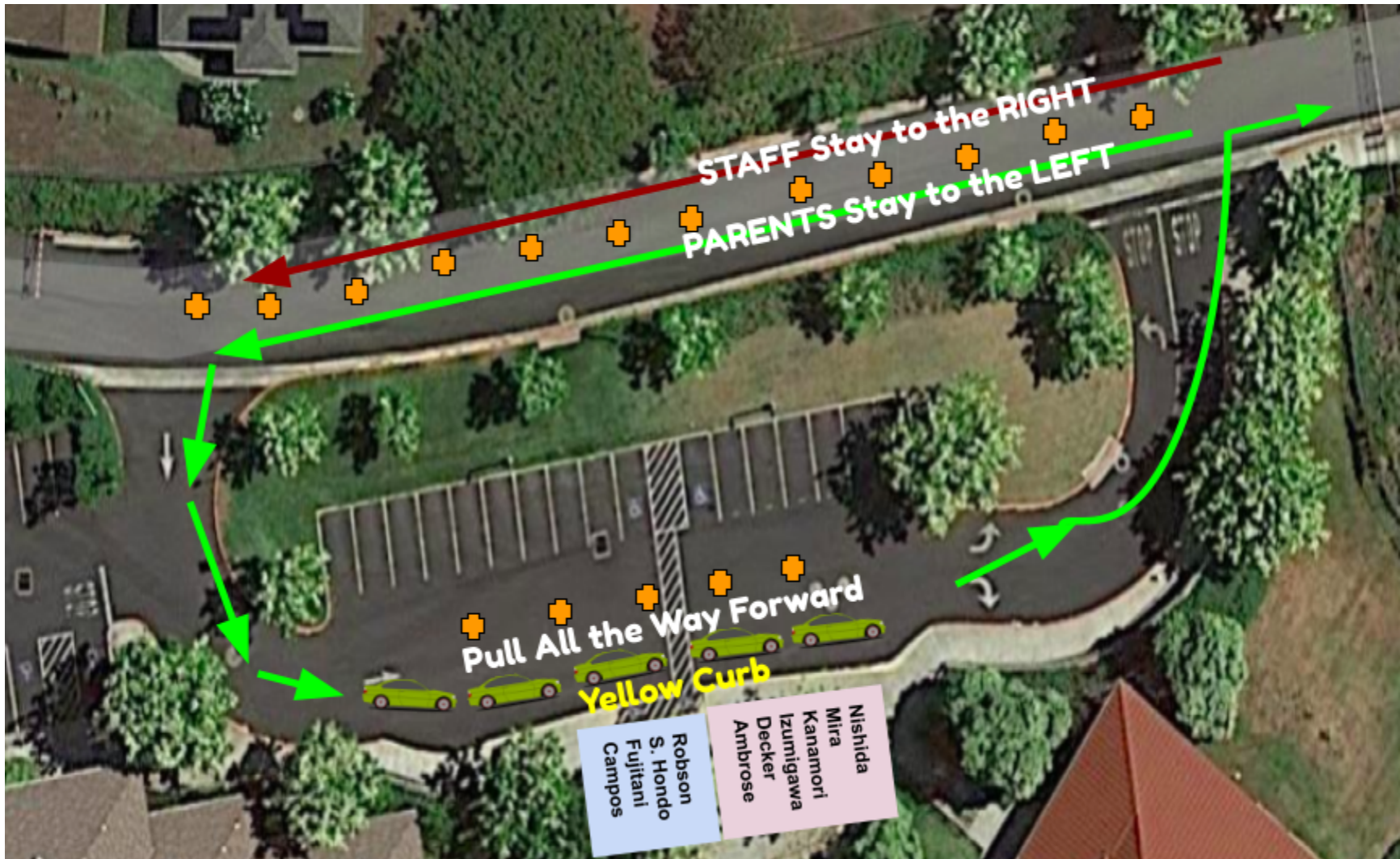


PKES PARENT CURBSIDE DROP-OFF & PICK-UP: OFFICE SIDE SY 2025-26
(Grades K & 1) rev. 07.14.25



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Traffic is a challenge at our school. We ask that all families abide by these guidelines in order to synergize with our school staff in ensuring the most efficient flow of traffic while keeping all of our students and staff safe!

MORNING CURBSIDE DROP-OFF: OFFICE SIDE

- ★ Office Curbside Drop-Off is for students in Kindergarten and 1st Grade and their older siblings.
- ★ Students MAY NOT be on campus before 7:00. Staff will be posted at the Office curb to assist with drop-off from 7:00 - 7:45.
- ★ Upon entering the main gates, all parents must drive up the driveway on the LEFT side of the cones. The right side of the cones is for PKES staff ONLY.
- ★ Pull all the way forward along the yellow curb, regardless of where your child's class cone is located. Pulling as far forward as possible will allow 4-5 cars at a time to unload safely along the yellow curb. Please DO NOT allow your child to exit your vehicle along any of the red curbs.
- ★ We ask that you be proactive:
 - Have your child sit on the passenger side of the backseat to avoid having to exit the vehicle on the side with oncoming traffic.
 - Have your child practice taking off their own seatbelt.
 - Have your child's backpack, water bottle, etc. easily accessible to your child upon exiting the vehicle.
- ★ Parents must remain in their vehicle. Staff at the curb may assist your child in opening/closing the car door if necessary.

AFTERSCHOOL CURBSIDE PICK-UP: OFFICE SIDE

- ★ Office Curbside Pick-Up is for students in Kindergarten and 1st Grade and their older siblings.
- ★ Teachers will walk students to sit at their class cone.
- ★ Students should be picked up at 2:00 on Mondays, Tuesdays, Thursdays, and Fridays and at 1:15 on Wednesdays. Students MAY NOT be on campus after 2:20 on M, T, Th, F and 1:35 on W since school staff supervision is not available after that time. Staff will be posted at the Office curb to assist with pick-up from 2:00 - 2:20 (1:15 - 1:35 on

Wednesdays). Students who are not picked up by 2:20 (1:35 on Wednesdays) will be taken to the Office to have their parents called.

- ★ **Upon entering the main gates, all parents must drive up the driveway on the LEFT side of the cones. The right side of the cones is for PKES staff ONLY.**
- ★ **Pull all the way forward along the yellow curb, regardless of where your child's class cone is located. Pulling as far forward as possible will allow 4-5 cars at a time to load safely along the yellow curb. Please DO NOT allow your child to enter your vehicle along any of the red curbs.**
- ★ **We ask that you be proactive:**
 - **Each student will be given one name sign to be displayed on the dashboard. This will allow staff at the curb to call out for students and ensure a consistent flow of traffic.**
 - **Have your child sit on the passenger side of the backseat to avoid having to enter the vehicle on the side with oncoming traffic.**
 - **Have your child practice putting on their own seatbelt.**
- ★ **Parents must remain in their vehicle. Staff at the curb may assist your child in opening/closing the car door if necessary.**

Thank you, in advance, for following these guidelines for Parent Curbside Drop-Off & Pick-Up on the Office side. Our goal is to keep all of our students and staff safe while doing all we can to expedite the movement of cars. Your patience, understanding, and synergy is greatly appreciated! Should you have any questions, feel free to call our Office at 727-3000.