

PUBLIC NOTIFICATION OF NONDISCRIMINATION POLICY

The Board of Education does not discriminate on the basis of any characteristic protected under State or Federal law including, but not limited to, sex, race, religion, national origin, ancestry, creed, pregnancy, marital status, parental status, sexual orientation, or physical, mental, emotional, or learning disability in any student programs and activities. This policy prohibits any form of discrimination as defined by State or Federal law including, not limited to, Title II, Title VI and VII of the Civil Rights Act of 1964, Title IX of the Education Amendment Act of 1972, Section 504 of the Rehabilitation Act of 1973, and the Age Act.

The district encourages informal resolution of complaints under this policy. A Formal complaint resolution procedure is available, however, to address allegations of violations of the policy in the Mequon-Thiensville School District.

Any questions concerning this policy should be directed to:

Dr. Matthew Joynt, Superintendent
mjoynt@mtsd.k12.wi.us
(262) 238-8503

Mequon-Thiensville School District
5000 W. Mequon Road
Mequon, WI 53092

The mission of Homestead High School

To equip all students with transferable skills, promote
academic independence, foster social responsibility, and
inspire a passion for learning

Mr. Eric Ebert – Principal

Ms. Lindsay Charles – Assistant Principal (Grades 9, 11)

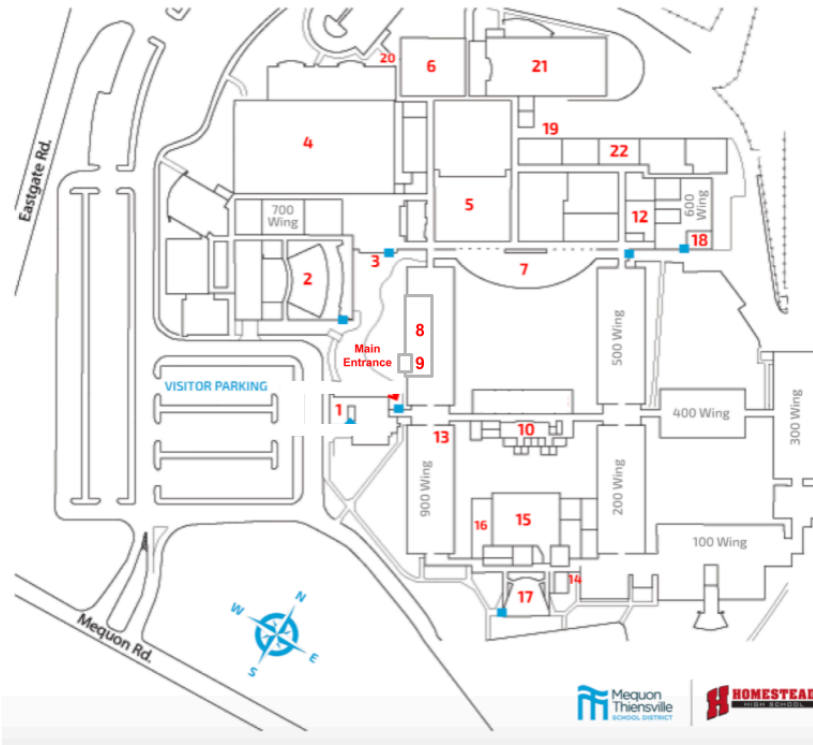
Ms. Monique Porter – Assistant Principal (Grades 10, 12)

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Homestead High School

- ➔ **Homestead Main Entrance**
 - ➔ **MTSD District Office Entrance**
 - **ADA Access**
- | | | |
|--|---|--|
| <ul style="list-style-type: none"> 1 Egelhoff Community Room 2 James Barr Performing Arts Center 3 Fieldhouse Entrance 4 Fieldhouse 5 Main Gym Sponsored by Kohler Credit Union 6 Auxiliary Gym 7 Cafeteria | <ul style="list-style-type: none"> 8 Principal's Office 9 Student Office 10 Counseling Office 11 2016 Conference Room 12 2015 Conference Room 13 Foundation Room 14 Technology Office Entrance (Door 45) | <ul style="list-style-type: none"> 15 Inquiry Wing - Zone 1 16 Inquiry Wing - Zone 2 17 Inquiry Wing - Zone 3 18 Print Center 19 Shipping and Receiving 20 Aquatic Center Entrance 21 Pool 22 Robotics Lab |
|--|---|--|



**HOMESTEAD HIGH SCHOOL
BELL SCHEDULE**

	Start Time	End Time
1	7:25	8:40
2	8:46	10:04
LUNCH A	10:04	10:34
3A	10:10	11:25
LUNCH B	11:25	11:55
3B	10:40	11:55
4	12:01	1:16
5	1:22	2:37

**HOMESTEAD HIGH SCHOOL
LATE START (WEDNESDAY) SCHEDULE**

	Start Time	End Time
1	9:40	10:29
2	10:35	11:24
LUNCH A	11:24	11:54
3A	11:30	12:18
LUNCH B	12:18	12:48
3B	12:00	12:48
4	12:54	1:42
5	1:48	2:37

MEQUON-THIENSVILLE SCHOOL DISTRICT CODE OF CONDUCT

Any behavior that negatively impacts or disrupts the school environment will be dealt with strongly. The Mequon-Thiensville School District has a districtwide code of conduct that serves as guidelines for when school officials address issues of student discipline. The code of conduct can be found in the district student/parent handbook, at the following web address:

<https://www.mtsd.k12.wi.us/students-families/parentstudent-handbook>

ACADEMIC INTEGRITY

Homestead High School seeks to promote and maintain a learning environment that fosters creativity, critical thinking, and personal growth. Cheating and plagiarism as defined herein undermine such a learning environment. As such, instances of academic dishonesty cannot be tolerated and will result in serious disciplinary action. These measures are intended to safeguard academic integrity while in high school and in preparation for post-secondary school and work experiences.

Cheating: An act or attempted act by which a student seeks to misrepresent what they have submitted or presented for an academic exercise. Cheating includes but is not limited to the following examples:

1. Copying from others during an assessment.
2. Communicating assessment details (questions, answers, format, etc.) with other students by any means.
3. Sharing and/or copying an assignment unless through collaboration which has been specifically authorized by the instructor. All assignments are assumed to be products of the individual student unless specifically assigned as group work.
4. Tampering with an assessment after it has been corrected, and then returning it for more credit.
5. Using unauthorized materials during an assessment.
6. Offering another person's work as one's own in any form.
7. Allowing others to do the research and writing of an assignment (including use of the services of a commercial term paper company).

8. Using electronic resources or tools to complete an assignment without express consent from the instructor.

Plagiarism: The inclusion of another's words, ideas, or data as one's own work. This covers unpublished as well as published sources.

Plagiarism includes, but is not limited to, the following examples:

1. Incorporating or utilizing words, sentences, paragraphs, entire work, or ideas without acknowledgement of the source or proper use of quotations.
2. Allowing another student to copy an assignment in part or in its entirety.

*Note: Students are explicitly prohibited from using any and all Artificial Intelligence tools to generate work that should, by the nature of the assignment, be original and their own. This includes projects, papers, performance tasks, or process work. Any student submissions with suspected use of AI tools will require the student to provide evidence of the process that led to the final draft in order to prove originality. This may include handwritten work, Google document draft history, graphic organizers, etc. Without sufficient, observable evidence, the work will be considered plagiarized.

Disciplinary Action

1. Each Offense
 - a. The teacher contacts the student's parent/guardian and counselor.
 - b. The teacher completes an incident referral and submits it to the appropriate grade-level assistant principal.
 - c. The student is directed to the policy pertaining to the offense.
 - d. The student and parent/guardian are notified of the consequences by the grade-level assistant principal.
 - e. The teacher enters a grade of zero into Infinite Campus for the assignment or assessment.
 - f. The student loses their exam exemption for the trimester in which the offense occurred.
 1. Academic integrity violations that occur during the last week of the trimester make the student ineligible to exempt an exam during the next trimester, including the first trimester of the following school year.

- g. The incident shall be referred to the Athletic Director for enforcement of the Co-Curricular Code of Conduct.
 - h. Loss of National Honor Society membership or eligibility.
2. First Offense
 - a. At a minimum, the student will be assigned one administrative detention.
 3. Second Offense
 - a. At a minimum, the student will be assigned a one-day in-school suspension.
 - b. A conference will be held with the student, teacher, counselor, parent/guardian, and grade-level assistant principal.
 - c. The student is ineligible for any level of the honor roll for the trimester.
 4. Third Offense
 - a. The student will be assigned a one-day out-of-school suspension.
 - b. The student is ineligible for any level of the honor roll for the trimester.
 - c. Ineligible for consideration for any recognition in which the high school verifies grades obtained for the remainder of high school career (WIAA Scholar Athlete, Kohl Scholarship, locally awarded scholarships, etc.).
 - d. Ineligible for Distinguished Honors and/or Honor Cord recognition at graduation.
 5. Fourth Offense
 - a. The student will be assigned a three-day out-of-school suspension.
 6. Fifth Offense
 - a. The student will be assigned a five-day out-of-school suspension.
 - b. The student will be referred for pre-expulsion.

*Note: Academic integrity violations are cumulative over a student's Homestead High School career.

*Note: Based on the intensity and scope of the offense, administration reserves the right to accelerate consequences beyond the listed disciplinary progression.

AFTER-SCHOOL AND EVENING BUILDING ACCESS

Student safety and campus security are high priorities at Homestead High School. With those goals in mind, the following expectations have been established for after-school hours:

All students are allowed in the building until 3:30 to access teachers, collaborate with peers, or wait for a ride.

At 3:30 p.m. the doors to the academic wing of the school are closed and locked; students need to exit the building unless they are involved in a school-approved meeting or gathering.

Students involved in sports, clubs, or activities that begin after 3:30 are expected to leave campus after school and then return later for the scheduled practice or game.

Students who are not involved in after-school activities and who are waiting for a ride after 3:30 are expected to do so outside.

Students who finish an after-school activity are expected to exit the building when it concludes.

In the event that a student cannot secure a ride immediately after a late afternoon or evening event, the student is expected to be seated in the field house lobby or outside until the ride arrives.

Students planning to take a Chapter 220 late bus home on a given day must sign up in the Student Office by noon that day.

Students taking the late bus home must remain seated in the field house lobby until they exit the building to catch the bus.

If a student refuses to cooperate with after-school expectations, they will lose the privilege of remaining on campus, face school consequences and potential removal from the sport, club, or activity.

Unauthorized students found anywhere in the building after 3:30 p.m. may be issued a City of Mequon municipal citation for "Unauthorized Presence on School Property."

ATTENDANCE REGULATIONS

Regular school attendance is important to a student's success in school. School attendance becomes part of a student's permanent school record. In addition, regular school attendance is required by Wisconsin compulsory attendance statutes 118.15 and 118.16, which hold parents

responsible for seeing to it that students are in school on a daily basis. Most important, however, is the need for students to be in school to interact with their teachers and with other students as they gain the knowledge necessary for successful completion of the coursework that Homestead High School provides. Learning in a classroom is integral and essential for a number of reasons:

1. The teacher explains, interprets and adds to the information given in the textbooks and other sources.
2. Certain classroom activities such as discussions, films, labs, and speakers cannot be made up.
3. The student has a responsibility to participate in the class.
4. Learning to function and interact as a responsible member in a group situation is a valid part of the student's educational experience.
5. A great deal of knowledge is gained in the classroom setting.

Three important terms regarding student attendance are **tardy**, **major tardy**, and **absence**.

At Homestead, a **tardy** is defined as a late arrival to class that is any amount of time up to and including 9 minutes. A **major tardy** is defined as a late arrival to class that is any amount of time after 10 minutes and up to the end of the class period. An **absence** is defined as missing an entire period.

Homestead uses Infinite Campus to record attendance. Teachers record absences and tardies within the first 10 minutes of each class period, making the information immediately available to the Student Office. Students are responsible for making sure their attendance is accurate. All students and parents have access to their attendance record through Infinite Campus.

Reporting Absences:

1. Parents/guardians are asked to call the Student Office (262-238-5620). Please give your student's name, student I.D. number, reason for the absence, and estimated length of absence to the Attendance Office. Written notes are not accepted.
2. For appointments, parents/guardians are asked to call the Attendance Office (262-238-5620) prior to their student leaving. A student cannot leave school without a

parent's/guardian's call to the Attendance Office giving them permission to leave.

3. The student must stop in the front office prior to the leaving time to pick up a "Leave School Pass."
4. Upon returning to school, the student must sign in at the front office.

If in the event the procedure outlined above is not followed, the absence will be marked unexcused. Unexcused absences result in consequences that include one detention for each unexcused class period and the loss of the opportunity to earn an exam exemption. For every four unexcused tardies accumulated per trimester, a detention will be automatically assigned. Additionally, unexcused absences may result in no credit or reduced credit for classroom assignments and tests missed on the day of the absence.

- If a student misses one or more periods and a call is not received, an automated message will be sent to the phone number and/or email listed in Infinite Campus.
- All unexcused absences and unexcused tardies must be addressed within 5 days of the absence. After that time, the absences or tardies will remain unexcused.
- A reminder notification will be sent to parents and students after three days have passed without the school receiving a notice from a parent/guardian excusing the absence.

Please note:

- Unexcused absences and tardies impact your eligibility to receive exam exemptions.

Planned absence procedure:

If a student is aware of a future planned absence please have them complete a planned absence form. These forms can be picked up in the front office or printed off the school website.

Monitoring of school attendance:

According to Wisconsin State Law, a student may be excused from school by a parent for up to 10 days, or 50 class periods at Homestead.

Any absence beyond 10 days will require medical documentation or prior approval from a grade level administrator in order to be excused.

If a student has a medical condition that will impact their ability to attend school regularly, please contact the grade level administrator and

school counselor as soon as possible. Chronic non-attendance can result in a police referral for truancy.

BUILDING SECURITY AND EXTERIOR DOORS

Safety and security is a top priority at HHS. In order to maintain a safe school environment it is important that all students follow our building security policy.

Students entering the school building between 7:25 and 2:37 must enter through the main entrance and check in to the Attendance Office. Any student who enters from a different exterior door will meet with an administrator and face disciplinary action. Any student who opens an exterior door to allow another person to enter the building during the school day will also face disciplinary consequences. Students involved will be questioned and searched, and will face disciplinary action no less than in-school suspension.

BUS ACCOMMODATIONS

Buses will leave the school each afternoon at 2:47 p.m. A late bus for students in the Chapter 220 program will run Monday through Friday at 5:30 p.m.

CLOSED CAMPUS

Homestead High School maintains a closed campus. Students may not leave the school building during the school day, including their lunch period, without receiving permission from an assistant principal or by signing out in the Attendance Office. Students must re-enter the building from the front office entrance. Students who leave the school building without permission will meet with an administrator and face disciplinary action.

COLLEGE/UNIVERSITY NOTIFICATION OF A STUDENT'S DISCIPLINARY RECORD

The Mequon-Thiensville School District welcomes positive relationships with college and university admissions staff. The District also respects and guards the privacy of its students.

In accordance with college and university application requirements and questions, the District strongly encourages students, upon direct request from a college or university to honestly and fully disclose if he or she has been subject to a disciplinary response including out-of-school suspension, expulsion, or withdrawal from Homestead High School or has received disciplinary responses for violations of the Homestead High School Academic Integrity Policy.

Upon direct request from a college or university for information pertaining to a student's discipline record, and only if written permission to disclose such information has been granted by the student or parent/guardian if student is under age 18, counselors will disclose if a student has been subject to a disciplinary response including out-of-school suspension, expulsion, or withdrawal from Homestead High School. The release of any information must comply with Policy 8330, Wisconsin Statute, and U.S Code.

CYBERBULLYING

Cyberbullying includes, but is not limited to, the following misuses of technology: harassing, teasing, intimidating, threatening, or terrorizing another person by sending or posting inappropriate and hurtful e-mail messages, instant messages, text messages, digital pictures or images, or website or social network postings.

Students who feel that they have been the victims of such misuses of technology should not erase the offending material from the system. They should print a copy of the material and immediately report the incident to a school administrator. All reports of harassment will be investigated fully. Sanctions may include, but are not limited to, the loss of computer privileges, detention, suspension, or expulsion from school.

DETENTIONS

Detentions are served in the student office and can be completed during the following times:

- Before school at 7:00am
- During lunch
- After school at 2:45pm

Each detention will last approximately 30 minutes.

All unserved detentions will carry over to the next school year.

A student with unserved detention time cannot participate in the senior graduation ceremony.

Detentions cannot be served during a study center.

A student with outstanding detentions will not be able to participate in school dances (i.e. Homecoming, Winter Formal, and Prom)

Co-curricular code of conduct will be enforced for unserved detentions.

Failure to serve detentions may lead to an in-school suspension.

ELECTRONIC DEVICES

Students are allowed to use electronic devices, such as cell phones, for the purpose of messaging or searching for information before school, during passing times, at lunch while in the cafeteria, during study hall, and after school. Students must leave these devices with their teacher when on a pass to be in the hallway or use the restroom. If a student needs to make a phone call, they need to report to the student office in order to do so.

Students are allowed to use electronic devices for the purpose of listening to music before school, at lunch while in the cafeteria, during study center, and after school.

We recognize that electronic devices have a variety of applications and features that can be utilized to enhance a student's learning experience. If a teacher gives permission to use an electronic device in their classroom for the purposes of a classroom lesson, students may then use their electronic device in order to engage in that particular lesson. Students may not use an electronic device in a classroom unless permission has been granted by the teacher, this includes the use of air pods, smartwatches, and headphones.

Homestead High School is committed to protecting the accuracy and sanctity of all forms of student assessment. Electronic devices provide an easy conduit to academic dishonesty via texting of answers or questions or photographing the test itself. For these reasons, if a student is seen with an electronic device during any testing situation, the device will immediately be confiscated. The student may, at the discretion of the school administration, receive no credit for that examination and this will be considered an act of academic dishonesty.

If a student violates the electronic devices policy, the device will be confiscated and kept in the office until the end of the school day. When asked to surrender the device by a staff member, students should do so immediately or they will be considered insubordinate. When surrendering the device, all components of the device must be surrendered.

The following consequences will apply when a device is confiscated:

- 1st Offense – Student is assigned one detention
- 2nd Offense – Student is assigned two detentions and loses exam exemption within that trimester.
- 3rd Offense and beyond – Student is assigned three detentions.

If a student violates the electronic device policy more than once in a trimester, they are ineligible for an exam exemption in that trimester.

EXAMINATION EXEMPTION POLICY

Under certain circumstances, students may be able to exempt a final examination in a given trimester.

To exempt one examination at the end of a trimester, a student must meet the following expectations:

1. Earn a grade of at least “B-“ by the end of the trimester in the course to be exempted.
2. Be enrolled in five courses during that trimester; students enrolled in four courses are not eligible for an examination exemption.
3. Maintain acceptable attendance throughout the trimester:
 - No unexcused absences in any class throughout the trimester.
 - No unexcused major tardies in any class throughout the trimester.
 - No more than three total unexcused tardies throughout the trimester (all classes combined).
 - No more than eight total excused tardies throughout the trimester (all classes combined).
 - No more than a combined total of six excused absences and/or excused major tardies in the course to be exempted (excluding faculty-excused absences).
4. Resolve all outstanding fees by the designated date and time

5. Serve any assigned detentions by the designated date and time
6. Commit no violations of the Academic Integrity policy in any class throughout the trimester.
7. Receive no suspension (either in-school or out-of-school) during the trimester.
8. Commit no more than one violation of the school-wide cell phone policy during the trimester.

Additional details about examination exemptions are as follows:

1. Students enrolled in a two or three-trimester course may not exempt that course's final examination more than once.
2. Students are only eligible to exempt traditional examinations. Performance-based assessments like projects, papers, speeches, portfolios, etc. may not be exempted under any circumstance.
3. Concerning Advanced Placement courses, students may only exempt final examinations in the third trimester.
4. Students taking a dual credit course for university credit must meet all university-mandated course requirements; as such, exam exemptions are not permissible.
5. By a designated time on the last day of classes, students must notify the teacher of the course to be exempted.
6. In the third trimester, seniors may exempt all final examinations so long as they meet the expectations listed earlier. This privilege applies to students enrolled in either four or five courses.

FINAL EXAM POLICY

The final assessment for a course, its final exam, provides students the opportunity to synthesize and apply the knowledge, understanding, and skills developed throughout a trimester of study; it represents the culmination of a student's learning throughout the term. As such, this assessment should address the major objectives of the course.

Teachers can provide students with one of three forms of final examination:

- A test taken in an on-demand format
- A take-home test
- A performance assessment like a presentation, paper, or portfolio

All teachers of a course must administer the same type of final exam and must develop that assessment so that it is consistent in length, format, and rigor from teacher to teacher. Final exams do not need to be identical among all teachers of a course. For a performance assessment, all teachers of a course must use an identical rubric.

Final exams can be worth no less than ten percent (10%) and no more than twenty percent (20%) of a student's final course grade. All teachers of a course must assign the same weight to the final exam. All courses have a final exam period that falls on one of the last two days of a trimester. Final exams taken on-demand must be administered during the final exam period.

With administrative approval, teachers may set the due date for take-home tests and performance assessments to fall prior to the final exam period. If a teacher is not administering a test during the final exam period, that instructor must schedule academic activities to occur during that time.

A student is responsible for completing a course's final exam unless eligible to exempt that assessment per Homestead's Exam Exemption Policy.

FOOD DELIVERIES

Students are not permitted to have food delivered to the school with the use of a delivery service. Any food that is delivered may be picked up at the end of the school day in the student office.

GRADING AND REPORTING

The academic year is divided into three trimesters, each of approximately 60 days. Progress reports are issued twice per trimester, on approximately the twentieth and fortieth days of the term. Students receive a final grade report at the completion of a trimester; those final grades are recorded on a student's official transcript.

Per school-wide expectation, the end-of-course assessment for any course must represent 10-20% of a student's final grade. All teachers of the same course must assign equal weight to the end-of-term

assessment. A poor grade on an end-of-course assessment can lower a student's final grade by no more than two letters.

All course work (tests, quizzes, papers, projects, etc.) done throughout a trimester represents the remaining 80-90% of a student's final grade. Because there are no formal breaks in the trimester (like quarters in a semester), a student's coursework grade is based on all work done throughout a trimester; it is not the average of grades earned during different portions of the same academic term.

All departments use a uniform grading scale (with point value of + 's and -'s given). This scale is applicable to all students in grades 9-12.

HOMESTEAD HIGH SCHOOL GRADING SCALE

Grade	On-level	Honors and AP (+1.00)	Grade Percentages
A	4.00	5.00	93-99
A-	3.67	4.67	90-92
B+	3.33	4.33	87-89
B	3.00	4.00	83-86
B-	2.67	3.67	80-82
C+	2.33	3.33	77-79
C	2.00	3.00	73-76
C-	1.67	1.67	70-72
D+	1.33	2.33	67-69
D	1.00	2.00	63-66
D-	0.67	1.67	60-62
F	0.00	0.00	Below 60

Grades generally range from A-F. Nonetheless, an incomplete (I) is given when a student is not able to complete academic work due to serious illness or other extenuating circumstances. An incomplete is changed to a traditional letter grade when missing work is completed. Generally, incomplete grades are to be removed within six weeks of the

end of a trimester. Students who do not resolve an incomplete grade in a timely manner will receive an F in the course.

LEVEL CHANGE POLICIES BY DEPARTMENT

Students who enroll in the Honors level of a course in English, Math, Science and/or Social Studies may elect to move to the on-level version within the first 15 days of a trimester. The decision to move from Honors to on-level should be made carefully and after consultation with the student's classroom teacher, counselor, and/or other school personnel whose input and insights may be pertinent to the situation.

If a student elects to move from an Honors section, that student's gradebook entries in the on-level class do not begin on the date of enrollment in that class. Instead, the student's grade in the on-level course will include scores transferred from the Honors class and/or grades for work assigned in the on-level course earlier in the trimester (work the student is expected to make up after entering the on-level class).

Because of the differences in curriculum and assessment among content areas, each academic department has a specific policy regarding grading of students who transfer from the Honors to the on-level version of a course. Each department's policy is aligned to the requirements presented above.

English

When a student moves from an Honors to an on-level version of a course, the student's current grade from the Honors class will follow the student. Students may be required to complete readings that they missed prior to changing levels.

Math

When a student moves from an Honors to an on-level version of a course, the student's current grade from the Honors class will not follow the student. Instead, the student will be required to make up all chapter tests that were administered prior to the student entering the on-level class. The teacher and the student will agree upon the time by which the make-up test(s) must be taken.

Science

When a student moves from an Honors to an on-level version of a course, the student's current grade from the Honors class will follow the student. Still, the teachers involved in the level change will collaborate to determine if any graded work from the Honors level course should be excluded from the grade transfer and what missed work, if any, from the on-level version of the course must be made up. The teacher and student will agree upon a time by which any make-up work must be completed.

Social Studies

When a student moves from an Honors to an on-level version of a course, the student's current grade from the Honors class will follow the student. That rolled-over grade will be adjusted plus 10% when transferring classes.

LUNCHROOM PROCEDURES

Students must eat lunch in the cafeteria. Students that meet with a teacher during their lunch period must have a pass from that teacher prior to lunch in order to be granted access to leave the cafeteria.

Each student must attend the lunch that they have been assigned in their schedule. If a student attends both lunches they will be required to meet with an assistant principal and receive disciplinary action of no less than an in-school suspension.

MAKE-UP WORK REQUIREMENTS

Unexcused absences demonstrate a deliberate disregard for the educational program and are considered a serious matter.

Credit in a course or subject shall not be denied solely because of a student's unexcused absences from school.

Students with unexcused absences may be permitted to make up course work and any examinations missed during the absence if the student is at risk of receiving no credit in a course or subject if the work is not made up.

Subject to the immediately preceding 2 paragraphs, credit may, but is not required to be given for the completion of make-up work. Further,

credit for makeup work may be given only after the student has satisfied consequences imposed for unexcused absences. The extent to which make-up credit is given shall be determined on a case-by-case basis by the principal and the respective teachers.

If make-up work has been assigned, it is the student's responsibility to contact his/her teachers to determine what coursework and examinations must be made up. Teachers shall have the discretion to assign substitute coursework and examinations. Teachers shall also have the discretion to specify where and when examinations and course work shall be completed, including outside regular school hours. The time for completing the work shall be commensurate with the length of the absence, unless extended by administration based upon extenuating circumstances.

At the teacher's discretion, a zero may be given for work missed during unexcused absences.

PARKING AND DRIVING

Parking a vehicle at Homestead is a privilege extended to students of driving age who pay \$300 a year for a parking spot. Any vehicle driven to school needs to be registered and have a parking sticker issued by the Student Office displayed on the back window. Temporary parking is available at the cost of \$2.00 per day and can be purchased in the Student Office prior to parking in the Homestead lots. Students found parking on campus without paying the parking fee are subject to ticketing by Mequon Police and school consequences, which may include fines.

In May, a parking lottery will be held for students interested in obtaining a spot for the following school year. Students must complete a parking lottery request form and pay a \$20.00 non-refundable deposit to the Student Office. Anyone with unresolved detentions, fees, or parking violations is ineligible to participate in the parking lottery.

Students are expected to observe the following regulations in order to retain the right to park at school.

1. Students may park only in the zone assigned to them. Parking in an unauthorized area may result in ticketing by the Mequon

Police, the loss of parking privileges, and school consequences which may include fines.

2. Loitering in vehicles at any time during the school day is prohibited.
3. Students may not leave the building during the school day to go to their car without approval from administration.
4. The school will not accept responsibility for theft, vandalism, or injury as a result of parking at Homestead. However, the school and/or Mequon Police will conduct reasonable surveillance and supervision of the lots.
5. The privilege of parking is linked closely to getting to school on time, attending all classes, and following all school rules. Violations can result in the loss of this parking privilege with no refund of the parking fee.

PUPIL HARASSMENT AND THREATS

The Mequon-Thiensville School District will not tolerate any form of pupil harassment, and will take all necessary and appropriate action to eliminate it, up to and including expulsion from the school district. It is the desire of the Mequon-Thiensville School District to maintain and ensure an environment free of intimidation, hostility, or any form of harassment.

Pupil harassment refers to behavior toward pupils based, in whole or in part, on sex, race, national origin, ancestry, creed, pregnancy, marital or parental status, sexual orientation or physical, mental, emotional or learning disability which substantially interferes with a pupil's school performance or creates an intimidating, hostile or offensive environment.

Threats or threatening behavior that undermine safety within our school is prohibited. This includes making verbal or written threats when in school or while not at school or while not under the supervision of a school authority to students or staff. Joking about threats or violence is inappropriate and will not be tolerated. Consequences for these behaviors may include detention, suspension, police involvement, and/or recommendation to the School Board for expulsion.

RESTROOMS

Restrooms are available throughout the building for personal hygiene and self-care purposes. Students are prohibited from gathering in a

restroom at any time for any reason. Students that have been deemed to have been loitering in a restroom or locker room will be required to meet with an assistant principal and will face disciplinary action.

At no time should more than one student be in a restroom stall. If multiple students are discovered in a stall at the same time, those students will be escorted to school administration. They will be questioned and searched, and will face disciplinary action no less than in-school suspension.

SENIOR PRIVILEGE

Description: Senior Privilege is an incentive-based program to allow seniors who have shown academic success, strong attendance and appropriate behavior at HHS the opportunity to take advantage of a flexible schedule similar to what they may experience after high school. Senior Privilege allows students to start the school day beginning with 2nd period or end the school day with 4th period. Senior Privilege is a *privilege* and can be removed by an administrator based upon academic and/or behavioral concerns.

Criteria:

- a. Enrollment in a Study Center.
- b. Parental Consent.
- c. Cumulative unweighted GPA of 3.0 or higher.
- d. No significant incidents of disrespect, insubordination, academic dishonesty or bullying behavior as well as no attendance concerns throughout the entirety of junior year.
- e. Successful completion of 18 credits by the end of junior year to include all required courses for grades 9-11.
- f. Enrollment in four classes in addition to Senior Privilege during senior year. Students may **not** take a study center in addition to Senior Privilege.

Ongoing considerations:

- a. Students who do not meet initial cumulative GPA criteria for first trimester senior privilege may reapply for a subsequent trimester when their cumulative GPA is 3.0 or higher.
- b. Students who enroll in HHS **during** their senior year will be considered for Senior Privilege on a case by case basis.

Registration/Application Process:

- a. When planning for their senior year, juniors should register for a study center. Students should then complete the attached agreement and submit it to the Counseling Office during the trimester preceding the trimester they would like to take advantage of Senior Privilege.
- b. Following the first week of classes in a trimester, any senior who is enrolled in a 1st or 5th period study hall and meets the criteria above may apply for Senior Privilege for the following trimester by submitting the attached signed agreement form to the Counseling Office for final verification.
- c. Counselors will communicate final approval.

Additional Expectations:

Students will remain eligible for Senior Privilege opportunities during any trimester if all of the following criteria are met:

- a. C or better in all classes
- b. No attendance concerns
- c. Maintain a positive behavioral record.

Related Processes:

- a. Entering/Leaving: For 5th period Senior Privilege, at the start of the hour students may leave through any door. Students who have Senior Privilege during 1st period must enter through the main entrance.
- b. Students who have Senior Privilege **must** leave campus. Any exception must be approved by the Learning Support Coordinator.
- c. Parents or students may request to have the Senior Privilege switched to an assigned study center. If that request is made, then the change will remain in place for the remainder of the trimester.

STUDENT ATTIRE

Mequon-Thiensville School District expects students to dress in a manner that is most appropriate for a positive learning environment. Behavior in dress which is disruptive, discriminatory, or endangers the health or safety of yourself or others is not acceptable. If a student's clothing is deemed to be inappropriate, the student will be asked to

change or call home for a change of clothes. MTSD has developed specific guidelines for appropriate dress and grooming.

Specific Student Attire guidelines are listed below:

1. Students shall not wear clothing that exposes undergarments or inappropriately exposes the body, that displays weapons, tobacco, drugs, alcohol, or vulgar language or pictures, or that advocates other violations of school rules or the law.
2. Clothing or accessories which, by their design, are determined to be dangerous in shops, labs, physical education class and kitchens may be disallowed by the principal or designee to assure the good health and safety of all students.
3. Clothing that has any display of obscene, profane or suggestive lettering or pictures, or serves as an advertisement for alcohol, drugs or weapons is not acceptable.
4. Clothing that causes a disruption or is deemed inappropriate within the learning environment by administration.
5. Any attire that is too revealing or provocative will be considered inappropriate and students will be asked to remove change or cover this clothing. Students should be wearing clothing that covers certain body parts including their genitals, breasts and buttocks.

Note: The Physical Education department requires students in physical education classes to wear certain types of clothing during class.

STUDENT LOCKERS

Students interested in using a locker during the school year can visit the student office to request one in a location of their choice. Only locks provided by the school may be used on a locker.

All lockers are the property of the Mequon-Thiensville School District. Although the district expects students to assume full responsibility for the security and contents of their lockers, at no time does the district relinquish its exclusive control of such lockers. A locker may be searched as determined necessary or appropriate without notice, without student consent, and without a search warrant. The search may be conducted by the district administrator, the building principal, an assistant principal, a school employee specifically designated by the district administrator or building principal, a police school liaison officer, or a law enforcement or other agency official at the request of

or in conjunction with school authorities. Reasonable searches of the personal belongings of the student contained within the locker may be conducted when there are reasonable grounds to believe that the search will provide evidence that the student has violated or is violating the law or school rules. Any unauthorized item found in the locker may be removed. Items removed from the locker may be confiscated or held for disciplinary proceedings, turned over to law enforcement officials, or returned to the parent(s)/guardian(s) of the student. The adult student or parent(s)/guardian(s) of a minor student shall be notified of items removed from the locker or those which are against school rules or policies. Students tampering with any locker or using a locker for illegal purposes will be subject to disciplinary actions .

VISITORS

Visitors are only allowed at Homestead if their visit serves an educational purpose and is prearranged with a teacher or administrator. Every visitor must check in at the front office prior to being allowed entry to the building.

A visitor interested in attending Homestead High School should make an appointment with the Counseling Office to discuss enrollment and arrange a tour or shadow visit.

NATIONAL HONOR SOCIETY CRITERIA GUIDELINES

SCHOLARSHIP

1. Completes work on time, including make-up work (due to absence) in time prescribed without having to be reminded.
2. Assignments, tests, etc., are neat, accurate and of quality.
3. Contributes to classroom discussion and activities.
4. Strives to meet more than the minimum requirements as demonstrated by enrollment in Honors and/or AP classes.
5. Exhibits critical thinking in verbal and written form.
6. Demonstrates clear and concise expression.
7. Motivated to achieve for self rather than just for grades.
8. Demonstrates consistency in achievement.
9. Exhibits a positive attitude toward class and subject matter.

CHARACTER

1. Listens well and follows directions.
2. Demonstrates highest standards of trust and honesty, including no incidents of cheating/plagiarism.
3. Upholds principles of morality and ethics with no Code of Conduct violations.
4. Constantly demonstrates desirable qualities of personality (cheerfulness, friendliness, poise, stability, and courtesy).
5. Demonstrates attitude of respect toward other students, teachers, school property, school rules, etc.
6. Shows a willingness to cooperate and help others.
7. Dependable/reliable, observes instructions and rules, punctual and faithful in fulfilling obligations in and out of school.
8. Demonstrates power of concentration and sustained attention as shown by perseverance in and out of school.
9. Performs responsibilities without continuous checking by teacher, adviser, coach, etc.
10. Accepts criticism, receptive to feedback.

LEADERSHIP

1. Demonstrates leadership in promoting school, community, and classroom activities.
2. Successfully holds school offices or other positions of responsibility.
3. Resourceful in proposing new solutions to problems, making suggestions, planning and organizing.
4. Demonstrates the ability to organize, inspire and direct others.
5. Sees a project through, does not become discouraged.
6. Is able to get others to work with him/her in a positive manner.
7. Sets good examples and standards for others to follow.
8. Can be a follower as well as a leader.
9. Demonstrates good decision making skills.

SERVICE

1. Has rendered service to the school/community when called upon.
2. Willingness to do committee work.
3. Readiness to show courtesy by assisting visitors, teachers and students.
4. Willingness to represent the school in inter-class or inter-school competition.
5. For organizations - works as a member of clubs, committees, staffs, athletic teams, or any organized group.
6. For the school - works to benefit members of a class or the school as a whole.
7. Willingness to render service without always expecting recognition.
8. Willingness to help on all phases of a project.
9. Willingness to share time and talents with others.
10. Demonstrates a deep concern for the welfare of others.



BE MIGHTY **in the** **CAFETERIA**

SAFETY

- **Keep aisles clear**
- **Walk with a purpose**

SOCIAL RESPONSIBILITY

- **Wait patiently in line**
- **Dispose of trash**
- **Use electronic devices/social media appropriately**
- **Include others who are eating alone**
- **Remember that food is for eating**
- **Leave the Serving Area immediately after buying food**

Homestead High School



BE MIGHTY **in the** **CLASSROOM**

SAFETY

- Follow safety procedures
- Keep aisles clear
- Be respectful of others' belongings

SOCIAL RESPONSIBILITY

- Engage in active listening
- Demonstrate academic integrity
- Follow instructions
- Honor the perspective and input of others
- Use electronic devices/social media with permission

ACADEMIC INDEPENDENCE

- Stay on task
- Take ownership of your learning
- Self-advocate appropriately

Homestead High School



BE MIGHTY **in the** **HALLWAYS**

SAFETY

- Move with a purpose
- Watch for others while in common areas
- Maintain clean hallways
- Keep exterior doors closed and walkways clear

SOCIAL RESPONSIBILITY

- Use school appropriate language
- Respect school property
- Use electronic devices/social media appropriately

ACADEMIC INDEPENDENCE

- Beat the bell
- Be ready to learn
- Use restrooms between classes whenever possible

Homestead High School



BE MIGHTY
in the
LOCKER ROOM

SAFETY

- Lock your belongings

SOCIAL RESPONSIBILITY

- Don't use your cell phone
- Remain with your class

Homestead High School



BE MIGHTY **in the** **PARKING LOT**

SAFETY

- Drive cautiously
- Be attentive
- Avoid use of electronic devices while driving

SOCIAL RESPONSIBILITY

- Yield to others
- Park in assigned lot

ACADEMIC INDEPENDENCE

- Remember materials before entering the building
- Arrive at school on time

Homestead High School