## **ECC Tutoring Center: Online Tutoring Instructions, Fall 2025**

### **Scheduling Online Sessions:**

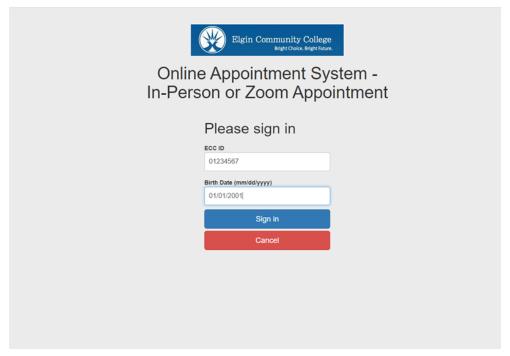
#### **Tutoring Center Appointment**:

Click the above link to schedule tutoring in any of the following subjects: Accounting, Biology/Anatomy & Physiology, Chemistry, Computer Science, Economics, History, Math, Nursing, Physics, Political Science, Spanish, Sociology, Psychology. Students need to be enrolled in a class in order to schedule tutoring for that subject. The default appointment length is 30 minutes. If a student wants a full hour of tutoring, please call us at (847) 214-7256 to reserve that time. If a student still has questions after a full hour of tutoring and the tutor is still available, the tutor can choose to extend the session an additional half hour.

#### **Write Place Appointment:**

Click the above link to schedule an appointment with the Write Place. Any students looking for help related to reading, writing, English, or English as a Second Language (ESL) can make an appointment at the Write Place. Students can schedule appointments at the Write Place for any writing task they are working on, including scholarship essays and four-year transfer applications. The default appointment length is 30 minutes. If a student still has questions after a half hour and the tutor is still available, the tutor can choose to extend the session an additional half hour. Students can contact Scott Vaszily, Write Place Director, with questions about the Write Place schedule at svaszily@elgin.edu.

On the sign-in page, use your student username and your birthdate to log in. Student usernames are your first initial, last name, and the last four digits of your student ID.



Once logged in, you can choose to make an appointment, view or cancel your appointment, or view your appointment history on the main screen.



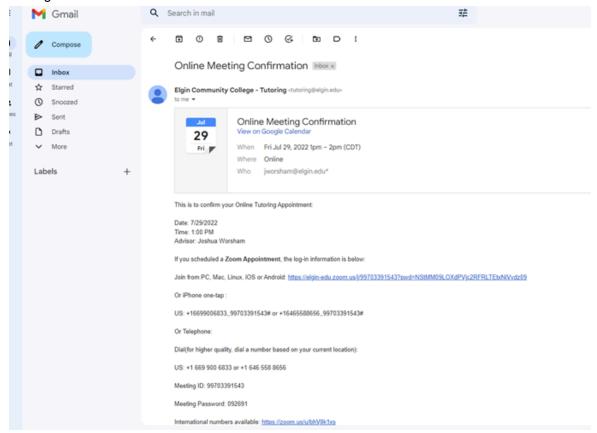
After clicking on the Make Appointment button, you will be asked to select a reason for your appointment from a list of options. The list of reasons for a Tutoring Center appointment will be your classlist for the current semester. If you have any errors logging in, please call the Tutoring Center for assistance in scheduling your session: (847) 214-7256.



Please limit yourself to one appointment per day, per subject. Live online sessions are available up to seven days a week during the fall and spring semesters, up to four days a week in summer. On campus tutoring is available up to six days a week during fall and spring, and up to four days a week in summer. Sessions listed as On Campus can be reserved online, and the location of the session will be noted in your confirmation email. Students are also encouraged to drop-in for tutoring with no appointment: Tutoring Center, Room C230; Write Place, Room B274.

Students can cancel appointments by logging into the scheduling system and clicking "View or Cancel Appointments" on the main menu screen or by calling the Tutoring Center at (847) 214-7256.

If you have chosen an online appointment, you will receive a confirmation email with the link to your Zoom tutoring session.



At the time of your session, open the Zoom link to meet with your tutor. If you do not receive an email with the Zoom link, please contact us at (847) 214-7256.

As with all technology, problems may occur. Our tutors will adapt to the situation and do everything they can to answer your questions. We suggest preparing your computer or mobile device for your session a few minutes ahead of time to deal with any connection issues so it doesn't cut into your time with a tutor.

## **Drop-In Tutoring:**

Drop-in tutoring is available up to six days a week, depending on the subject. Students can come as often as they want and stay as long as they need. No appointment is necessary for drop-in tutoring. See the table below for the days and times tutors are available. Visit the <u>Tutors by Course Spreadsheet</u> to see which tutors are on campus for specific classes. Questions? Call us at (847) 214-7256.

# Fall 2025 Drop-In Tutoring Schedules: MATH (Room C230)

	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
Jennifer B. (MTH, PHYS)	9 am to 2 pm	12:30 to 8 pm	9 am to 2 pm	1 to 8 pm		
Gary G. (MTH, STATS)	9 am to 1 pm		9 am to 12 pm			
David I. T. (MTH, PHYS)	9 am to 3 pm				9 am to 2 pm	
Bill J. (MTH, STATS, ECON)	1 to 8 pm	3 to 8 pm	3 to 8 pm	2 to 8 pm		9 am to 1 pm
Melissa L. (MTH, STATS)						9 am to 1 pm
Laura M. (MTH, STATS)				1:30 to 4 pm		
Mike P. (MTH, STATS)	2 to 5 pm	2 to 5 pm	2 to 5 pm	10 am to 1 pm		
Jeanette P. (MTH, STATS)	1:30 to 4 pm (after 9/22)					
Rinal S. (MTH, STATS)		10 am to 12:30 pm	12 to 3 pm		9 am to 2 pm	
Karen S. (MTH, STATS)			10:30 am to 3 pm			
Prachi T. (MTH, CIS)		9 am to 3 pm		9 am to 2 pm	9 am to 2 pm	
Kathryn W. (MTH)	3 to 8 pm	9 am to 12:30 pm	3 to 7 pm	9 am to 12 pm		

## **BIOLOGY/CHEMISTRY** (Location listed next to individual tutors)

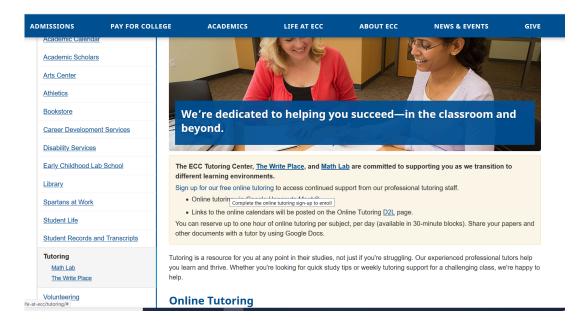
	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
John K. (BIO) A213	11 am to 2 pm		11 am to 2 pm		11 am to 2 pm	
Jason B. (CHM) M105	10 am to 3 pm		10 am to 3 pm		9 am to 2 pm	
Sandra T. (CHM) M105	10 am to 3 pm		10 am to 3 pm	3 to 8 pm	9 am to 2 pm	

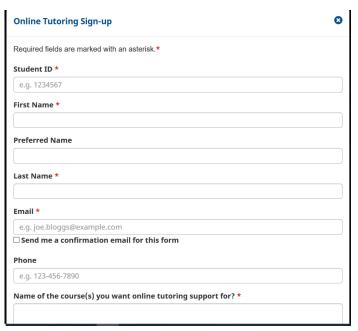
## ACCOUNTING, HISTORY, POLITICAL SCIENCE, SPANISH, PSYCH (Room C230)

	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
Jane R. (ACCT)		5:30 to 9 pm	5:30 to 9 pm			
Dhyani T. (ACCT)	9 am to 1 pm			9 am to 12 pm	9 am to 2 pm	
Lyndley S. (HIS, POS, SOC, CRJ)		10 am to 4 pm	9 am to 3 pm (Write Place)	10 am to 4 pm		
Brianna B. (SPN, PSY)						9 am to 1 pm

# **Other Tutoring Options:**

Not able to meet with a tutor live? You can sign up for asynchronous tutoring by visiting our website and filling out the Online Tutoring Sign-up form: <a href="mailto:ECC Tutoring Webpage">ECC Tutoring Webpage</a> or emailing us at tutoring@elgin.edu.





If you do not hear from Tutoring Center staff within 24 hours of signing up for access to the D2L Online Tutoring page, please call us at (847) 214-7256.

In the Online Tutoring D2L section, students can post questions in the **Discussion** forum for your specific class or submit papers to the Dropbox under the **Assignments** tab.

#### Biology, Anatomy & Physiology -

Pick your class and post your question there.

Торіс	Threads	Posts	Last Post
BIO 101 - Nutrition 😛	0	0	
BIO 104 - Biotechnology & Society 🗸	0	0	
BIO 105 - Survey of Environmental Biology 😛	0	0	
BIO 106 - Plants and Society 😛	0	0	
BIO 108 - Biology for Contemporary Society	0	0	
BIO 110 - Principles of Biology 🗸	0	0	
BIO 113 - Molecular and Cellular Biology	0	0	
RIO 114 - Organismal Riology Evolution Ecology	0	_	

You should receive a response from a tutor within 24 hours of your submission. Be as specific as possible when asking for assistance.

All papers that are submitted to the Dropbox under the Assignments tab should have specific concerns listed in the Comments section, so the tutor knows what to look for. The more specific your questions are, the more the tutors will be able to help.

Just as with face-to-face tutoring, our tutors will not do your work for you. Students should not seek help from tutors for online quizzes or tests unless given specific permission from their instructors to do so.

If you have additional questions or comments or require further assistance with using the service, please call the Tutoring Center at (847) 214-7256 or email us at tutoring@elgin.edu.

#### **ECC Math Lab:**

The Math Lab facility in D219 is open for Fall 2025 from 8 am to 6 pm Mondays - Thursdays. The Math Lab is a place where students can:

- Ask math faculty for help
- Receive assistance with class projects
- Access resources for placement test preparation
- Get tips for final exam preparation
- Collaborate with classmates or work in study groups
- Become a more confident math student