



Student Information Verification

Login to Family Access

This process must be completed on a computer, tablet or web browser on your phone.

Changes to student information cannot be made on the Skyward App. ****If you have recently enrolled a student, you will not need to complete this verification.****

Once you are logged in, you will see a menu on the left. Click on **Student Information Verification** and choose the student you are going to verify. A new screen will appear with the information that needs to be updated. (See below)

Step 1: Complete the information listed and click **“complete step 1a and move to step 1b”** at the bottom of the screen. You will do this for all of the steps listed on the right hand side of the screen.

Add a mobile number to Phone #3 to receive text messages from school. NOTE: When updating addresses, our system puts the directional sign **before** the street name. (i.e. 625 N Main St instead of 625 Main St N) **Please do not adjust that part of your address.**

Step 2: Complete an application for educational benefits. This step is optional. If you do not feel you qualify for benefits, you may click the checkbox at the bottom of the screen and complete the step to move on to submitting your updates.

Step 3: Once all of the steps are complete, you may click the **“Submit Student Information Verification”** button. If at any time you need to stop and come back, just click the **“Close and Finish Later”** button on the right. Student Verification will be open until September 30, 2025

Home	Student Information Verification		Print
New Student Enrollment Portal	MINDY (CAMBRIDGE MIDDLE SCHOOL 2023-2024)		
Student Information Verification	Step 3. Complete Student Information Verification (Required) By completing Student Information Verification, you are confirming that the Steps below have been finished. Are you sure you want to complete Student Information Verification for MINDY?		1. Verify Student Information
Ethnicity/Race	Review Student Information Verification Steps		a. Student Information
Calendar	Step 1) Verify Student Information	not completed	b. Family Address
Attendance	No Requested Changes exist for Step 1.		c. Family Information
Student Info	Step 2) Add an Application for Educational Benefits	skipped	d. Emergency Contacts
Busing	Guardian Name: MELISSA MOUSE Guardian Address:		2. Add an Application for Educational Benefits
Food Service	Submit Student Information Verification		3. Complete Student Information Verification
Test Scores			Previous Step Next Step
Activities			Close and Finish Later
Conferences			
Reports			
Health Info			
Login History			