

## ***Manufacturing Status in Jamaica***



## APPLICATION DOSSIER

### REGULATORY CONTEXT

- *The designation of a company as a manufacturer in Jamaica is based on the provisions of the Customs Tariff (Revision) (Amendment) Resolution 2013. Specifically, Part 4 of the Third Schedule of the 2013 Resolution outlines the material considerations that are involved in the process of determining whether or not a company will be granted the manufacturer designation.*
- *The process of determining the manufacturing status of a company is based on the assessment of the following government entities:*
  - o *The Ministry of Industry, Commerce, Agriculture & Fisheries (MICAF)*
  - o *The Jamaica Customs Agency (JCA)*

### Review & Assessment

- *This review & assessment process is undertaken during 20 working days for new applicants, after which point the JCA will advise the company of the final determination regarding its manufacturing status.*
- *The process for companies that would have been operating as manufacturers prior to the Omnibus Incentives Regime requires:*

#### **Ministry of Industry, Commerce, Agriculture & Fisheries (MICAF): REFERRAL**

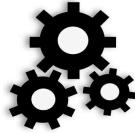
- *The process requires that companies write to MICAF, to the attention of the Industry Division. The Industry Division undertakes an assessment of the application based on (1) information submitted via the Data Capture Form (see below) (2) a site visit of the operations. Further to this technical review, **MICAF makes a referral to the Commissioner of Customs**.*

#### **Jamaica Customs Agency: FINAL DETERMINATION**

- *Upon receipt of MICAF's referral, the Jamaica Customs Agency (JCA) undertakes its own verification assessment including a joint site visit (MICAF/JCA) after which a decision is taken.*
- *The final determination regarding the designation of manufacturing status to a company is made by the **Commissioner of Customs***

### Duration of Manufacturing Status

- *The manufacturing status is granted for a period no longer than 3 years. Renewal of this status requires that the companies submit a valid Tax Compliance Certificate (TCC). Site visits & updated Data Capture Forms may also be required.*
- *Written requests for the renewal of the status are submitted to MICAF, which then makes a referral to the JCA for its final determination. The companies' manufacturing status is not renewed until the JCA makes such a determination.*
- *Companies may be granted provisional manufacturing status for a period of no longer than 6 months where at the time of the initial assessment the actual manufacturing processing would not have commenced. At the end of the*



MANUFACTURING  
STATUS  
UNDER THE OMNIBUS INCENTIVE  
REGIME

## APPLICATION DOSSIER

*provisional period, a verification visit is undertaken to determine whether or not the productive operations have commenced.*

### Fiscal Benefits

*Companies designated as manufacturers can benefit from Productive Input Relief (PIR), specifically:*

- *Duty-free importation*
- *GCT-deferral on imported items*
- *50% discount on the Customs Administrative Fee (CAF)*

*All companies in Jamaica may also benefit from the Employment Tax Credit and the revised Capital Allowance and Loss Carry Forward Schemes.*

### Productive Input Relief (PIR)

*Part 4 of the Third Schedule of the Customs Tariff (Revision) (Amendment) Resolution 2013, outlines the 5 categories under the PIR that can be imported on a duty-free, GCT-free basis namely:*

1. *Raw Material*
2. *Intermediate Goods*
3. *Consumerables*
4. *Packaging Material*
5. *Equipment*

*Only items falling within these categories can benefit from the PIR.*

### Ineligible Items

- *Some items are exempted from the PIR, i.e. goods listed in Part I of the Fourth Customs Tariff (Revision) (Amendment) Resolution 2013 and goods that the Commissioner of Customs is satisfied can be obtained in adequate supplies from a local manufacturer or from within CARICOM.*
- *Parts I & II, Lists of Commodities Ineligible for Conditional Duty Exemptions, of the Customs Tariff (Revision) (Amendment) Resolution 2013, provides an outline of items for which duty-exemption will not be granted upon importation.*

### Importation of Items

*Items that are imported and landed in Jamaica prior to the final manufacturing designation being awarded to companies will not be covered by the manufacturing fiscal incentives, as the benefits cannot be applied retroactively. Where goods are imported prior to the grant of the manufacturing status, they will be required to pay all applicable the border taxes.*



MANUFACTURING  
STATUS  
UNDER THE OMNIBUS INCENTIVE  
REGIME

APPLICATION DOSSIER

For more information, contact the Industry Division of the Ministry of Industry, Commerce, Agriculture & Fisheries (MICAF) at [industry@mcaf.gov.jm](mailto:industry@mcaf.gov.jm) or 968-8595.

I have read and understood all the terms and conditions outlined above

Date: \_\_\_\_\_

Signature: \_\_\_\_\_

Please indicate using a tick, for the status of your company:

- New/Start Up Company
- Existing Company
- Recertification of Manufacturing Status



**MANUFACTURING  
STATUS  
UNDER THE OMNIBUS INCENTIVE  
REGIME**

**APPLICATION DOSSIER**

*Companies interested in being designated as manufacturers are required to provide the information outlined below.  
(Information can be provided on additional sheet if there is not enough space)*

**(APPLICATION DOSSIER MUST BE SUBMITTED IN TYPE WRITTEN FORMAT)**

**Section I – Company Information**

<b>NAME OF COMPANY</b>	
<b>NAME OF DIRECTORS</b>	
<b>BUSINESS ADDRESS</b>	
<b>TCC NUMBER</b> ( <i>provide physical copy</i> )	
<b>DATE OF INCORPORATION</b>	
<b>FACTORY PLANT</b>	
<b>ADDRESS</b>	



**MANUFACTURING  
STATUS  
UNDER THE OMNIBUS INCENTIVE  
REGIME**

**APPLICATION DOSSIER**

<b>TELEPHONE</b>	
<b>NUMBERS</b>	
<b>EMAIL ADDRESS</b>	
<b>WEBSITE ADDRESS</b>	

**Section II – Productive Inputs**

*Place 'X' to select the category of goods that will be imported for the manufacturing process*

**CAPITAL EQUIPMENT**

**PACKAGING**

**INTERMEDIATE GOODS**

**RAW MATERIALS**

**CONSUMERABLES**

<b>PRODUCTS MANUFACTURED</b>	

**MANUFACTURING  
STATUS  
UNDER THE OMNIBUS INCENTIVE  
REGIME**

**APPLICATION DOSSIER**

<p><b>PRODUCTS PROPOSED FOR MANUFACTURING</b></p> <hr/> <hr/> <hr/>																																													
<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 10%;"></td> <td style="width: 25%; text-align: center;"><b>HS Code/Tariff Code</b></td> <td style="width: 45%; text-align: center;"><b>Items</b></td> <td style="width: 20%; text-align: center;"><b>Are they being imported from within the CARICOM? (Y/N)</b></td> </tr> <tr> <td rowspan="10" style="writing-mode: vertical-rl; transform: rotate(180deg);">R a w M a t e r i a l</td> <td></td> <td></td> <td></td> </tr> <tr><td></td><td></td><td></td></tr> <tr><td></td><td></td><td></td></tr> <tr><td></td><td></td><td></td></tr> <tr><td></td><td></td><td></td></tr> <tr><td></td><td></td><td></td></tr> <tr><td></td><td></td><td></td></tr> <tr><td></td><td></td><td></td></tr> <tr><td></td><td></td><td></td></tr> <tr><td></td><td></td><td></td></tr> <tr> <td rowspan="2" style="writing-mode: vertical-rl; transform: rotate(180deg);">P a c k a g i</td> <td></td> <td></td> <td></td> </tr> <tr><td></td><td></td><td></td></tr> </table>					<b>HS Code/Tariff Code</b>	<b>Items</b>	<b>Are they being imported from within the CARICOM? (Y/N)</b>	R a w M a t e r i a l																															P a c k a g i						
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<p><b>RAW MATERIAL &amp; PACKAGING IMPORTED</b> <i>(for use in the production process)</i></p>																																													

**MANUFACTURING  
STATUS  
UNDER THE OMNIBUS INCENTIVE  
REGIME**

**APPLICATION DOSSIER**

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**RAW MATERIAL  
PURCHASED LOCALLY**

**Section III – Production Process**

**DESCRIPTION OF  
PRODUCTION  
PROCESS**  
*(Also provide flow chart  
diagram)*



**MANUFACTURING  
STATUS  
UNDER THE OMNIBUS INCENTIVE  
REGIME**

**APPLICATION DOSSIER**

**Section IV – Packaging Information**

**PACKAGING MATERIALS  
IMPORTED FOR USE IN THE  
FINAL PROCESS**

**Section V – Equipment to be Imported**

- 1.**
- 2.**
- 3.**
- 4.**
- 5.**

Form No: IDIV-001

Revision #: 2.7

Date Last Revised: January 29, 2018

Prepared by: Industry Director

Approved by: CTD

Effective Date: February 1, 2018

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STATUS  
UNDER THE OMNIBUS INCENTIVE  
REGIME**

**APPLICATION DOSSIER**

6

**Section VI – Economic Impact**

**APPROXIMATE VALUE OF CAPITAL EXPENDITURE (CAPEX)**

<b>APPROXIMATE VALUE OF PROJECTED CAPITAL EXPENDITURE</b>	<b>VALUE IN JAMAICAN DOLLARS</b>
(1) LAND	
(2) EQUIPMENT	
(3) BUILDING	
(4) OTHER	

<b>APPROXIMATE VALUE OF EQUIPMENT BEING IMPORTED</b>	<b>VALUE IN US DOLLARS</b>
(1)	
(2)	
(3)	
(4)	

<b>PURPOSE OF CAPITAL EXPENDITURE</b>	<input type="checkbox"/>	<b>New Construction</b>
<i>(PLACE A TICK INSIDE BOX THAT APPLIES)</i>	<input type="checkbox"/>	<b>Expansion</b>
	<input type="checkbox"/>	<b>Upgrade</b>
	<input type="checkbox"/>	<b>Other</b>

<b>ESTIMATED JOBS:</b>	<b>TO BE MAINTAINED</b>	<b>Or</b>
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**MANUFACTURING  
STATUS  
UNDER THE OMNIBUS INCENTIVE  
REGIME**

**APPLICATION DOSSIER**

**TO BE CREATED**

**NUMBER OF EMPLOYEES**

*If business is not yet in operations, put the numbers expected*

**SKILLED**

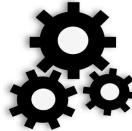
**CLERICAL**

**OTHER**

**TOTAL**

**Section VII – Export Data**

Is the Company involved in export?	YES <input type="checkbox"/>	NO <input type="checkbox"/>
If yes, list items exported	3. 4. 5.	
1.		
2.		
What is the company's volume of export?	Quantity	
	Monetary	
To what country (s) do you export?	List Name of Country (s) 1. 2. 3.	



MANUFACTURING  
STATUS  
UNDER THE OMNIBUS INCENTIVE  
REGIME

APPLICATION DOSSIER

4

Section VII – Local or International Certification

Is the company internationally certified? If yes, place tick inside box that applies

HACCP

Bureau of Standards Jamaica

ISO

GFSI

Other \_\_\_\_\_

Section VIII – Additional Company Information

NAME OF COMPANY REPRESENTATIVE	
SIGNATURE OF COMPANY REPRESENTATIVE	
DATE OF SIGNATURE	



**MANUFACTURING  
STATUS  
UNDER THE OMNIBUS INCENTIVE  
REGIME**

**APPLICATION DOSSIER**

<b>NAME OF CUSTOMS BROKER</b>	
<b>CUSTOMS BROKER BUSINESS ADDRESS</b>	
<b>TELEPHONE NUMBER</b>	
<b>BROKER ID#</b>	

**FOR OFFICE USE ONLY**

<b>NAME OF MICAF OFFICERS</b>	<b>SIGNATURE</b>
<b>DATE OF INSPECTION</b>	



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STATUS  
UNDER THE OMNIBUS INCENTIVE  
REGIME**

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