

ADM 4 – CLASSIFICATION ENROLLMENT TIMELINES

Requires majority vote for approval

BOARD OF DIRECTORS

Amend Bylaw 1510

Yes

No

1510. CLASSIFICATION, APPEALS AND LEAGUE ORGANIZING COMMITTEE

The Classification, Appeals and League Organizing Committee (CLOC) is a standing committee of the Association which reports to the Legislative Council. The Classification, Appeals and League Organizing Committee's responsibilities are:

- (a) ~~Meets twice a year.~~
- (b) May propose new leagues based on the best interests of member schools and recommend league alignments to the Legislative Council.
- (c) Processes requests for the expulsion of league members not meeting reasonable league member expectations. A one-year probationary period must be served by the school in question before the request for expulsion can be considered by the CLOC. If a league member is expelled, the school will play as an independent for the two-year cycle or remaining year of the cycle.

Reasonable league member expectations include, but are not limited to: League meeting attendance, punctual filing of required paperwork, meeting league schedule expectations, hosting contests according to league standards, appropriate sporting behavior from players, coaches and fans, etc.

- (d) Processes appeals to compete in a specific activity or sport in a classification other than dictated by ~~a school's enrollment~~ **Bylaw 1500.2.**
- (e) Review and make a formal recommendation on the sanctioning of any new activity.
- (f) Processes requests based on the following timelines:
 1. ~~October 1st~~ **In the Fall** of ~~even~~ **odd** numbered years, the CHSAA collects **three years** of school enrollments, **averages them**, establishes the enrollment ranges for all sport/activity classifications of the next two-year cycle, and establishes placement of schools **and/or programs** in classifications.
 2. ~~February~~ **November** (odd years): Receives appeals related to changes in the league or classification status of individual schools **and/or programs**.

3. In January of even years preceding the start of a new two-year cycle; the CHSAA staff will consider *extreme* changes in the CDE enrollment average of individual schools:
 - a. “Extreme” change is defined as an enrollment average that demonstrates a decline or increase of more than 15%, when factoring in the January CDE enrollment count of the *current* school year to the school’s existing three-year enrollment average.
 - b. If the new three-year enrollment average demonstrates an adjustment of or exceeding 15%, the school may request a change in program classification, assuming the new enrollment average would change their placement for that sport or activity within the established classification range(s).
 - c. Any classification placement change would be considered an amendment to the CLOC report with less than 30 days notice and would thus require a two-thirds majority approval of voting members.
4. ~~Spring~~ In Winter of (odd even years) the CLOC report is presented to the Legislative Council for final approval. Requests not processed by the CLOC shall require a favorable vote of two-thirds of the Legislative Council members voting, even if the 30-day Legislative Council deadline is met.
4. ~~February (even years): The CHSAA staff may present sport and activity adjustments to the CLOC committee for consideration of approval based upon bylaw 1500.21 in extraordinary circumstances. The CHSAA staff may consult the activity committee in making this adjustment prior to presenting to CLOC. Information not available at the CLOC meeting in the previous year must be provided in order to make this adjustment. The CHSAA staff will not consider requests which have already been denied by the CLOC Appeals Committee unless new information is brought forward.~~

~~NOTE: Examples of extraordinary circumstances include: a school which has a drastic change in enrollment (increase or decrease) from the initial reporting of their enrollment in an odd year to the even year; or geographic availability of opponents due to programs that have dropped, or schools that have closed.~~

Rationale: With the current classification system there is 16 months between the time classifications are finalized and when they are actually implemented for the first time. For winter sports, the lead time is 19 months. For spring sports, the lead time is 22 months. During this extended timeframe, some schools have big enrollment shifts, new schools may open, and other unforeseen circumstances can impact the classification determinations. This can create obvious challenges. This proposed amendment strives to shorten the time frame from when classification ranges are determined and when they actually go into effect. * See attached timeline chart.

Pros:

1. Allows for a process to utilize the most recent enrollment counts in cases where schools have experienced significant impacts to their enrollment
2. Uses the most current data to determine classification placements
3. Allows for competition to begin closer to when actual placement decisions are made
4. Will allow for more accurate structural/process decisions

Cons: None.

Financial Impact: None.

Current timeline (2026-28)

- Dec. 2024 - Preliminary CDE numbers due Week 18
- Jan. 2025 - Final CDE numbers
- Jan. 2025 - Classification presented to membership
- Feb. 2025 - CLOC appeals & final recs
- Apr. 2025 - LC approves classes
- Aug. 2025 - Fall 2025 season begins, as the second year of the 2024-26 cycle
- Aug. 2026 - First season of the 2026-28 two-year cycle, 16 months after data is finalized

Potential timeline (2026-28)

- Aug. 2025 - Preliminary CDE averages
 - Jan. 2023 (2022-23)
 - Jan. 2024 (2023-24)
 - Jan. 2025 (2024-25)
- Sept. 2025 - School declarations for 2026-28
- Oct. 2025 - Classification presented to membership
 - CDE January 2023, 2024, 2025
- Nov. 2025 - CLOC appeals & final recommendations
- Jan. 2026 - Extraordinary enrollment changes
- Jan. 2026 - Legislative Council approves classes