



# JACKSON HEIGHTS ELEMENTARY SCHOOL

Ryan Estey, Principal  
24 Jackson Avenue • Glens Falls, NY • 12801  
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August 15, 2024

Dear Parents and Guardians:

**We are thrilled to welcome your child to Jackson Heights Elementary for another exciting year of learning and growth!** We will work together with you as a team to help your child be their very best each day.

The first day of school is on ***Thursday, September 5***. ***We are pleased to inform you that all school supplies will be provided by the Glens Falls School District, ensuring a hassle-free start to the school year for your child.***

Please take the time to read through all of the following **important** information and feel free to call the school should you have any questions at 518-792-1071. I am looking forward to seeing you on **Thursday, September 5, 2024**. Enjoy the rest of your summer!

Sincerely,

Ryan Estey

Principal

[restey@gfsd.org](mailto:restey@gfsd.org) , ph. 518-792-1071 X6010

***Create, Connect, Belong!***

## Drop-Off and Arrival

Please follow drop-off procedures to ensure the safety of all students and the efficient flow of traffic. Please read the following guidelines carefully:

1. Student **drop-off** will take place in the **Jackson Avenue bus loop only**, by the “A” door.
2. This is a shared space: Please be aware that this is a shared drop-off area with school buses.
3. Bus Zone: Buses will park along the sidewalk. Do not stop, stand, or park in this area at any time. **If a bus has its caution or stop lights on, DO NOT pass it.**
4. Drop-off Procedure:
  - Pull as close to the curb as possible to allow buses to pass.
  - Children must exit from the right side of the vehicle (closest to the grass).
  - Do not allow children to exit from the left side of the vehicle.
  - Drop-offs are not permitted beyond the start of the sidewalk.
5. Parking: If you need to walk your child to meet their class, please park in the designated lot to avoid blocking traffic.
6. Respect: Be mindful and respectful of staff, students, and our neighbors. Do not block driveways at any time.



Your cooperation in following these guidelines is crucial for maintaining a safe and efficient drop-off process. Thank you for your understanding and support.

*\*\* We are currently working with Needham Risk Management to make this process more efficient and safer for our students. There will be changes made to this throughout the school year. \*\**

### **Pick Up and Dismissal**

- **There is limited parking on the road.**
- Do not double park or face the wrong direction. Park in designated parking.
- Deliver and pick up your child(ren) on time.
- Give your teacher a note if your child's pick-up changes from the normal plan.
- Students will be dismissed from their assigned door.

#### **Entrance A (Jackson Avenue)**

Elder - Kindergarten  
Godfrey - 1st Grade  
Nichols / Lane

#### **Entrance B (Sagamore Street)**

Mularz - Kindergarten  
Shpur - Kindergarten  
Clough - 2nd Grade  
Hopkins - 1st Grade

#### **Entrance C (Sagamore Street)**

Denno - 4th Grade  
Scott - 1st Grade  
Poole - 2nd Grade  
Rypkema - 3rd Grade

#### **Entrance D (Sagamore Street)**

Williams - UPK  
Donohue - 4th grade  
Gross - 3rd Grade  
O'Connor - 3rd Grade

#### **Entrance E (Sagamore Street)**

Breakfast / Teachers

### **Breakfast- 8:00 - 8:20 am - Entrance -E**

Breakfast students should be dropped off between 8:00 am and 8:20 am at **Entrance E**. A hot breakfast choice will be served daily. **After 8:20 a *Grab and Go Breakfast* will be provided at assigned doors which students can grab and take to their classroom to enjoy when they enter @ 8:30 am.**

**\*\* UPK will enter the building at 8:40 and will have the opportunity to get breakfast in their classroom.**

### **Key Dates**

8/28 - Jackson Heights PTA Playground Meet and Greet (Rain Date August 29th)

8/30 - Back to School Picnic 9 am (Rain Date 31st)

9/3 - UPK and Kindergarten Meet and Greet 2:00- 3:00

9/10 - Jackson Heights PTA Meeting 6:30 pm

9/24 - Jackson Heights Parent Information Night -Tuesday @ 6:30 pm

10/1 - PTA Meeting 6:30 pm

10/2 - Picture Day

10/25 - Fall Fun Fair 5 - 6:30

### **Conference Dates- November 14, 18, 21 and March 12th- Half Days**

Communication between parents and teachers is vital. In order to enhance and maintain this link, we hold parent/teacher conferences twice during the school year. The first session accommodates every student while a spring conference will be scheduled if needed. Please make note of the dates for this school year. All students will be dismissed at 11:30am on these days.

### **PTA**

Join the PTA! Help out, we need you! Make a difference for Jackson Heights and your child...every bit helps!



### **UPK/Kindergarten Meet and Greet**

UPK and Kindergarten families may come see the classrooms and meet their teachers **Tuesday, Sept. 3rd, 2:00-3:00 pm. Enter JH at the school at your child's assigned entrance listed above.**