Privacy Policy for ShiftSo

Effective Date: [Insert Effective Date]

ShiftSo ("we," "our," or "us") is committed to protecting your privacy. This Privacy Policy explains how we collect, use, disclose, and safeguard your information when you use our mobile application ("App"). Please read this Privacy Policy carefully. If you do not agree with the terms of this Privacy Policy, please do not access or use the App.

1. Information We Collect

a. Personal Information

- Name

- Email address

- Phone number

- Workplace details

b. Device Information

- Device type (e.g., iOS or Android)

- Operating system version

- Unique device identifiers

c. Usage Data

- App interaction details (e.g., pages visited, time spent in the app)

- Log-in times and activity history

d. Location Information (Optional)

- Real-time location for tracking work attendance (if explicitly allowed by the user).

2. How We Use Your Information

- To provide and improve the App's functionality.

- To manage user accounts and preferences.

- To facilitate work attendance tracking and employee management.

- To send notifications regarding work shifts, approvals, or requests.

- To analyze usage patterns and enhance user experience.

3. Sharing Your Information

- Employers: To allow them to manage attendance, shifts, and related tasks.

- Third-party Service Providers: For analytics, notifications, or other support services.

- Legal Requirements: If required by law or to protect the safety, rights, and property of our users.

We do not sell or rent your personal information to third parties.

4. Data Retention

We retain your personal information as long as necessary to fulfill the purposes outlined in this Privacy Policy, unless a longer retention period is required or permitted by law.

5. Security

We implement appropriate technical and organizational measures to safeguard your personal information. However, no method of transmission over the internet or electronic storage is completely secure, and we cannot guarantee absolute security.

6. Your Rights

You have the following rights regarding your personal information:

- Access: Request a copy of your personal information.

- Correction: Request to update or correct inaccuracies.

- Deletion: Request to delete your personal information, subject to applicable legal requirements.

- Withdrawal of Consent: Withdraw consent for specific data collection activities.

To exercise your rights, please contact us at info@shiftso.com.

7. Third-Party Links

The App may contain links to third-party websites or services. We are not responsible for the privacy practices or content of these third parties. We encourage you to read their privacy policies.

8. Children's Privacy

The App is not intended for use by individuals under the age of 16. We do not knowingly collect personal information from children.

9. Updates to this Privacy Policy

We may update this Privacy Policy from time to time. We will notify you of any changes by updating the "Effective Date" at the top of this document. Continued use of the App constitutes your acceptance of the updated Privacy Policy.

10. Contact Us

If you have any questions about this Privacy Policy or our practices, please contact us at:

Email: info@shiftso.com

Address:

ShiftSo

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