



Job Title: Grounds Seasonal Worker Hourly Pool

Exemption Status: Nonexempt

Reports to: Grounds Supervisor/Ground Foreman

Date Revised: March 2025

Dept. /School: Grounds Building Services Mowing

Pay Grade: MT02

Primary Purpose:

Assist the crew leader and crew members in getting schools/other support locations up to acceptable GISD conditions.

Qualifications:

Education/Certification:

- High school diploma or equivalent
- Valid Texas Driver's License with a good driving record

Experience:

- Some experience in lawn care, landscape maintenance, and installation preferred

Special Knowledge/Skills:

- Ability to follow instructions
- Ability to complete assignments in a timely and workable manner
- Ability to get along with others
- Ability to operate all types of ground equipment, such as Weed eaters, stick edgers, push mowers
- Ability to properly install landscape materials and supplies
- Ability to complete all work orders and necessary paperwork
- Ability to do other duties as assigned
- Working knowledge of turf care and mowing

Major Responsibilities and Duties:

1. Assist mowing crews with mowing.
2. Ensure district locations are maintained in a presentable manner and provide quality care.
3. Operate all ground equipment (e.g., hand-held equipment, zero-turn mowers, skid loaders, and backhoes).
4. Install landscape materials and supplies.
5. Complete all work orders/job assignments and additional assignments.
6. Responsible for the truck and all equipment assigned, maintenance of the truck/equipment, and cleaning of debris daily.
7. Equipment upkeep is done daily (e.g., lubricating the unit, checking fluid levels).
8. Responsible for the upkeep and maintenance of the entire rig (ex, truck, trailer, tractor, mowing deck).
9. Visually inspect the tractor for oil and water leaks, proper tire inflation, and overall condition, and report any deficiencies to management.
10. Perform all other duties as assigned.

Supervisory Responsibilities:

None



Mental Demands/Physical Demands/Environmental Factors

Tools/Equipment Used: Must be skilled with a variety of lawn tools

Posture: Frequent standing, kneeling/squatting, bending/stooping, pushing/pulling, and twisting; may work in tiring and uncomfortable positions.

Motion: Ability to climb on and off equipment

Lifting: Frequently lift 10 to 80 pounds

Environment: Work outside and inside on slippery or uneven walking surfaces; frequent exposure to extreme hot and cold temperatures, dust, noise, and vibration; exposure to chemical and electrical hazards; work around machinery with moving parts; regularly work irregular hours; occasional prolonged hours; frequent district-wide travel

Mental Demands: Maintain emotional control under stress

This document describes the general purpose and responsibilities assigned to this job. It is not an exhaustive list of all responsibilities and duties that may be assigned or skills that may be required.

Reviewed by _____ Date _____

Received by _____ Date _____