Washington Medicaid Requirements for Cubby Bed Coverage

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Whether you are a provider or parent/caregiver, you play a crucial role in obtaining insurance coverage for a Cubby Bed. Our goal is to provide you with the resources you need to make the process of getting a Cubby Bed as smooth as possible. This guide explains each step of the Washington Medicaid coverage process and who to contact for assistance along the way. Being aware of these steps and requirements will ensure effective communication, a timely completion of all documents, and increase your likelihood of coverage.

For Caregivers

- Schedule an appointment with your loved one's doctor.
- Before your visit, print the Prescription Form in the Required Documents Packet. If you do not have access to a printer, ask the provider to print it for you at the appointment.
- Discuss the medical need for a Cubby Bed during your visit and ask the doctor to fill out the printed Prescription Form.
- Obtain a Letter of Medical Necessity (LMN). It is highly recommended that it be written by an Occupational Therapist (OT) or Physical Therapist (PT). If you do not have access to an OT or PT, consult with your chosen Medical Supplier (see next step), or if necessary, a physician can write the LMN. Use our Safety Needs and Concerns Worksheet to write down your loved one's safety concerns and any other solutions you've tried that didn't work. The level of detail you provide is crucial to ensure your medical documents fully capture your loved one's need for a Cubby Bed.
- Locate a Medical Supplier that carries Cubby Beds and accepts your insurance.
- Follow up with the medical supplier: Confirm they've received all the necessary documents and ensure they've submitted your request to Medicaid.
- For more information on how to get a Cubby Bed, visit our website.

For Doctors

- Complete the Prescription Form, which is included in the Required Documents Packet.
- A care plan must be documented in the patient's electronic health record. The EHR chart notes must include all the following:
    - Patient's diagnosis, behaviors, and symptoms
    - Goals for the patient
    - Documented less restrictive, previously trialed solutions with a clear explanation of why they failed
    - Plan for monitoring the patient while in bed

- Once your patient has partnered with a medical supplier, please send these documents directly to that supplier. You may need to work with the supplier to provide revisions or additional paperwork that insurance requests for the authorization process or for appealing a denial.

For OT/PT

- Work with the family to write a Letter of Medical Necessity (LMN). Use the guidance provided in the Required Documents Packet for the details that need to be included. Ask the family to share their completed Safety Needs and Concerns Worksheet with you, which will help you write a detailed letter.
- Once your patient has partnered with a medical supplier, please send the LMN directly to that supplier. You may need to work with the supplier to provide revisions or additional paperwork that insurance requests for the authorization process or for appealing a denial.

For Medical Supplier

- Communicate regularly with the family and providers to improve the chance of approval.