



**O.2. Faculty and students do not have problems using the different laboratories in the institution/college.**

**Master of Science in  
Animal Science**

O.2. Faculty and students do not have problems using the different laboratories in the institution/college.

**University Information and Communication Technology Office**  
**Server Maintenance Checklist**

Date: DECEMBER 27, 2024 Location: UICTO Server: WEB APPLICATION WINDOWS Time Started: 8:30 am Time Ended: 9:02 am

TASK	STANDARD GUIDE	QUARTERLY STATUS		PROBLEM/S ENCOUNTERED	RECOMMENDED SOLUTION/S	REMARKS
		Normal	Damage			
<i>The UICTO System Administrator shall...</i>						
Do complete physical inspection	No unnecessary things near the server	<input checked="" type="checkbox"/>	<input type="checkbox"/>			
Check server utilization	All hardware parts are healthy base on diagnostic check	<input checked="" type="checkbox"/>	<input type="checkbox"/>			
Clean the server	No dust or dirt inside & outside the server	<input checked="" type="checkbox"/>	<input type="checkbox"/>			
Create backup image of server	Complete image backup	<input checked="" type="checkbox"/>	<input type="checkbox"/>			
Test the image backup if working	Backup is working and all programs are functioning properly	<input checked="" type="checkbox"/>	<input type="checkbox"/>			
Check the performance of operating system	Performs faster and without delay in opening of application	<input checked="" type="checkbox"/>	<input type="checkbox"/>			
Check security updates and Antivirus updates	Must have the latest update or patch	<input checked="" type="checkbox"/>	<input type="checkbox"/>			
Full scan of antivirus	The result of the scan must no virus or malware detected	<input checked="" type="checkbox"/>	<input type="checkbox"/>			
Review server access log	Must no unnecessary account accessing the server	<input checked="" type="checkbox"/>	<input type="checkbox"/>			
Review firewall access allowed program	Program allowed must valid	<input checked="" type="checkbox"/>	<input type="checkbox"/>			
Monitor event logs and statistics	No unusual events	<input checked="" type="checkbox"/>	<input type="checkbox"/>			
Backup database(if Database Server)	Backup is successful	<input checked="" type="checkbox"/>	<input type="checkbox"/>			
Test backup if working	Backup is working	<input checked="" type="checkbox"/>	<input type="checkbox"/>			

Performed by: JEOFRAME G. OUMPO  
SIGNATURE OVER PRINTED NAME

Checked by: EUGENE G. RANJO  
UICTO DIRECTOR

USM-ICT-FO6-Rev.4.2021.01.11

**University Information and Communication Technology Office**  
**Computer Hardware Maintenance Checklist**

Date: 05-13-24 Location: OSA Time Started: 8:50 AM Time Ended: 9:03 AM

TASK	QUARTERLY STATUS		PROBLEM/S ENCOUNTERED <i>(If any, please indicate unit specification e.g. PC No)</i>	RECOMMENDED SOLUTION/S	REMARKS
	Normal	Damage			
<i>The UICTO Technical Support shall...</i>					
check all the AVR if they are working	<input checked="" type="checkbox"/>	<input type="checkbox"/>			<u>All good</u>
check all power cord in case of damage	<input checked="" type="checkbox"/>	<input type="checkbox"/>			
check all power supply if the fans are working	<input checked="" type="checkbox"/>	<input type="checkbox"/>			
check all motherboard if power indicators are working	<input type="checkbox"/>	<input type="checkbox"/>			
check if there is no beeping sound	<input checked="" type="checkbox"/>	<input type="checkbox"/>			
check all hard disk if there is no clicking sound	<input checked="" type="checkbox"/>	<input type="checkbox"/>			
check all VGA cable	<input checked="" type="checkbox"/>	<input type="checkbox"/>			
check all monitor if the displays are working	<input checked="" type="checkbox"/>	<input type="checkbox"/>			
check all keyboard if properly attached and is working	<input checked="" type="checkbox"/>	<input type="checkbox"/>			
check all printer to ensure that all are working properly	<input checked="" type="checkbox"/>	<input type="checkbox"/>			
check the ink level or status for possible refill or cartridge replacement	<input checked="" type="checkbox"/>	<input type="checkbox"/>			

Performed by: MARLO M. RENTUÑA  
UICTO TECHNICAL SUPPORT

Checked by: EUGENE A. RANJO  
UICTO DIRECTOR

USM-ICT-FO6-Rev.4.2021.01.11



**University Information and Communication Technology Office  
Computer Hardware Maintenance Checklist**

Date: 06-20-24  
Location: CBDEM

Time Started: 8:50 AM  
Time Ended: 9:50 AM

TASK	STATUS		PROBLEM/S ENCOUNTERED (If any, please indicate unit specification e.g. PC No)	RECOMMENDED SOLUTION/S	REMARKS
	Normal	Damage			
<i>The UICTO Technical Support shall...</i>					<i>All good</i>
check all the AVR if they are working	<input checked="" type="checkbox"/>	<input type="checkbox"/>			
check all power cord in case of damage	<input checked="" type="checkbox"/>	<input type="checkbox"/>			
check all power supply if the fans are working	<input checked="" type="checkbox"/>	<input type="checkbox"/>			
check all motherboard if power indicators are working	<input checked="" type="checkbox"/>	<input type="checkbox"/>			
check if there is no beeping sound	<input checked="" type="checkbox"/>	<input type="checkbox"/>			
check all hard disk if there is no clicking sound	<input checked="" type="checkbox"/>	<input type="checkbox"/>			
check all VGA cable	<input checked="" type="checkbox"/>	<input type="checkbox"/>			
check all monitor if the displays are working	<input checked="" type="checkbox"/>	<input type="checkbox"/>			
check all keyboard if properly attached and is working	<input checked="" type="checkbox"/>	<input type="checkbox"/>			
check all printer to ensure that all are working properly	<input checked="" type="checkbox"/>	<input type="checkbox"/>			
check the ink level or status for possible refill or cartridge replacement	<input checked="" type="checkbox"/>	<input type="checkbox"/>			

Performed by: MARCO M. BENTUJA  
UICTO TECHNICAL SUPPORT

Checked by: EUBENE G. PANISO  
UICTO DIRECTOR

USM-ICT-F06-Rev.4, 2021.01.11



UNIVERSITY OF SOUTHERN MINDANAO  
Kabacan, Cotabato  
Philippines

**LABORATORY EQUIPMENT**

COMPUTER LABORATORIES

QUANTITY	NAME OF EQUIPMENT	SPECIFICATIONS					DATE OF PURCHASE	UNIT COST	SOURCE OF FUND	LOCATION	STATUS (FUNCTIONAL, FOR REPAIR/ CALIBRATION/ CLEANING)
		Brand	Model	Serial Number	Capacity	Property Number					
1	Monitor	NVISION	V190H	V190HVL658822092179					CEIT-CE16	WORKING	
1	Monitor	NVISION	V190H	V190HVL658822092851					CEIT-CE16	WORKING	
1	Monitor	NVISION	V190H	V190HVL658822092769					CEIT-CE16	WORKING	
1	Monitor	NVISION	V190H	V190HVL658822091050					CEIT-CE16	WORKING	
1	Monitor	NVISION	V190H	V190HVL658822091068					CEIT-CE16	WORKING	

1	Monitor	NVISION	V190H	V190HVL658822091048						CEIT-CE16	WORKING
1	Monitor	NVISION	V190H	V190HVL658822090216						CEIT-CE16	WORKING
1	Monitor	NVISION	V190H	V190HVL658822090143						CEIT-CE16	WORKING
1	Monitor	NVISION	N190HD	N190SG81A230717113						CEIT-CE16	WORKING
1	Monitor	NVISION	V190H	V190HVL658822090009						CEIT-CE16	WORKING
1	Monitor	NVISION	V190H	V190HVL658822090256						CEIT-CE16	Dead Pixels
1	Monitor	NVISION	V190H	V190HVL658822093332						CEIT-CE16	WORKING
1	Monitor	NVISION	V190H	V190HVL658822091083						CEIT-CE16	Dead Pixels
1	Monitor	NVISION	V190H	V190HVL658822091340						CEIT-CE16	WORKING
1	Monitor	NVISION	V190H	V190HVL658822091043						CEIT-CE16	WORKING
1	Monitor	NVISION	V190H	V190HVL658822091777						CEIT-CE16	Dead Pixels
1	Monitor	NVISION	V190H	V190HVL658822091051						CEIT-CE16	WORKING
1	Monitor	NVISION	V190H	V190HVL658822091035						CEIT-CE16	WORKING
1	Monitor	NVISION	V190H	V190HVL658822092770						CEIT-CE16	WORKING
1	Monitor	NVISION	V190H	V190HVL658822093543						CEIT-CE16	WORKING
1	Monitor	NVISION	V190H	V190HVL658822091813						CEIT-CE16	WORKING
1	Monitor	NVISION	V190H	V190HVL658822090647						CEIT-CE16	WORKING
1	Monitor	NVISION	V190H	V190HVL658822091344						CEIT-CE16	WORKING
1	Monitor	NVISION	V190H	V190HVL658822091712						CEIT-CE16	WORKING
1	Monitor	AOC	22B1H571	GUVNCHA000426						CEIT-CE16	WORKING
1	Monitor	AOC	22B1H571	GUVNCHA000431						CEIT-CE16	WORKING

1	Monitor	AOC	22B1H571	GUVNCHA000430						CEIT-CE16	WORKING
1	Monitor	ACER	V226HQL	MMTYBSP00140900FA13511						CEIT-CE16	WORKING
1	Monitor	ACER	V226HQL	MMTYBSP00140900FAE3511						CEIT-CE16	WORKING
1	Monitor	ACER	V226HQL	MMTYBSP00140900FC03511						CEIT-CE16	WORKING
1	Monitor	ACER	V226HQL	MMTYBSP00140900FAF3511						CEIT-CE16	WORKING
1	Monitor	ACER	V226HQL	MMTYBSP0014090109E3511						CEIT-CE16	WORKING
1	Monitor	ACER	V226HQL	MMTYBSP00140900F43511						CEIT-CE16	WORKING
1	Monitor	ACER	V226HQL	MMTYBSP00140900F693511						CEIT-CE16	WORKING
1	Monitor	ACER	V226HQL	MMTYBSP00140900F023511						CEIT-CE16	WORKING
1	Monitor	AOC	22B1H571	GUVNCHA000098						CEIT-CE16	WORKING
1	Monitor	AOC	22B1H571	GUVNCHA000041						CEIT-CE16	WORKING
1	Monitor	AOC	22B1H571	GUVNCHA000090						CEIT-CE16	WORKING
1	Monitor	AOC	22B1H571	GUVNCHA000399						CEIT-CE16	WORKING
1	Monitor	AOC	22B1H571	GUVNCHA000400						CEIT-CE16	WORKING
25	System Unit	Neutron-ION	-	-						CEIT-CE16	WORKING
7	System unit	INPLAY	-	-						CEIT-CE16	WORKING
8	System unit	Towercase	-	-						CEIT-CE16	WORKING
1	System unit	INPLAY	-	-						CEIT-CE16	MOTHERBOARD DAMAGE
25	Keyboard	Nexion	-	-						CEIT-CE16	WORKING
25	Mouse	Nexion	-	-						CEIT-CE16	WORKING
8	Keyboard	A4Tech	KK-3	22SER00						CEIT-CE16	WORKING
8	Mouse	A4Tech	OP-330	22SER01						CEIT-CE16	WORKING

8	UPS	Secure	-	-						CEIT-CE16	WORKING
32	AVR	Secure	-	-						CEIT-CE16	WORKING
8	Mouse	A4Tech	OP-330	24XS101						CEIT-CE16	WORKING
8	Keyboard	A4Tech	KRS-3	24XS100						CEIT-CE16	WORKING
8	All in one computer	Dell	W19B	-						CEIT-CE10	WORKING
2	All in one computer	Dell	W19B	-						HR	WORKING
9	Keyboard	Genius	-	-						CEIT-CE10	WORKING
18	Mouse	A4Tech	OP-720	23XER01						CEIT-CE10	WORKING
5	Mouse	Lenovo	-	-						CEIT-CE10	WORKING
14	Keyboard	Dell	-	-						CEIT-CE10	WORKING
10	All in one computer	Dell	W19B	-						CEIT STOCK ROOM	HARD DISK CORRUPTED
1	Monitor	acer	V226hql	MMTYBSP00140900FBE3511						CEIT-CE10	WORKING
1	Monitor	acer	V226hql	MMTYBSP00140900F543511						CEIT-CE10	WORKING
1	Monitor	acer	V226hql	MMTYBSP00140900F643511						CEIT-CE10	WORKING
1	Monitor	acer	V226hql	MMTYBSP00140900F5B3511						CEIT-CE10	WORKING
1	Monitor	acer	V226hql	MMTYBSP001409010983511						CEIT-CE10	WORKING
1	Monitor	acer	V226hql	MMTYBSP00140900FBC3511						CEIT-CE10	WORKING
1	Monitor	acer	V226hql	MMTYBSP00140900F653511						ICT OFFICE	WORKING
1	Monitor	acer	V226hql	MMTYBSP00140900FA63511						CEIT-CE10	WORKING
1	Monitor	acer	V226hql	MMTYBSP00140900FAD3511						CEIT-CE10	WORKING
1	Monitor	acer	V226hql	MMTYBSP00140900FA33511						CEIT-CE10	WORKING



**ICT Laboratory used as venue for the conduct of class, seminars, and training**



**SMART TV and computer used in computer subject lectures**

## BIOLOGY LABORATORY ROOM AND CENTRAL LABORATORY



## CHEMISTRY LABORATORY ROOM AND CENTRAL LABORATORY



